



OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER-cum
DISTRICT MISSION DIRECTOR, SUNDARGARH

E-Mail- sngcdmo@gmail.com



Letter No4353.....

Date.....04/11/2024.....

To,
The Joint Director (Advertisement)
I & PR Deptt., Lok Sampark Bhawan
Bhubaneswar, Odisha

Sub: Regarding Publication of tender call notice.

Madam/Sir,

Please find herewith a specimen copy of the corrigendum for publication of the same in daily newspaper (one time) one in Odia & one in English by 06-11-2024 (draft copy is attached) in B/W using minimum space as per the Govt. norms for one day single edition.

You are also requested to submit the bill as per the I & PR rate along with a copy of the Newspaper within 15 days of publication of advertisement to the under signed for release of payment.

OFFICE OF THE CDM & PHO, SUNDARGARH

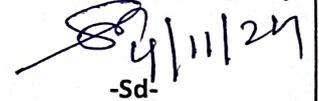
RFPNO. CDM&PHO/SNG/2024-25/06

Date- 04-11-2024

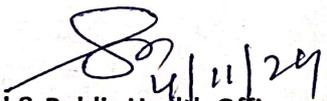
Tender Call Notice

Sealed Tenders are invited from intending Individual/Travel Agency/Tour Operators/Firms/suppliers through Speed Post/Register Post/Courier for supply of Vehicles on Monthly /daily Hiring Basis for DPMU/DHH, Sundargarh.

The willing Suppliers /Bidders are requested to submit sealed tenders as per the ToR on or before 25-11-2024 till 5.00P.M. Tender document can be downloaded/obtained from the district web site WWW.sundargarh.odisha.gov.in. This office will not entertain any tender after the due date/time fixed for any circumstances. The under signed reserves the right to reject any or whole tender without assigning any reason thereof.


-Sd-

CDM&PHO, Sundargarh


Chief District Medical & Public Health Officer
Sundargarh



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER-cum
DISTRICT MISSION DIRECTOR, SUNDARGARH**
E-Mail- sngcdmo@gmail.com



Memo. No. 4354 Date 04 / 11 / 2024

1. Copy to the DIPRO Sundargarh for information & necessary action.
2. Copy to the D e GM, OSWAN Cell, Sundargarh for information & necessary action. He is requested to publish the above tender call notice in the district website along with documents annexed.
3. Copy submitted to the Collector & DM, Sundargarh for kind information.


Chief District Medical & Public Health Officer,
Sundargarh

TENDER DOCUMENT FOR
DPMU & DHH VEHICLE IN SUNDARGARH DISTRICT

For DPMU Monthly Hiring Basis :

Applicable: Section II & III and Annexure I, II, A & B
(Ref: page no 3 to 11)

For Monthly Hiring DHH Vehicle :

Applicable: Section IV & V and Annexure III, A & B
(Ref: page no 12 to 17)

For DPMU on Daily Hiring Basis:

Applicable: Section VI & VII and Annexure I, II, A & B
(Ref: page no 18 to 24)

For DPMU for transport of Goods/EIF on Daily Hiring Basis:

Applicable: Section VIII & IX and Annexure I, II, A & B
(Ref: page no 25 to 31)


4/11/24

SECTION-I
DATE & TIME OF TENDER SUBMISSION & FINALISATION

RFP No. CDM & PHO/SNG/2024-25/06

Date: 04-11-2024

Detailed proposals are invited from eligible bidders for hiring of vehicles on Monthly/Daily basis at level under DPMU under National Health Mission (NHM) and DHH Sundargarh

1	Period Availability of RFP Document	From 04-11-2024 to 25-11-2024 <i>Sundargarh.odisha.gov.in</i> (Downloadable from website: www.sundargarh.odisha.gov.in)
2	Pre-bid Conference (to resolve all the issues, clarification regarding the bid of interested bidder)	Date:-11-11-2024, Time: 12 Noon At Office Chamber of the CDM & PHO, Sundargarh, O/o The Superintendent of concerned CHC at block level and Office of the Director of RGH.
3	Last date for submission of Tender	Date:- 25-11-2024, Time: 5.00 P.M
4	Date & time of opening of Tender (Technical Bid & Financial Bid)	Date: 26-11-2024, Time-11.30 A.M.
5	Address for submission of Tender & mode of Submission for District Level (Only for DPMU/DHH Vehicle)	Address: O/O The CDM & PHO, District Head quarter Hospital At/ Po/ Dist.:- Sundargarh, Pin- 770001 Mode: (Speed Post / Registered post / Courier only)



TENDER DOCUMENT
FOR
DPMU VEHICLE

SECTION-II (DPMU Vehicle: Monthly Hiring)
INSTRUCTIONS TO BIDDERS

1) Scope

Interested bidders fulfilling the eligibility criteria may submit their bid.

