

**GOVERNMENT OF ODISHA  
DISTRICT SOCIAL WELFARE OFFICER,  
SUNDARGARH**



**REQUEST FOR PROPOSAL**

**SELECTION OF AN AGENCY FOR SUPPLY OF  
CAPEX ITEMS FOR tentative 761 CRECHES  
IN SUNDARGARH DISTRICT**

**2024-25**

## **Disclaimer**

The information contained in this Request for Proposal document (the "RFP") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form, by or on behalf of the Authority or any of its employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor invitation by the Authority to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in making their financial offers (Bids) pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the equipment. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The Authority accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein. The Authority, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Bidder or Bidder, under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way for participation in this RFP.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP.

The Authority may, in its absolute discretion but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.

The issue of this RFP does not imply that the Authority is bound to select the Agency for the Goods, and the Authority reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority, or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

**GOVERNMENT OF ODISHA**  
**DISTRICT SOCIAL WELFARE OFFICER, SUNDARGARH**

**NOTICE INVITING REQUEST FOR PROPOSAL (RFP)**

No.....4132.....

Date: 19-12-2024

The Governor of Odisha, represented by The District Social Welfare Officer, Sundargarh ("Authority") invites bids under single stage two envelope bidding process i.e., Technical Bid and Financial Bid through offline process from eligible entities for supply of Capex Items for tentative 761 creches in Sundargarh district.

**TABLE - I (Bid Data Sheet)**

<b>Sl. No.</b>	<b>Description</b>	<b>Details</b>
1	Name of Goods	Supply of utensils and other CAPEX items for tentative 761 creches to establishment and management of creches in Sundargarh.
2	Estimated Cost (INR) excluding GST and other taxes	INR 10,00,00,000/-
3	Authority	Governor of Odisha, represented by The District Social Welfare Officer, Sundargarh.  Address: District Collectorate Office Campus, Sundargarh-770001
4	Completion period	12 months
5	Tender Document Fee to be submitted in form of a Demand Draft/ online, inclusive of GST @18%	INR 2,500 (Two Thousand Five Hundred) only
6	Bid Security/Earnest Money Deposit (EMD) to be submitted in form of a Demand Draft	INR 20,00,000 (Rupees Twenty Lakh) (2% of the estimated cost)
7	Start Date of RFP	19.12.2024 from 11:00 A.M. IST
8	Last date and time to receive pre-bid queries through e-mail	30.12.2024 by 04:00 P.M. IST
9	Date and Time of Pre-bid meeting (in-person)	1.1.2025 at 11:00 A.M. IST
10	Authority's response to Pre-bid queries	To be uploaded on nic portal
11	Last date and time to submit the bids (Bid due date)	15.1.2025 by 05:00 P.M. IST
12	Date of opening of Technical Bid	16.1.2025 (At 11:00 A.M. IST)

13	Declaration of Eligible/Qualified Bidders	To be intimated at later stage
14	Date of opening of Financial Bid	To be intimated at later stage
15	Letter of Acceptance (LOA)	To be intimated at later stage
16	Validity of Bid	60 days from the last date for submission of bids/Bid due date
17	Acknowledging the LOA and submission of its receipt	Within 7 (Seven) days of receipt of LOA by the Bidder.
17	Signing of Agreement	Within 10 (Ten) days of receipt of LOA by the Bidder.
18	Submission of Performance Security @5 % of the Contract Price	Within 15 (Fifteen) days of receipt of LOA by the Bidder.
19	Commencement of supply Goods	Same day as the date of signing of Agreement with the Bidder.

