



ଜିଲ୍ଲା ପରିଷଦ, ସୁନ୍ଦରଗଡ଼

ZILLA PARISHAD, SUNDARGARH

(Sundargarh-770001, Email:ori-dsundargarh@nic.in, Tel.No. 06622-273873)

Odisha Livelihoods Mission

(Department of Mission Shakti, Government of Odisha, Bhubaneswar)

No. 206 /ZP (OLM)

Dated the 05 December, 2024

Tender Call Notice

Sealed quotations are invited from intending reputed Suppliers/ Dealers/ Firms/ Agencies having up to GST clearance certificate for providing Printing/supplying of Poshan Sakhi Kit under FNHW of Odisha Livelihoods Mission in 5 Blocks of Sundargarh District as per the specification given below. The evaluation forms & format of quotation completed in all respect should reach the undersigned on or **before 16.12.2024 by 02:00 PM** by REGISTERED/SPEED post (Indian post) or physically by hand in the address of **Chief Development Officer-cum- Executive Officer, Odisha Livelihoods Mission, Zilla Parishad, Sundargarh, At/Po/Dist-Sundargarh, Pin-770001**. The quotations will be opened on same day at 4.00 PM in presence of the bidder or their authorized representatives.

The undersigned reserves the right to accept or reject all or any tender documents without assigning any reason thereof.

For Tender Form and other Details visit - <https://sundargarh.odisha.gov.in/>

Specification of the list of items to be printed

Sl. No.	Item in Kit	Brief description of the items	Quantity (No of kits)	Delivery period
1	2	3	4	5
1	Intergenerational cycle in flex	3'x3' (Normal Flex)	807	Within 15 days of receiving the Purchase Order
2	One flex covering 16 picture Cards	5'x3' (Normal Flex)	807	
3	Four pages folder for national flag with stamp size pictures (20 pics for each three colors of flag. 60 pics in total)	220 GSM glossy finish, laminated, multi-color printing both side	807	

1. Bid Price:

- The bidder shall quote price for all the items as mentioned in the format of tender otherwise it will be rejected. The format specified in **Annexure-I (Supplier Information) & Annexure-II (Financial Bid Document)** should be used.
- All duties, taxes, other levies and transportation cost if any payable by the supplier under the contract shall be included in the quoted price.**
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The Prices should be quoted in Indian Rupees only.

3. Each bidder shall submit only one Tender.

4. Eligibility criteria of the Bidder:

5.1 (Absent of any of the following shall be treated as Non-Responsive and Rejected)

- Attested photocopies of PAN number.

- B. IT Return of Last Three Assessment Year.
- C. GST Registration Certificate and latest Tax Payment details.
- D. Price Bid in the prescribed format duly signed and sealed in each page.
- E. Bid Security & EMD as specified in the quotation Document.
- F. Sample of GSM & Glossy Paper for the item shall be attached with the Tender documents in the sealed envelope with sign and Stamp. Samples outside the sealed envelope will not be accepted in any circumstances.
- G. The bidder having experience certificate or supply order from any Govt. Organization for printing of work for last preceding 03 years.

5.2 Quotation received late and incomplete documents will not be considered. The bidder should sign and stamp each page of the quotation documents.

6 Bid Security:

The bidder shall furnish bid security Earnest Money Deposit (EMD) of Rs. 5000/- Rupees (Five Thousand Only) in the shape of Account Payee Bank draft drawn in favor of the Chief Development Officer, Zilla Parishad, Sundargarh payable at State Bank of India, Sundargarh. The Bid Security of the unsuccessful bidder will be returned after finalization of the tender.

The above bid security will be forfeited if a bidder.

- (i) Withdraws its bid during the period of bid validity or
- (ii) Fails to perform the contractual obligations as per the purchase order.

The EMD of the unsuccessful bidder will be returned after finalization of the quotation & will return to successful bidder within 28 days after supply of items.

7 Cost of Tender Paper

The tender paper & sample tender format can be obtained from the DMMU, OLM, Zilla Parishad, Sundargarh from 06.12.2024 to 15.12.2024 till 5 PM during office hour in working days only on payment of Rs. 1000/- (Rupees One Thousand) only in shape of Bankers Draft/Bank Draft in favour of Chief Development Officer, Zilla Parishad, Sundargarh, payable at State Bank of India, Sundargarh towards cost of Tender Paper. The tender paper can also be downloaded from the district website, i.e. <https://sundargarh.odisha.gov.in/> from 06.12.2024 to 15.12.2024 and the cost of tender paper of Rs. 1000/- (Rupees One Thousand) only must be submitted along with the tender documents in shape of Bankers

8 Validity of Tender:

Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission in the quotation document.

9 Evaluation of Quotations

The Purchaser will evaluate and compare the quotation determined to be substantially responsive i.e. which

- (a) Are properly signed and sealed
- (b) Confirm to the terms and conditions and specifications.
- (c) Submitted as per the prescribed format.
- (d) Filled in Indian Currency
- (e) Submit the Money receipt of tender paper cost or BD/ Banker's cheque
- (f) Received on or before the due date & time mentioned in the quotation.
- (g) Sample of GSM & Glossy Paper for the item attached in the tender document inside the sealed envelope

The tender would be evaluated for total price quoted for one unit of printing & supplying of Poshan Sakhi Kit.