2) Eligibility Criteria

- Any private individuals/ Tour operators / Travel Agency / Society / Firm can participate in the tender process
- Should submit the required EMD @ Rs. 10, 000 and tender paper cost @ Rs. 1,000.

Note: Vehicles with only Commercial registration shall be accepted.

3) Submission and Signing of Tender

Interested eligible bidders may submit their bid (s). The bidders interested to submit their bids with Tender paper cost, EMD & documents as set forth in this RFP document at the office of the CDM & PHO, Sundargarh the details or which is mentioned in section I: Schedule of Tender submission.

4) Packing, sealing and Marking of Bid

- (a) The sealed envelope containing the Annexure-I (Technical Bid) , photocopy of the required documents & Annexure-II (Financial Proposal) Annexure A & B (Declaration) should clearly be super scribed with the following:

Tender for "Hiring of Vehicles on Monthly basis under DPMU,

- The bidder's name & address shall be mentioned in the left hand corner of the envelope.
 - The envelope shall be addressed to **Office of the CDM & PHO, District Head Quarter Hospital, Sundargarh PIN 770001** for which they want to bid as mentioned at section- I: Schedule of tender Submission)
- (b) If the envelope is not sealed and marked as mentioned above, then the under signed will assume no responsibility for the tender's misplacement or premature opening. Telex, Cable or facsimile tenders will be rejected.

5) Content of the Tender Submission

The sealed envelope shall contain the following:

- a. Tender paper cost of Rs. 1,000/- & EMD of Rs. 10,000/- in the shape of a Demand Draft in favour of the, ZSS Non-NRHM, Sundargarh payable at Sundargarh.
- b. Annexure-I duly filled in
- c. Annexure-II (Financial Bid) with proper signature and seal of the bidder.

The bidders have to submit their proposals at the Address: **O/o The CDM & PHO, District Head Quarter Hospital, Sundargarh PIN- 770001**



SECTION-III (DPMU Vehicle: Monthly Hiring)

TERMS OF REFERENCE (ToR)

Hiring of Vehicles for DPMU on a monthly Hiring basis under NHM

1. Essential Features of Vehicles to be engaged for DPMU at District Level

- The vehicle **shall not be more than 3 years old** at the time of hiring / award of contract **from the initial registration.**
- The hired vehicles, during period of contract, shall have all necessary **valid MV documents such as:-** Valid Registration Certificate, Insurance certificate, fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. And D.L. of the driver available all the times.
- **The department/ office hiring the vehicle shall not be responsible for any damage/ loss** cause to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

Type of vehicles permissible to be hired	Make & Model (Suggested)	Minimum Average Mileage/Lit. For reimbursement purpose	Maximum hire charges per month	Remarks
Non-AC Diesel driven vehicles having sitting capacity not less than 6 persons including driver.	Mahindra Max/ Marshal/ Bolero/ Mahindra Scorpio	10 KM/per liter	As per office memorandum of Finance Deptt of Govt. of Odisha). No. 30464 /Fin-COD-MV-0001/2017 Dt. 06-09-2019	GST would be reimbursed separately over & above the hire charges.

- **The Driver of the vehicle must have a valid Driving License** for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle (**minimum three years**).
- For effective coordination, the driver of the vehicle has to be provided with a **mobile phone by the vehicle owner.**
- **The Driver** should have a clean track record without any history of conviction in the court of law having minimum educational qualification i.e. **Minimum 7th pass.**

2. Major Features of contract

- **Vehicle will be hired locally** on contractual basis .The contracts shall be initially for a period of one year which may be extended subject to satisfactory performance assessed by appropriate authority every year.
- Any Private individuals /Tour operators/ Transport Agency /Society /Firm can participate in the tender process.