The Schedule of Requirements is mentioned hereunder:

<b>Table -2 Schedule of Requirements</b>					
<b>Sl. No.</b>	<b>Name of Equipment</b>	<b>Specifications</b>	<b>Quantity Required per Creches (Nos)</b>	<b>No Of Creches (tentative)</b>	<b>Tentative Total No of Items</b>
1	Padlocks	steel, 7 levers	02	761	1522
2	Galvanized Steel Trunk Box (Large)	0.5 mm gauge sheet, Dimension: 40"x24"x24"	01		761
3	Galvanized Steel rack with 3 shelves	0.5 mm gauge sheet, Dimension: 22"x12"x24"	01		761
4	Stainless steel Ladle for Dalma (Dabu)	125 g, Gauge -22	01		761
5	Stainless steel turner for vegetable curry (Karchuli)	110 g, Gauge -22	01		761
6	Stainless steel spoon for Rice (Chattu)	125 g, Gauge -22	01		761
7	Stainless steel Sieve spoon (Jali Chattu)	150 g, Gauge -22	01		761
8	Stainless steel Drum with cover	3.08 Kg., Gauge - 22	01		761
9	Stainless steel Water Spoon	250 g, Gauge -22	01		761
10	Stainless steel Mug	170g, Gauge -22	01		761

11	Stainless steel Spoon	20 g, Gauge -22	20	761	15220
12	Stainless steel Bowl (Ginaa)	130 g, Gauge -22	20		15220
13	Stainless steel Plate (Thali)	200 g, Gauge -26	20		15220
14	Stainless steel Glass	50 g, Gauge -26	20		15220
15	Stainless steel (Gamla)	450 g, Gauge -26	02		1522
16	Stainless steel jug for storing oil	1 litre, 250 g	01		761
17	Steel basket for vessels	1.8 kg, Gauge -22	01		761
18	Aluminum Dekchi for rice with cover	1.55 Kg	01		761
19	Aluminum Dekchi for dalma with cover	1.4 Kg	01		761
20	Aluminium Pot	15 litres, 800 g	01		761
21	Aluminium bucket	12 litres, 720 g	01		761
22	Aluminium Containers	4 container set, 10 kg.	01		761
23	Aluminium Kadai with cover	13-inch, heavy gauge bottom, 1.80Kg.	01		761
24	Aluminium Pressure Cooker	5 litres	01		761
25	Iron Vili- Vegetable Cutter (Panikhi)	Iron blade	01		761
26	Stainless Steel Knife	Serrated blade edge, blade length 17 cm	01		761
27	Grocery weighing scale	Capacity 10kg, digital display, battery powered	01		761
28	First aid box	1 plastic box, Antiseptic cream, Silver Sulfadiazine ointment, Cotton, Gauze, Band Aid	01		761
29	Analog wall Clock	21.4W x 21.5H Centimetres, battery powered, oval shape	01		761
30	Plastic Mug	Vinyl material, 1 litre capacity, dimension 14L x 14W x 12H Centimetres	02		1522

31	Plastic Self Draining Soap case	14 x 9 x 6 CM	02	761	1522
32	Plastic framed Mount Mirror	15 x 10 x 5 Centimetres	01		761
33	Comb for baby		03		2283
34	Stainless Steel Nail Cutter for baby		02		1522
35	Multipurpose Storage Plastic Containers (for loose food items)	Leak Proof, BPA Free (500g, 2kg, 5kg)	03		2283
36	Swing-Lid Plastic Dustbin	10 litre capacity, dimension 26 x 26 x 36 CM	01		761
37	Plastic Dustpan	10 x 2 x 2.7 Centimetres	01		761
38	Broom	1 Coconut leaf grass, 1 Date- Palm Leaf	02		1522
39	Floor Mop	5ft Long rod, cotton refill	01		761
40	Plastic drum for storing water	HDPE, 200 litres	01		761
41	Drum for handwashing station	HDPE, 40 litres	01		761
42	Mosquito nets	polyester, 6' X 7'	03		2283
43	Durries (Plastic)	200GSM 9' X 12'	03		2283
44	Durries (Cotton)	9' X 12'	03		2283
45	Non folding Foam mattress	6' X 3'	04		3044
46	Waterproof Protector sheet for mattress	PVC Plastic, 78" X 54"	04		3044
47	Single Bedsheet	Cotton, 60" X 90"	12		9132
48	Single Solapur Blanket	Cotton, 5' X 7.5'	04		3044
49	Weighing scale (Suitable for both infants & toddlers)	Graduation - 10g, digital reading, removable tray, battery powered, Capacity 15 20 kg. shall meet ICDS Standards	01		761
50	Stadiometers	Measuring range 20-205 cm. Graduation- 1 mm, shall meet ICDS Standards	01		761

