



ସମନ୍ୱିତ ଶିଶୁ ବିକାଶ ଯୋଜନା ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ଲହୁଣୀପଡ଼ା

OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER

LAHUNIPARA , SUNDARGARH , PIN 770040

Email Id : cdpolahun.or@nlc.in Ph No : 06625-232328



QUOTATION/TENDER CALL NOTICE FOR HIRING OF PRIVATE VEHICLE FOR OFFICIAL USE

Advertisement No : 1534 /

Date: 24/12/2024

Sealed quotations/ tenders having valid OGST Registration Certificate are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing 01 (one) no. of Non A/C Petro/Diesel driven vehicles having sitting capacity not more than ten including driver, which shall confirm to the terms and conditions (ANNEXURE-II) for official use in Office of the Child Development Project Officer, I.C.D.S. Project, Lahunipara on monthly hire basis.

1. The vehicle must be in road worthy condition, shall not be more than 03 (three) years old from the date of initial registration (however, preference will be given priority to the newer vehicle) and must have valid Registration Certificate, Insurance Certificate, fitness certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for playing of vehicle.
2. The Driver of the vehicle must have a valid commercial Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5,000/- (Rupees five thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of CDPO, Lahunipara payable at Lahunipara and submitting along with the tender as **security deposit**. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge to be quoted separately in the general bid information (excluding GST and fuel and lubricants).
6. Interested Agencies or individuals may submit their tender in a sealed envelop with super scribing on the top of the sealed envelope as "**HIRING OF VEHICLE FOR OFFICIAL USE IN OFFICE OF THE ICDS PROJECT, LAHUNIPARA**"
7. The vehicle must achieve a minimum fuel efficiency (No-30464/F, Dated: 06.09.2019 of Principal Secretary to Govt. Finance Department, Govt. of Odisha) with maximum hiring charges (No-8104/WCD, Dated: 24.04.2023 of Additional Secretary to Govt., Department of Women & Child Development, Govt. of Odisha) as mentioned below;

SI No	Category of Vehicle	Minimum mileage per litre	Maximum hiring charges per month excluding fuel
1	Non AC Bolero/ Marshal/ Tata Sumo/ Mahindra Max	10 KM/ litre	Rs. 18,000/- (Rupees eighteen thousand) only



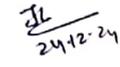
8. The details of the make and year of manufacture of the vehicle, registration number, mileage (KMs covered per litre) and name of the driver with Driving Licence No. and period of validity should be specifically provided in the general Bid Information to be furnished with the Quotation/ Tender (ANNEXURE-III) separately for each category of vehicle.
9. The Quotation completed in all respect should reach to the undersigned on or before 10.01.2025 by 03.00 P.M through Speed Post/ Registered Post only and shall be opened in the same day i.e. on 10.01.2025 at 04.30 P.M by the Tender Committee in presence of the Bidders or their authorized representatives in the Office chamber of Sub-Collector, Bonai.
10. The application form of quotation/ tender containing General Bid Information and Terms and Conditions for Hiring of vehicles etc. will be available in the office of the C.D.P.O, Lahunipara on payment of Rs. 100/- (Rupees one hundred) only from 27.12.2024 to 10.01.2025 in all working days at 11.30 A.M to 03.30 P.M. In case the application form is downloaded from the District website: <https://sundargarh.odisha.gov.in> the applicant shall furnish a Demand Draft for an amount of Rs.100/- (Rupees one hundred) only towards the cost of application along with the application.

*The authority reserves the right to reject/ accept any or all the quotation received without any reason thereof. Omission and addition if any will be issued in due course.*

  
 24.12.24  
 Child Development Project Officer,  
 I.C.D.S Project, Lahunipara.

CDFO

L.HUNIPARA

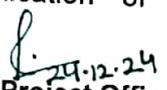
Memo No 1535 / Date: 24.12.2024   
 24/12/24

Copy to Notice Board of this Project for general public information.

Copy along with enclosures submitted to the District Social Welfare Officer, Sundargarh/ Project Administrator, ITDA, Bonai/ Sub-Collector, Bonai/ Block Development Officer, Lahunipara/ Tehsildar, Lahunipara/ Block Education Officer, Lahunipara/ Medical Officer, CHC, Lahunipara/ SDI & PRO, Bonai for favour of kind information and necessary action. They are requested to display the Quotation/ Tender Notice on the notice board of their Office for wide publicity.

Copy submitted to the DeGM, Sundargarh for favour of kind information and necessary action with a request to host the quotation in district website i.e. <https://sundargarh.odisha.gov.in>.

Copy along with enclosures submitted to the Sarpanches, Lahunipara/ Rajamunda/ Kaleiposh of Gram Panchayats of Panchayat Samiti, Lahunipara for kind information with a request for publication of the advertisement on their respective Notice Board for wide publicity.

  
 24.12.24  
 Child Development Project Officer,  
 I.C.D.S Project, Lahunipara.

CDFO

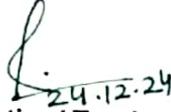
L.HUNIPARA



## TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on monthly rent basis.

1. The hired vehicles during period of contract shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L of the Driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hired shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box and differential Coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
5. In case of the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty for minimum 25 days in a month.
7. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible with in fifteen working days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more than 03 (Three) years old from the date of initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give three (03) months notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant three (03) months notice before such withdrawal of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

  
24.12.24  
Signature of Quotation/ Tender Calling Authority

## GENERAL INFORMATION FOR HIRING VEHICLES

1)	Registration No. of Vehicle:-	
2)	Category of Vehicle	
3)	Year of Manufacture	
4)	Model	
5)	Date of Registration	
6)	Name & complete address of the owner of vehicle	
7)	Fitness Certificate validity	
8)	Permit validity	
9)	Insurance validity	
10)	Name & Address of the Driver	
11)	D.L No. & validity of the D.L of the Driver	
12)	Proposed hire Charge of the vehicle per month excluding fuel cost	
13)	Rate of fuel consumption/ Mileage per litre	
14)	Contact Number of the Service Provider (Tenderer/ Quotationer) Mobile _____ Telephone _____	
15)	Name and address of the Service Provider	
16)	Has the Service provider provided vehicles to any Govt. department/ Offices (Yes/No)	
17)	If, Yes please mention the name of the Department/ Office and No. of Vehicles provided	
18)	GST Registration Certificate	

"Certified that the information submitted above is true to the best of my knowledge and belief".

Seal & Signature of the Quotationer/ Tenderer

## FORMAT FOR QUOTATION

To

**The Child Development Project Officer,  
ICDS Project, Lahunipara.**

Sub: Submission of Tender/ Quotation for engagement of Private vehicle in ICDS Project, Lahunipara.

Ref: Tender/ Quotation call Notice No \_\_\_\_\_ / Date: \_\_\_\_\_.

Madam,

I, Shri/Smt/Miss \_\_\_\_\_, the owner of the Vehicle No \_\_\_\_\_ submit my Tender/ Quotation for engagement of vehicle on hiring basis as per your advertisement. The details of documents are enclosed herewith for necessary action.

SI No	Particulars of document	Write clearly "YES" if submitted and "NO" if not submitted under here.
1	Photocopy of Vehicle Registration Certificate	
2	Photocopy of the Insurance Certificate	
3	Up to date Tax payment Certificate/Receipt	
4	ID Proof of the owner	
5	Valid Driving License of the Driver	
6	Valid carriage permit	
7	GST Registration Certificate	

Place:

Date:

} Signature of the owner