- In case of Tour operator/Transport agency etc, wants to engage all the vehicle/s for one or more Blocks, then the agency has to submit the list & type of vehicles to be engaged at different blocks along with all supporting documents & requirements as per the terms & conditions.
- **The monthly rate of hire charge** shall be quoted separately in the price bid as per annexure II (excluding fuel and lubricants).
- **The agency interested will quote the financial bid** keeping in account the road tax, insurance premium, GST, parking fee, toll tax etc for which State Government or NHM will not pay.
- **In case of breakdown** for reasons whatsoever, the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
- The vehicles shall report for duty for all the days.
- The vehicles shall be required generally for **12 hours in a day (8 AM to 8 PM)**.
- **In case of emergency**, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
- The driver will maintain a log book to track vehicle movement.
- If the bidder violets any of the terms of contract, Government shall forfeit the entire amount of security deposit.
- The successful bidder shall execute an agreement with the CDM & PHO, Sundargarh for engagement of vehicle/s.
- All charges will be paid on monthly basis as per the terms of reference within fifteen days of the submission of bills by the service provider. No advance payment will be made in any circumstances.
- If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement. The contract will also be **terminated in case of following reasons;**
 - ✓ If the **behaviour of the Driver** is not proper;
 - ✓ Any attempt to **tamper** the log book/GPRS device;
 - ✓ In case of the vehicle do **not report regularly;**
 - ✓ In case the driver of the vehicle is found to be convicted.
- In case the service provider intends to **withdraw the services** of his vehicle and terminate the agreement, It shall be mandatory upon him to grant minimum one month notice before such withdrawal of service and termination of agreement.

3. EMD/Security Deposit

- Tenders shall have to deposit Tender paper cost of **Rs. 1,000/-** (Rupees One thousand only) and **EMD of Rs. 10,000/-** (Rupees Ten Thousand only) per vehicle offered in the form of crossed Demand Draft /Pay Order in favour of **ZSS Non-NRHM Sundargarh**, Payable at Sundargarh, along with their tenders. Tenders received without EMD will not be entertained / considered at all and will be rejected summarily. Tenders received along with EMD in the form of cheque /cash will not be accepted /considered and rejected. No interest would be paid on the EMD.



- **Forfeiture:** The EMD will be forfeited if the vendor withdraws or amends impairs and derogates from the tender or fails to execute duties on time as per ToR in any respect within the period of validity of tender.
- **Refund:** (i) EMD will be refunded to the unsuccessful tender within thirty days from the date of issue of work order to the successful tender and no interest would be paid thereon; and (ii) EMD of the successful tender will be converted into security deposit, no interest will be paid on the EMD/ Security deposit & will be refunded within two month after completion of the contract/agreement..
- **Extension of EMD/SD:** in case the contract signed with service provider (successful bidder) is extended beyond one year on mutual consent, the service provider will have to submit fresh EMD for the extended period.
- **Refund of security deposit;** will be refunded to the contractor within two month after completion of the contract/agreement and no interest would be paid thereon.

4. Tender Procedure:

- Tender documents will be submitted at as per address **O/o The CDM & PHO, District Head Quarter Hospital, Sundargarh PIN- 770001**
- Seal tenders in the prescribed form duly super-scribed "**Tender for Monthly Hiring of Vehicles for DPMU**" to submit as per Section I
- The tender should be submitted in the Performa given in Annexure-I and Annexure-II. It should be duly signed by authorised signatory on each page.
- **The District procurement committee** will open technical bids and only the technically qualified bidders will eligible for opening of financial bids.
- **Late/delayed tenders** to any reason whatever will not be accepted/considered at all under any Circumstances.
- Comparative statement duly signed by tender/procurement committee will be approved.
- A separate agreement will be executed between **the CDM & PHO, Sundargarh and the approved L1 bidder** after finalisation of bid process.

5. Self Declaration:

The firm/ individual have to give an undertaking as per format given in Annexure B, that the vehicle to be engaged should not belong to the employee of NHM, CDM & PHO office or any Health Department or close relative of the employee of the above category. At any point of time if the declaration given by the firm / individual will be found to be incorrect, then contract shall be cancelled & the performance security shall be forfeited.