51	Infant meters	10 x 99 cm measuring range, Graduation- 5 mm, shall meet ICDS Standards	01		761
52	Fire Extinguisher	ABC type, Dry chemical powder, 2kg	02		1522
53	Water purifier + 5 additional cartridges	20 litres UF technology, gravity based	01		761
54	Early childhood care and development (ECCD) toys (1 Set)	1. Board Puzzle 2. Chain Puzzle 3. Board Book 4. Sponge Balls 5. Shape Sorter 6. Paper and Crayons 7. Stringing Beads 8. Puppets 9. Stacking and Sorting Kit 10. Dominoes 11. Construction Blocks 12. Modelling Clay 13. Puzzle Blocks 14. Memory Game 15. Counting Circle 16. Jigsaw Puzzle	1 set	761	761

The bidders may download the RFP from the website (<https://sundargarh.odisha.gov.in/>) from (T)....., and submit the bid along with the tender fee and bid security. The bid will be examined based on the Minimum Eligibility Criteria for participation (based on past experience and financial requirements), followed by the financial proposal.

The Authority reserves the right to accept or reject any bid without assigning any reason or incurring any liability whatsoever. Bidders are advised to regularly scan through above website as corrigendum/ amendments etc. if any, will be notified on these websites only.

*Vijayendra*  
18.12.24

.....  
The District Social Welfare Officer,  
Sundargarh, Odisha  
**(Signature, Name and Seal)**



## 1. INTRODUCTION

### 1.1. Background

The early years of life are a critical period for rapid growth and vulnerability, with 15% of India's population (160 million) being under six years old, as per the 2011 Census. To unlock the potential of this young demographic, prioritizing early childhood development (ECD) is essential. However, access to quality childcare remains limited, creating a barrier to women's participation in the workforce. The Maternity Benefit Act of 2016 aims to improve childcare services, and the Ministry of Women and Child Development has established guidelines to ensure that **crèches** meet minimum standards for the holistic development of children and the support of working parents. A committee chaired by the Director of the Women and Child Development (WCD) Department of Delhi, including members from Lady Irwin College and Mobile Creches, designed these guidelines, which are based on the scientific principles of early childhood development. These standards align with the National ECCE Policy 2013 and categorize norms as either non-negotiable or adaptable depending on the context. The guidelines cover key areas such as location, timing, infrastructure, health, safety, trained staff, and parental engagement, ensuring that every child receives care and development in line with their best interests.

- **Conception to Birth:** Nutritional care, maternal counselling, safe childbirth, and child protection.
- **Birth to Three Years:** Health care, nutrition, and attachment to an adult.
- **Three to Six Years:** Health care, nutrition, and play-based pre-school education.

Creches is essential for fostering holistic development in young children from Six months to Three years. Creches support children aged 6-36 months by addressing cognitive, social, emotional, and physical needs, and connects families, communities, and the nation in nurturing these young minds.

The blockwise tentative locations of creches are specified in the table below:

Sl. No.	Name of the Block	Sub-Division	Target	Total No of Creche
1	Bonai	Bonai	37	161
2	Lahunipara		73	
3	Koida		15	
4	Gurundia		36	
5	Bisra	Panposh	42	323
6	Lathikata		61	
7	Nuagaon		45	
8	Rourkela civil Township		35	
9	Kuaranmunda		50	
10	Rourkela Industrial		33	
11	Rourkela City		47	
12	Biramitrapur		10	
13	Badgaon	Sadar	27	277
14	Balisankara		46	
15	Hemgir		27	
16	Lepripada		23	
17	Rajgangpur		54	
18	Sadar		29	
19	Subdega		36	
20	Tangarpali		21	
21	Kutra		14	
Total			761	761