10 Award of contract

- (a) The purchase Order will be placed on the selected bidder(s) whose bid has been determined to be substantially responsive and who has offered the lowest evaluated bid price.
 - (b) The purchase order will be placed to the supplier from time to time as per the requirement of the OLM, Sundargarh.
 - (c) The rates of the items will be valid for a period of one year from the date of issue of contract. No adjustment of rates will be applicable within the time period.
 - (d) The bids are liable to be rejected if any of the above conditions are not complied with proper require documents.
 - (e) Payment shall be made after delivery of the goods through PFMS transfer after submission of the bills and vouchers.
 - (f) Any effort by a bidder to influence the purchaser in its decision on bid evaluation or Placement of purchase order may result in rejection of the bidder's offer.
 - (g) Any legal dispute arising out of this is subject to concerned district jurisdiction only.
 - (h) Notwithstanding the above, the DMMU of OLM Sundargarh reserves the right to accept or reject any Quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.
 - (i) The bidders may be present in person or through one of their representative(s) during the opening of Quotations as per the date and time fixed by the undersigned.
 - (j) The 1st Lowest Bidder cannot claim to qualify the tender. The OLM, Sundargarh will not be bound to accept the lowest quotation. The decision of the OLM, Sundargarh shall be final in this regard.
- 11 The rates can be negotiated depending on the situation prevailing at the time of opening and finalization of the tender.
- 12 The individual/firm/company shall not be blacklisted by any government organization and submit the self-declaration in the letter head of the organization with seal. If found later on, the action deemed fit will be initiated against the firm as per the law and security deposit will be forfeited.
- 13 Interested bidders may submit their sealed Quotations in the prescribed format super scribe on cover of the envelop "**Tender for Poshan Sakhi Kit**" for the address to the Chief Development Officer, Zilla Parishad, OLM, Sundargarh, At/Po/Dist-Sundargarh, Pin-770001 latest by **2.00 PM on 16.12.2024** by Speed/Registered post only. The quotations will be open on the same day at 4.00 PM in presence of the bidder/authorized person.


Collector
Sundargarh

Memo No. 207 Dated 05/12/2024

Copy submitted to the DIO, NIC/ DeGM, OSWAN Sundargarh for webhosting in
www.sundargarh.odisha.gov.in/


Collector
Sundargarh

Memo No. 208 Dated 05/12/2024

Copy to all Govt. Office within the jurisdiction of Sundargarh district to affix the tender call notice in their notice board for wide publication of this tender call notice.


Collector
Sundargarh

SUPPLIER INFORMATION

Annexure-I

1	Name of the Individual/Firm/Company	
2	Full address of Supplier's shop/showroom Telephone no. Fax no. E-mail address	
3	GSTIN No. (with copy of certificate)	
4	TIN/ PAN No. (with copy of certificate)	
5	Up to date GST Clearance Certificate (Copy to be attached)	
6	Experience Certificate from any Govt. Organization for printing of work for last preceding 03 years.	
7	IT Return of Last 3 Year provided (Y/N)	
8	Self Declaration for not Blacklist	
9	EMD details of Rs. 10000/-	DD no. _____ Bank & Branch _____ Date ____/____/____
10	Details of Tender paper cost of Rs. 500/-	Money Receipt No. & Date _____ Bank & Branch _____ DD no. _____ Date ____/____/____

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder

Date:

Seal

DECLARATION BY THE BIDDER:

It is hereby declared that I undersigned have read and examined all the terms and conditions of the quotation document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our organization / firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this quotation is given to me/us.

Signature:

Date:

Name:

Address:

Designation:

On behalf of:


DPM-DMMU-OLM
SUNDARGARH

FINANCIAL BID DOCUMENT FORMAT

<u>Sl no.</u>	<u>Description of Goods</u>	<u>Specification</u>	<u>Rate quoted per Unit Excluding tax (INR)</u>	<u>Tax amount (INR)</u>	<u>Total Rate Quoted per Unit including taxes (INR)</u>
1	Intergenerational cycle in flex	As mentioned in the tender advertisement			
2	One flex covering 16 picture Cards				
3	Four pages folder for national flag with stamp size pictures (20 pics for each three color of flag. 60 pics in total)				
Total Price					

(NB.- Total price including printing & supply of the above items)

DECLARATION OF THE BIDDER

I/We hereby declare that all the statement(s) made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or any other figure inflated or misleading at any stage or I am / we are not satisfying the eligibility criteria prescribed in the relative advertisement of my tender is liable to be cancelled. I am/we are willing to abide by the terms and conditions laid by OLM. In case of any lapse on my/our part which may affect the performance of the job or the quality of the work is found substandard or the service or response is found poor, proportionate value may be deducted from my bills as deemed to be proper by the competent authority.

Name of the firm/Agencies

Signature of the Bidder

Address _____

Date

Place

Seal


**DPM-DMMU-OLM
SUNDARGARH**