Details of Vehicles Requirement

SI No	Name of the Unit	Nos of Vehicle Required
1	DPMU Level (DMF)	1
2	DPMU	2
	Total	3



Technical Bid for Monthly Hiring of vehicle DPMU under NHM

Applied for : _____

1	Name of the Bidder	
2	Address & telephone/mobile No.	
3	E-mail of the contract person, if any	
4	PAN Number (Photo Copy to be attached)	
	GST No (Photocopy to be attached only in case of Travel Agency/ Tour operator/Firm/Company)	
5	ID Proof of the individual / Registration certificate of the Organization (Photocopy)	
6	Details of Tender Cost enclosed (Tender paper cost @ Rs. 1,000/- per vehicle to be submitted.	
7	Details of EMD enclosed (EMD @Rs.10,000/- per vehicle to be submitted)	
8	<p>Details of Vehicle (s) enclosed (Only vehicle with commercial registration shall be accepted)</p> <ul style="list-style-type: none">• Date of Purchase-• Make & Model-• Registration No.-• Insurance certificate• Fitness Certificate,• Up to date tax payment <p>Documentary evidence (Photocopy) for all above details to be attached.</p>	
9	Declaration – I/We are not black-listed by any central /State Government/Public sector undertaking in India.(To be furnished in non judicial stamp paper of worth Rs.20/- duly certified by Notary)	As per Annexure A
10	Self Declaration as per ToR SI No 5 (as per Annexure B)	As per Annexure B

(Signature of the Applicant)

Name:

Designation:

Seal:



Financial Bid for DPMU Vehicle (Monthly Hiring)

Make & Model Vehicle With Registration Number	*Monthly Hiring Charges (Rs.) including all charges of the Driver (Exclusive of Fuel Cost & GST)	Average Mileage in Kms Per Litre of Fuel consumption
		10 KM per litre of fuel consumption

L1 bidder will be selected as per the lower cost in monthly hiring charges

Signature

Name (Firm/Company/Tour operator/Individual)_____:

Date:

Place:

Seal:_____



Annexure A

**Not blacklisted
(On a Stamp Paper of minimum Rs.20/-)**

Affidavit

I/We. (the name of the Individual/Tour Operator/Travel Agency with address of the registered office) hereby certify and confirm that I or our agency is not barred by Department of Health & FW, Govt. of Odisha / or any other entity of GoO or blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the _____ (Date of Signing of this proposal).

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated thisDay of, 2024

Signature

Name (Firm/Company/Tour operator/Individual)_____.

Date:

Place:

Seal: _____



Self Declaration

Annexure-B

I/We _____ (Name), S/O, D/O
_____ Address _____ is hereby declare,
that the intended vehicle to engaged is /are not belongs to the employee of NHM, CDM &
PHO office or any Health & Family Welfare Department or close relative of the employee of the
above category.

If the above declaration given will be found to be incorrect, then the contract shall be
cancelled & the performance security shall be forfeited and other action may be initiated.

Signature

Name (Firm/Company/Tour operator/Individual) _____.

Date:

Place:

Seal: _____



TENDER DOCUMENT
FOR
DHH, Sundargarh VEHICLE

SECTION: IV (DHH SUNDARGARH VEHICLE(Monthly Basis))
INSTRUCTIONS TO BIDDERS

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators/ Private individuals for providing 02 (Two) nos.(V1 & V2) of AC Petrol /Diesel driven vehicles models like **Tiago/ Bolt/ Celerio/ any LMV (Follows the Para No.5,6 & 7 mentioned below)** having sitting capacity not more than **five** including driver which shall conform to the Terms and Conditions (**Section V**) for official use in **Office of the Chief District Medical & Public Health Officer, Sundargarh** on monthly rent basis.

1. The application form of quotation containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. can be downloaded from **Sundargarh District Website sundargarh.nic.in**. The applicant shall furnish a Demand Draft for an amount of **₹ 1000/-** (Rupees One Thousand only) in favour of **CDM & PHO, Sundargarh payable at Sundargarh**, towards the quotation paper cost of each vehicle's (mandatory to all type of bidder/ quotationer) along with the application which is nonrefundable.
2. The service provider shall have a valid & active **GST registration (Mandatory)** to participate in the quotation.
3. The detail of the make and year of manufacture of the vehicle Registration No., mileage (KM covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (**Annexure-III**).
4. Individual application (**Annexure-III**) to be submitted for each vehicle along with all fees and documents.
5. The monthly rate of hire charge be quoted in the general bid information (excluding fuel). The maximum hire charges of the each vehicle per month excluding fuel and taxes will not exceed **₹ 20,000/-**.
6. The Vehicle must achieve a fuel efficiency of minimum **17 KM** per liter.
7. The model of vehicle mentioned above is only indicative. Vehicles of similar model and segment, having the same mileage and hiring charges, can be engaged.
8. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Comprehensive Insurance Certificate, Fitness Certificate, Pollution under control Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
9. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
10. The Driver should be well behaved, gentle and obedient in nature.
11. A sum of **₹ 10,000/-** (Ten Thousand) only per each vehicle towards **Security Deposit** shall be deposited by the successful bidder in shape of Demand Draft drawn in favour of **CDM & PHO, Sundargarh payable at Sundargarh** and submitted at the time of execution of Agreement which will be refundable after the period of agreement/Contract completed of the successful bidder without charging any interest.
12. The Quotation completed in all respect should be submitted in the address of **the Chief District Medical & Public Health Officer, Sundargarh** in a sealed envelope superscribing "**Quotation for hiring of Vehicle DHH**". The Quotation should reach the undersigned within time frame as per Section 1(Schedule of Tender submission) of RFP.