Table 2: Creche Site Details Abstract

## 1.2. Brief description of the Bidding Process

- 1.2.1. The Authority has adopted a single stage two envelope bid system under the bidding process (collectively the "Bidding Process") for evaluating the Proposals comprising technical and financial bids to be submitted in separate sealed envelope through Speed Post/ Registered post to the address mentioned in Table 1. To participate in the Bidding Process, the Bidder should complete all stages of purchase, download of RFP from (<https://sundargarh.odisha.gov.in/>) and undertake the final proposal submission in sealed envelope through speed post/ registered post. The Bidders are advised to submit the Proposal on before the specified time on the Proposal/Bid Due Date. The Authority shall not be responsible for any delay, failure, malfunction or missing documents the Bidding Process.
- 1.2.1.1. The Bidder shall pay a non-refundable sum of INR 2,500 in a form of Demand Draft as Tender document fee. The Demand Draft shall be in favor of **"The District Social Welfare Officer, Sundargarh" payable at Sundargarh (Odisha)**. For the avoidance of doubt, no exemption from payment of Tender Fee is permitted.
- 1.2.1.2. Eligibility and qualification of the bidder ("Bidder") will be first examined based on the details submitted ("Technical Bid") with respect to eligibility and qualifications criteria prescribed in this RFP. The financial bid submitted of only those Bidders whose Technical Bids are substantially responsive to eligibility and qualifications requirements as per this RFP, shall be opened. For avoidance of doubt, it is clarified that Financial Bid and Technical Bid must be submitted in a separate sealed envelope through Speed post/ Registered post
- 1.2.1A The Financial Bids of only those Bidders who are considered responsive and meet the Minimum Eligibility Criteria (the "Qualified Bidders") would be opened and evaluated for the purpose of identifying the Selected Bidder.
- 1.2.2. Any addenda issued after this RFP, but on or before the Bid Due Date, will be deemed to form part of the Bidding Documents.
- 1.2.3. The Bid shall be valid for a period of not less than 60 (Sixty) days from the Bid Due Date. In terms of the RFP, a Bidder is required to deposit, along with its Bid, a bid security/Earnest Money Deposit equivalent to the amount specified in the Bid Data Sheet (Table – I) as the Bid Security (**"Bid Security/EMD"**). The Bid Security will be refundable, not later than 90 (Ninety) days from the Bid Due Date except in the case of the Selected Bidder whose Bid Security shall be retained till it has provided a Performance Security under the Contract. The Bidders will have to provide Bid Security in the form of a demand draft. The Demand Draft shall be in favor of **"The District Social Welfare Officer, Sundargarh" payable at Sundargarh (Odisha)**. The Demand Draft shall (unless uncashed) prior to its expiry be renewed from time to time to keep it valid and enforceable for a period of 90 (Ninety) days from the Bid Due Date. The Bid shall be summarily rejected if it is not accompanied by the Bid Security. It is hereby instructed that The Bidder(s) shall also submit the original Bid Security (in the form of demand draft) in hard copy on or before Bid Due Date.

- 1.2.4. Any queries or request for additional information concerning this RFP shall be submitted vide e-mail to the following mail id: [dswosundargarh@nic.in](mailto:dswosundargarh@nic.in)
- 1.2.5. The pre-bid queries should be submitted in the format specified below to be considered for response and they should be submitted in MS-Excel format. Pre-bid queries not submitted in the prescribed format may not be responded to.

S. N.	Page No.	Part of RFP	Clause No.	Text provided in RFP	Clarification sought with justification, if any
1.	[•]	[•]	[•]	[•]	[•]
2.	[•]	[•]	[•]	[•]	[•]
...	.....	....	.....	.....	.....

It is preferred that the queries should be sent to the Authority at least 2 (two) business days before the scheduled pre-bid conference. The envelopes or/and email/ communication shall clearly bear the following identification/ title:

**“Queries/Request for Additional Information: RFP for Selection of an agency to Supply of Capex Items (Utensils) for tentative 761 creches in Sundargarh district”**

The Authority shall endeavor to adhere to the schedule provided under Table - I. (Bid Data Sheet). However, the Authority may, at its own discretion, revise or extend any of the timelines set out.

## 2. INSTRUCTIONS TO BIDDERS

### A. GENERAL

#### 2.1. General Terms of Bidding

- 2.1.1. No Bidder shall submit more than one Bid for the Goods. A Bidder shall not be entitled to submit another bid, failing which such Bidder and its Bids shall be summarily rejected. Consortium of bidders for participation in the bidding process shall not be allowed.
- 2.1.2. Unless the context otherwise requires, the terms not defined in this RFP, but defined in the Contract shall have the meaning assigned thereto in the Contract.
- 2.1.3. The bidding documents can be downloaded from [\(https://sundargarh.odisha.gov.in/\)](https://sundargarh.odisha.gov.in/)  
For avoidance of doubt, it is clarified that the Bid shall be submitted on or before the Bid Due Date and time as per the details set out in this RFP.
- 2.1.4. Notwithstanding anything to the contrary contained in this RFP, the detailed terms specified in the Contract shall have an overriding effect; provided, however, that any conditions or obligations imposed on the Bidder hereunder shall continue to have effect in addition to its obligations under the Contract.
- 2.1.5. The Bid shall be furnished as per formats provided in Appendix-I of this RFP. The bid shall include the following:

ANNEXURE A	:	Letter Comprising the Bid
ANNEXURE B	:	General Information of Bidder & Statement of the Legal Capacity
ANNEXURE C	:	Power of Attorney for Signing of Bid
ANNEXURE D	:	Technical Capacity of Bidder
ANNEXURE E	:	Financial Capacity of Bidder
ANNEXURE F	:	Affidavit
ANNEXURE G	:	GST Registration Details
ANNEXURE H	:	Bid Checklist

- 2.1.6. The Financial Bid for Goods should be submitted in a separate sealed envelope (other than envelope of Technical Bid) through speed post/ registered post only as per the format specified at Appendix - II. Any submission of Financial Bid in the envelope of Technical Bid shall be summarily rejected. In the event of any difference between figures and words, the amount indicated in words shall be taken into account.
- 2.1.7. The Bidder shall deposit a Bid Security in accordance with the provisions of this RFP. The Bidder has to provide the Bid Security in the form of a Demand Draft.
- 2.1.8. The demand draft's validity shall not be less than 90 days from the Bid Due Date, for the purposes of encashment by the Authority. The Bid shall be summarily rejected if it is not accompanied by the Bid Security. The Bid Security shall be refundable not later than 90 (Ninety) days from the Bid Due Date except in the case of the Selected Bidder whose Bid Security shall be retained till it has provided a Performance Security.

- 2.1.9. The Bidder should submit a Power of Attorney as per the format set forth in this RFP, duly supported with extracts of the charter document or board resolution in favor of executant authorizing the signatory of the Bid to commit the Bidder.
- 2.1.10. Any condition or qualification or any other stipulation contained in the Bid shall render the Bid liable to rejection as a non-responsive Bid.
- 2.1.11. All communications in relation to or concerning the Bidding Documents and the Bid shall be in English language.
- 2.1.12. The Bidding Documents including this RFP, and all attached documents are and shall remain the property of the Authority and are transmitted to the Bidders solely for the purpose of preparation and the submission of a Bid in accordance herewith. Bidders are to treat all information as strictly confidential and shall not use it for any purpose other than for preparation and submission of their Bid. The provisions of this clause shall also apply mutatis mutandis to Bids and all other documents submitted by the Bidders, and the Authority will not return any bid, or any information provided along therewith.
- 2.1.13. Submission of sample by successful bidders each time supply has to be made available.
- 2.1.14. **The Authority shall place the work orders for the project in the name of the successful bidder in tranches and the as per locations identified.**
- 2.1.15. **Quantities may increase or decrease based on requirements as decided by the Authority.**
- 2.1.16. In case of nonperformance by any selected bidder then penalty may be imposed and action may be taken to rescind the work as decided by the Authority.
- 2.1.17. This RFP is not transferrable.