SECTION: V DHH SUNDARGARH VEHICLE(Monthly Hiring)

Terms & Conditions

The following terms and conditions must be fulfilled by the bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of fuel (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more **than 3 years old** from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant **one month notice before such withdrawal** of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The initial period of contract will be **for a period of one year from the date of signing of agreement** and if the service provided by the agency is satisfactory then the contract may be extended for another 2 times with existing terms & conditions.
14. The undersigned reserves the right to cancel/reject the Quotation in full or part at any time without assigning any reason thereof.



Annexure-III
General Bid Information DHH Sundargarh Vehicle

Sl. No.	Particulars	Details	Page No. of Documents
1	Name of the Service Provider (Bidder)		
2	Complete Address:		
3	Contact Number of the Service Provider (Bidder)		
4	DD No. & Date of Quotation Papers Cost(Mandatory)		
5	GST Number (Mandatory)		
6	Bank Account Name & No. with IFSC Code of Bidder		Photo copy enclosed
7	Registration No. of Vehicle		
8	Year of Manufacture		
9	Make & Model		
10	Date of registration		
11	Fitness Certificate validity		
12	Pollution Under control Certificate validity		
13	Permit validity		
14	Comprehensive Insurance validity		
15	Name / Address of the Driver with Mobile Number		
16	D.L. No. & Validity of the D.L. of the Driver		Photo copy enclosed
17	Proposed hire charge of the vehicle per month excluding fuel cost		Up to Two Decimal
18	Rate of fuel consumption / Mileage per liter (Minimum 17 KM)		
19	Declaration (Affidavit) – not black-listed as per the format given (Annexure A)	As per Annexure A	
20	Self Declaration: As per the format given (Annexure B)	As per Annexure B	

- All documents submitted by the bidder must be duly signed.

“Certified that the information & documents submitted above is true to the best of my knowledge and belief.”



Seal & Signature of
Quotationer

Annexure A

**Not blacklisted
(On a Stamp Paper of minimum Rs.20/-)**

Affidavit

I/We. (the name of the Individual/Tour Operator/Travel Agency with address of the registered office) hereby certify and confirm that I or our agency is not barred by Department of Health & FW, Govt. of Odisha / or any other entity of GoO or blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the _____ (Date of Signing of this proposal).

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated thisDay of, 2024

Signature

Name (Firm/Company/Tour operator/Individual)_____.

Date:

Place:

Seal:_____



Self Declaration

I/We _____ (Name), S/O, D/O
_____ Address _____ is hereby declare,
that the intended vehicle to engaged is /are not belongs to the employee of NHM, CDM &
PHO office or any Health & Family Welfare Department or close relative of the employee of the
above category.

If the above declaration given will be found to be incorrect, then the contract shall be
cancelled & the performance security shall be forfeited and other action may be initiated.

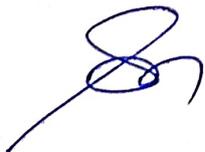
Signature

Name (Firm/Company/Tour operator/Individual) _____.

Date:

Place:

Seal: _____



TENDER DOCUMENT FOR
Daily Hiring of Vehicle Under
DPMU, Sundargarh

SECTION-VI (DPMU Vehicle; Daily Hiring)

Instruction to Bidder

Hiring of Multi Utility Vehicle (A/C) on Daily Hiring Basis,

1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid.

2. Eligibility Criteria

- Any Tour operators / Travel Agency / Society / Firm can participate in the tender process
- Should submit the required EMD @ Rs. 10, 000 and tender paper cost @ Rs. 1,000.
Note: Vehicles with only Commercial registration shall be accepted.

3. Submission and Signing of Tender

Interested eligible bidders may submit their bid (s). The bidders interested to submit their bids with Tender paper cost, EMD & documents as set forth in this RFP document at the office of the CDM & PHO, Sundargarh the details of which is mentioned in section I: Schedule of Tender submission.