## **2.2. Eligibility of Bidders**

2.2.1. For determining the eligibility of bidders, the following shall apply:

- a) The Bidder must be a single entity. No consortium is allowed.
- b) A Bidder shall be any entity registered/ incorporated in India including without limitation a company registered in India under the Companies Act 1956/2013; or a society registered under Society Registration Act, 1860; or any other Indian law for registration of societies; or a registered trust under Indian Trusts Act, 1882 or any other Indian law for registration of public trust or a sole proprietorship or a partnership registered under the Partnership Act, 1932, or limited liability partnership (LLP) registered under the Limited Liability Partnership Act, 2008.
- c) A Bidder shall not have a conflict of interest (the "**Conflict of Interest**") that affects the Bidding Process. Any Bidder found to have a Conflict of Interest shall be disqualified. In the event of disqualification, the Authority shall be entitled to forfeit and appropriate the Bid Security or equivalent amount from the Performance Security, as the case may be, as mutually agreed genuine pre-estimated loss and damage likely to be suffered and incurred by the Authority and not by way of penalty for,

inter alia, the time, cost and effort of the Authority, including consideration of such Bidder's proposal (the "Damages"), without prejudice to any other right or remedy that may be available to the Authority under the Bidding Documents and/or the Contract or otherwise. Without limiting the generality of the above, a Bidder shall be deemed to have a Conflict of Interest affecting the Bidding Process, if:

- i. The Bidder or Associate (or any constituent thereof) and any other Bidder or its Associate thereof (or any constituent thereof) have common controlling shareholders or other ownership interest; provided that this disqualification shall not apply in cases where the shareholding of a Bidder or an Associate thereof (or any shareholder thereof having a shareholding of more than 25% (Twenty five percent) of the paid up and subscribed capital; of such Bidder or Associate, as the case may be) in the other Bidder or its Associate, is not more than 25% (Twenty five percent) of the subscribed and paid up equity share capital thereof; provided further that this disqualification shall not apply to any ownership by a bank, insurance company, pension fund or a public financial institution referred to in Section 2(72) of the Companies Act, 2013. For the purposes of this Clause 2.2.1(c), indirect shareholding held through one or more intermediate persons shall be computed as follows: (aa) where any intermediary is controlled by a person through management control or otherwise, the entire shareholding held by such controlled intermediary in any other person (the "Subject Person") shall be taken into account for computing the shareholding of such controlling person in the Subject Person; and (bb) subject always to sub-clause (aa) above, where a person does not exercise control over an intermediary, which has shareholding in the Subject Person, the computation of indirect shareholding of such person in the Subject Person shall be undertaken on a proportionate basis; provided, however, that no such shareholding shall be reckoned under this sub-clause (bb) if the shareholding of such person in the intermediary is less than 26% (Twenty six percent) of the subscribed and paid up equity shareholding of such intermediary; or
- ii. A constituent of such Bidder is also a constituent of another Bidder; or
- iii. Such Bidder or any Associate thereof receives or has received any direct or indirect subsidy, grant, concessional loan or subordinated debt from any other Bidder or Associate, or has provided any such subsidy, grant, concessional loan or

- subordinated debt to any other Bidder or any Associate thereof;  
or
- iv. such Bidder has the same legal representative for purposes of this Bid as any other Bidder; or
  - v. such Bidder, has a relationship with another Bidder, or any Associate thereof, directly or through common third party/ parties, that puts either or both of them in a position to have access to each other's information about, or to influence the Bid of either or each other; or
  - vi. Such Bidder has participated as a consultant to the Authority in the preparation of any documents, design or technical specifications of the Equipment.

Provided that, in case the Authority seeks information / clarification from a Bidder related to occurrence / non-occurrence of Conflict of Interest and the Bidders fails to provide such information within a reasonable time, the Authority shall disqualify the Bidders and encase the Bid Security as per Clause 2.20.6 and further debar it from participation in any future procurement process for a minimum period of 1 (one) year.

- d) For purposes of this RFP, Associate means, in relation to the Bidder, a person who controls, is controlled by, or is under the common control with such Bidder (the "Associate"). As used in this definition, the expression "control" means, with respect to a person which is a company or corporation, the ownership, directly or indirectly, of more than 50% (fifty percent) of the voting shares of such person, and with respect to a person which is not a company or corporation, the power to direct the management and policies of such person by operation of law. A Bidder shall be liable for disqualification and forfeiture of Bid Security if any legal, financial or technical adviser of the Authority in relation to the Goods is engaged by the Bidder, its members or any Associate thereof, as the case may be, in any manner for matters related to or incidental to such Goods during the Bidding Process or subsequent to the (i) issue of the LOA or (ii) execution of the Contract Agreement. In the event any such adviser is engaged by the Selected Bidder or Agency, as the case may be, after issue of the LOA or execution of the Contract Agreement for matters related or incidental to the Goods, then notwithstanding anything to the contrary contained herein or in the LOA or the Contract Agreement and without prejudice to any other right or remedy of the Authority, including the forfeiture and appropriation of the Bid Security or Performance

Security, as the case may be, which the Authority may have thereunder or otherwise, the LOA or the Contract Agreement, as the case may be, shall be liable to be terminated without the Authority being liable in any manner whatsoever to the Selected Bidder or Agency for the same. For the avoidance of doubt, this disqualification shall not apply where such adviser was engaged by the Bidder or Associate in the past, but its assignment expired or was terminated 6 (six) months prior to the date of issue of RFP for the Goods.

- e) Any Bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority as provided in the Order (Public Procurement No. 1) dated 23rd July 2020 issued by the Ministry of Finance, Department of Expenditure Public Procurement Division (as amended from time to time). Provided further that the Selected Bidder shall not be allowed to sub-contract the Goods to any contractor from a country which shares a land border with India unless such contractor is registered with the Competent Authority as provided in the aforesaid Order. It is however clarified that, as mentioned in Annex 2 of the aforesaid Order, the restriction contained in this clause will not apply to Bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects. The updated lists of countries to which lines of credit have been extended or in which development projects are undertaken are given in the website of the Ministry of External Affairs.

"Competent Authority" for the purpose of this clause means the Authority defined in Annex 1 of the Order (Public Procurement No.1) dated 23rd July 2020 issued by the Ministry of Finance, Department of Expenditure Public Procurement Division.

"Bidder (or entity) from a country which shares a land border with India" for the purpose of this Order means: -

- a. An entity incorporated, established or registered in such a country; or
- b. A subsidiary of an entity incorporated, established or registered in such a country; or
- c. An entity substantially controlled through entities incorporated, established or registered in such a country; or

- d. An entity whose beneficial owner is situated in such a country; or
- e. An Indian (or other) agent of such an entity; or
- f. A natural person who is a citizen of such a country.

The beneficial owner for the purpose of (d) above will be as under:

- 1. In case of a company or Limited Liability Partnership, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has a controlling ownership interest or who exercises control through other means.