4. Packing, sealing and Marking of Bid

- (c) The sealed envelope containing the Annexure-I (Technical Bid), photocopy of the required documents & Annexure-II (Financial Proposal) Annexure A & B (Declaration) should clearly be super scribed with the following:

Tender for "Hiring of Vehicles on Daily Hiring basis under DPMU,

- The bidder's name & address shall be mentioned in the left hand corner of the envelope.
- The envelope shall be addressed to **Office of the CDM & PHO, District Head Quarter Hospital, Sundargarh PIN 770001** for which they want to bid as mentioned at section- I: Schedule of tender Submission)
- (d) If the envelope is not sealed and marked as mentioned above, then the under signed will assume no responsibility for the tender's misplacement or premature opening. Telex, Cable or facsimile tenders will be rejected.

5. Content of the Tender Submission

The sealed envelope shall contain the following:

- d. Tender paper cost of Rs. 1,000/- & EMD of Rs. 10,000/- in the shape of a Demand Draft in favour of the, ZSS Non-NRHM, Sundargarh payable at Sundargarh.
- e. **Annexure-I** duly filled in
- f. **Annexure-II (Financial Bid)** with proper signature and seal of the bidder.

The bidders have to submit their proposals at the Address: **O/o The CDM & PHO, District Head Quarter Hospital, Sundargarh PIN- 770001**



SECTION-VII (DPMU Vehicle: Daily Hiring)
Terms of Reference:

Detail Terms and Conditions

- 1) The travel agency/Tour Operator/Individual must have its office at the respective Head quarter.
- 2) The interested parties should submit – type of vehicle with registration no., date and year of purchase of vehicle, name of the owner, complete address, commercial tax certificate, fitness certificate, road tax clearance, insurance.
- 3) The vehicle quoted should be in road worthy Condition.
- 4) The salary of the driver, repair maintenance of the vehicle will be paid by the agency.
- 5) The vehicle will be given as per the written or verbal order
- 6) All major & minor repairs shall be made by the vehicle owner himself.
- 7) DOL will be given by the concerned agency on the basis of kms covered.
- 8) Valid driving license with the driver. (Minimum 3 years of experience & educational qualification: 7th Pass)
- 9) The Drivers must have Mobile Phone.
- 10) Maintenance of Contractual vehicle is done regularly and in case of any accident, the vehicle should be replaced by the agency immediately.
- 11) The disputes, if any arising out of this contract will be subjected to the jurisdiction of the courts in the district only.
- 12) The journey to the destination and back shall be undertaken by the shortest route possible. In case of breakdown of any vehicle during official duty. It shall be the responsibility of the firm/agency to provide a replacement immediately. If no replacement is provided on time, alternative arrangement will be made and the cost thereof will be deducted from the payment to be made to the farm/agency.
- 13) Driver must maintain the Vehicle Log/Duty slip/Challan on regular basis.
- 14) In case of requirement the vehicle may be mobilized to any other block with in the district if required.

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

Sd/-

Chief District Medical officer, Sundargarh



Technical Bid for Daily Hiring of vehicle DPMU under NHM

Applied for : _____

1	Name of the Bidder	
2	Address & telephone/mobile No.	
3	E-mail of the contract person, if any	
4	PAN Number (Photo Copy to be attached)	
	GST No (Photocopy to be attached Travel Agency/ Tour operator/Firm/Company)	
5	ID Proof of the individual / Registration certificate of the Organization (Photocopy)	
6	Details of Tender Cost enclosed (Tender paper cost @ Rs. 1,000/- per vehicle to be submitted.	
7	Details of EMD enclosed (EMD @Rs.10,000/- per vehicle to be submitted)	
8	<p>Details of Vehicle (s) enclosed (Only vehicle with commercial registration shall be accepted)</p> <p>No & type of Vehicle Available with the agency will be given in separate annexure with Details i.e. Date of Purchase, Make & Model, Registration No, Insurance certificate, Fitness Certificate, up to date tax payment etc.</p>	Details of vehicle will be given separately
9	Declaration – I/We are not black-listed by any central /State Government/Public sector undertaking in India.(To be furnished in non judicial stamp paper of worth Rs.20/- duly certified by Notary)	As per Annexure A
10	Self Declaration as per (as per Annexure B)	As per Annexure B



(Signature of the Applicant)

Name:

Designation:

Seal:

Financial Bid:
DPMU Vehicle for Daily Hiring Basis

Sl. No.	Type of vehicle	Daily Hiring Charges (Rs)	DOL Consumption Per Ltr.(KM)	Night Halt Charges
01	Mahindra Bolero/ Bolero (Neo)			
02	MAHINDRA SCORPIO			
03	Maruti Ertiga			
04	Innova Crysta			
05	Honda City			
06	Honda Amaze			
07	Swift Desire			
08	Winger/Force Traveller/ Similar			
09	Other If any (plse Specify)			

(Signature of the Applicant)

Name:

Designation:

Seal:



Annexure A

**Not blacklisted
(On a Stamp Paper of minimum Rs.20/-)**

Affidavit

I/We. (the name of the Individual/Tour Operator/Travel Agency with address of the registered office) hereby certify and confirm that I or our agency is not barred by Department of Health & FW, Govt. of Odisha / or any other entity of GoO or blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the _____ (Date of Signing of this proposal).

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated thisDay of, 2024

Signature

Name (Firm/Company/Tour operator/Individual)_____.

Date:

Place:

Seal:_____



Self Declaration

I/We _____ (Name), S/O, D/O
_____ Address _____ is hereby declare,
that the intended vehicle to engaged is /are not belongs to the employee of NHM, CDM &
PHO office or any Health & Family Welfare Department or close relative of the employee of the
above category.

If the above declaration given will be found to be incorrect, then the contract shall be
cancelled & the performance security shall be forfeited and other action may be initiated.

Signature

Name (Firm/Company/Tour operator/Individual) _____.

Date:

Place:

Seal: _____



TENDER DOCUMENT FOR VEHICLE FOR

Transport of Goods/EIF on Daily basis

Under DPMU NHM, Sundargarh

SECTION-VIII (DPMU Vehicle for Transport of Goods/EIF))

Instruction to Bidder

Hiring of Transport Vehicle for Goods/EIF on Daily Hiring Basis.

1. Scope

Interested bidders fulfilling the eligibility criteria may submit their bid.

2. Eligibility Criteria

- Any Tour operators / Travel Agency / Society / Firm can participate in the tender process
- Should submit the required EMD @ Rs. 10, 000 and tender paper cost @ Rs. 1,000.

Note: Vehicles with only Commercial registration shall be accepted.

3. Submission and Signing of Tender

Interested eligible bidders may submit their bid (s). The bidders interested to submit their bids with Tender paper cost, EMD & documents as set forth in this RFP document at the office of the CDM & PHO, Sundargarh the details of which is mentioned in section I: Schedule of Tender submission.

4. Packing, sealing and Marking of Bid

- (e) The **sealed envelope** containing the Annexure-I (Technical Bid), photocopy of the required documents & Annexure-II (Financial Proposal) Annexure A & B (Declaration) should clearly be **super scribed** with the following:

Tender for "Hiring of Vehicles for Transport of Goods/EIF on Daily Hiring basis under DPMU,

- The bidder's name & address shall be mentioned in the left hand corner of the envelope.
 - The envelope shall be **addressed to Office of the CDM & PHO, District Head Quarter Hospital, Sundargarh PIN 770001** for which they want to bid as mentioned at section- I: Schedule of tender Submission)
- (f) If the envelope is not sealed and marked as mentioned above, then the under signed will assume no responsibility for the tender's misplacement or premature opening. Telex, Cable or facsimile tenders will be rejected.

5. Content of the Tender Submission

The sealed envelope shall contain the following:

- g. Tender paper cost of Rs. 1,000/- & EMD of Rs. 10,000/- in the shape of a Demand Draft in favour of the, ZSS Non-NRHM, Sundargarh payable at Sundargarh.
- h. **Annexure-I** duly filled in
- i. **Annexure-II (Financial Bid)** with proper signature and seal of the bidder.

The bidders have to submit their proposals at the Address: **O/o The CDM & PHO, District Head Quarter Hospital, Sundargarh PIN- 770001**



SECTION-IX (DPMU Vehicle for Transport of Goods/EIF on Daily Hiring)
Terms of Reference:

Detail Terms and Conditions

1. The travel agency/Tour Operator/Individual must have its office at the respective Head quarter.
2. The interested parties should submit – type of vehicle with registration no., date and year of purchase of vehicle, name of the owner, complete address, commercial tax certificate, fitness certificate, road tax clearance, insurance.
3. The vehicle quoted should be in good condition
4. The salary of the driver, repair maintenance of the vehicle will be paid by the agency.
5. The vehicle will be engaged for meeting of any emergencies.
6. All major & minor repairs shall be made by the Agency/Tour operator.
7. Driver having Valid driving license for Transport Vehicle/Heavy Vehicle with minimum 3 years of experience with minimum educational qualification 7th Pass
8. The Drivers must have Mobile Phone.
9. The disputes, if any arising out of this contract will be subjected to the jurisdiction of the courts in the district only.
10. The journey to the destination and back shall be undertaken by the shortest route possible. In case of breakdown of any vehicle during official duty. It shall be the responsibility of the firm/agency to take care of the goods and also have to provide alternate arrangement for safely deliver the goods/EIF at destination without any additional charges.
11. Driver must maintain the Vehicle Log/Challan/Duty slip on regular basis.
12. The vehicle will be mobilized within the district for carrying goods/EIF from head quarter Hospital to concerned SDH/CHC/PHC/SC and/ vice versa and also move to Bhubaneswar and other District with or without Carrying Goods/EIF as and when required.

The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason thereof.


Chief District Medical officer, Sundargarh



Technical Bid for Transport of Goods/EIF on daily Hiring for DPMU under NHM

Applied for : _____

1	Name of the Bidder	
2	Address & telephone/mobile No.	
3	E-mail of the contract person, if any	
4	PAN Number (Photo Copy to be attached)	
	GST No (Photocopy to be attached Travel Agency/ Tour operator/Firm/Company)	
5	ID Proof of the individual / Registration certificate of the Organization (Photocopy)	
6	Details of Tender Cost enclosed (Tender paper cost @ Rs. 1,000/- per vehicle to be submitted.	
7	Details of EMD enclosed (EMD @Rs.10,000/- per vehicle to be submitted)	
8	<p>Details of Vehicle (s) enclosed (Only vehicle with commercial registration shall be accepted)</p> <p>No & type of Vehicle Available with the agency will be given in separate annexure with Details i.e. Date of Purchase, Make & Model, Registration No, Insurance certificate, Fitness Certificate, up to date tax payment etc</p>	Agency will give details of vehicle separately
9	Declaration – I/We are not black-listed by any central /State Government/Public sector undertaking in India.(To be furnished in non judicial stamp paper of worth Rs.20/- duly certified by Notary)	As per Annexure A
10	Self Declaration as per (as per Annexure B)	As per Annexure B



(Signature of the Applicant)

Name:

Designation:

Seal:

Annexure-II

Financial Bid
For Transport of Goods/EIF on Daily Hiring Basis under DPMU NHM

Sl. No.	Type of vehicle	Rate within District/ within 250 KM		Rate within outside District/ Beyond 250 KM	
		Hiring Cost per Day (Rs)	Avg milage in KM per Ltr of Consumption of Fuel	Hiring Cost per Day (Rs)	Avg milage in KM per Ltr of Consumption of Fuel
1	10 Wheeler Truck (GVW 25,000 KG)				
2	Standard Truck upto 15,000 KG				
3	Mini Truck (GVW upto 7,500 KG)				
4	TATA Ace/ Force/ Mahindra Minidor or Simillar GVW upto 2,000KG				
5	Any other (plse specify)				

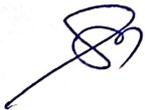
Note: The rate quoted will excluding of Labour Charges for Loading & Unloading, Parking Charges, Tool Gate Fee & GST

(Signature of the Applicant)

Name:

Designation:

Seal:



Annexure A

**Not blacklisted
(On a Stamp Paper of minimum Rs.20/-)**

Affidavit

I/We. (the name of the Individual/Tour Operator/Travel Agency with address of the registered office) hereby certify and confirm that I or our agency is not barred by Department of Health & FW, Govt. of Odisha / or any other entity of GoO or blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the _____ (Date of Signing of this proposal).

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated thisDay of, 2024

Signature

Name (Firm/Company/Tour operator/Individual)_____.

Date:

Place:

Seal:_____



Self Declaration

Annexure-B

I/We _____ (Name), S/O, D/O
_____ Address _____ is hereby declare,
that the intended vehicle to engaged is /are not belongs to the employee of NHM, CDM &
PHO office or any Health & Family Welfare Department or close relative of the employee of the
above category.

If the above declaration given will be found to be incorrect, then the contract shall be
cancelled & the performance security shall be forfeited and other action may be initiated.

Signature

Name (Firm/Company/Tour operator/Individual) _____.

Date:

Place:

Seal: _____