Explanation –

- a. Controlling ownership interest” means ownership of or entitlement to more than twenty-five per cent, of shares or capital or profits of the company.
  - b. “Control” shall include the right to appoint majority of the directors or to control the management or policy decisions including by virtue of their shareholding or management rights or shareholders agreements or voting agreements.
- 2. In case of a partnership firm, the beneficial owner is the natural person(s) who, whether acting alone or together, or through one or more juridical person, has ownership of entitlement to more than fifteen percent of capital or profits of the partnership.
  - 3. In case of an unincorporated association or body of individuals, the beneficial owner is the natural person(s), who, whether acting alone or together, or through one or more juridical person, has ownership of or entitlement to more than fifteen percent of the property or capital or profits of such association or body of individuals.
  - 4. Where no natural person is identified under 1 or 2 or 3 above, the beneficial owner is the relevant natural person who holds the position of senior managing official.
  - 5. In case of a trust, the identification of beneficial owner(s) shall include identification of the author of the trust, the trustee, the beneficiaries with fifteen percent or more interest in the trust and any other natural person exercising ultimate effective control over the trust through a chain of control or ownership.

An Agent is a person employed to do any act for another, or to represent another in dealings with third person.

The registration shall be valid at the time of submission of bid and at the time of acceptance of bid.

If the bidder was validly registered at the time of acceptance/placement of order, registration shall not be a relevant consideration during contract execution.

**2.2.2. Pre-qualification for Bidder – Evaluation Criteria**

**Technical Capacity, Financial Capacity and Other Criteria:** For demonstrating the Technical Capacity and Financial Capacity, the Bidder shall need to fulfill the undermentioned minimum eligibility criteria ("**Minimum Eligibility Criteria**"):

(i) The Bidder must meet the following criteria towards "**Technical Capacity**":

- a) The Bidder should have experience of successful supply of capex items such as utensils/ books/ uniforms or other relevant items in Govt Anganwadi Centers (AWCs)/ Govt Schools/ Govt Hospitals or any other Govt Institutions having any one of the following:
- i. One work order of ₹ 1.5 crores value, Or
  - ii. Two work orders of ₹ 75 lakhs value, Or
  - iii. Three work orders of ₹ 50 lakhs value

in the last 5 (five) years immediately preceding Bid Due Date.

In support of Technical Capacity mentioned here in above, the bidder shall submit the Purchase Order(s)/ Work order issued by the client. Documentary Evidence must be attached in respect of each of these eligible supplies to clearly validate the no. of supply, cost of supply, as a part of the Bid.

(ii) In addition to the above, the bidder must fulfill the following criteria, referred to as

**"Financial Capacity".**

- (i) The Average Annual Turnover of the bidder during the last three financial years preceding the Bid Due Date should be at least Rs. 10 Cr. A certificate from a statutory auditor/practicing Chartered Accountant comprising turnover details of the bidder for the last three financial years i.e. FY 2021-22, FY 2022-23, and FY 2023-24, shall be submitted by the bidder.
- (ii) Bidder has to submit a certificate from Chartered Accountant (CA)/Statutory Auditor (SA) with a valid UDIN as documentary evidence to verify the financial capacity.

For the purpose of this RFP, it is clarified that the estimated cost of the Utensil items to be supplied to creches is INR 10.00 Cr.

- (iii) The bidder should neither have been blacklisted nor debarred by any State/ Central Govt. Department /PSU/Boards/ Corporations etc., at the time of submission of Bid.
- (iv) The bidder shall have GST registration. The copy of GST registration shall be submitted.

2.2.3. The bidder shall submit audited financial statements and filed ITRs for the last three financial years i.e. FY 2021-22, FY 2022-23, and FY 2023-24 preceding the Bid Due Date.

2.2.4. No change in the composition of the Bidder is allowed subsequent to the

submission of the Bid during the Bidding Process or in case of the Selected Bidder during the Term of the contract, otherwise the bid shall be disqualified and Bid Security or Performance Security as the case may be, shall be forfeited.

### **2.3. Number of bids and their costs thereof**

No Bidder shall submit more than one Bid for the tender. A Bidder shall not be entitled to submit another Bid. The Bidders shall be responsible for all of the costs associated with the preparation of their Bids and their participation in the Bidding Process. The Authority will not be responsible or in any way liable for such costs, regardless of the conduct or outcome of the Bidding Process.

### **2.4. Verification and Disqualification**

- 2.4.1. The Authority reserves the right to verify all statements, information and documents submitted by the Bidder in response to the RFP or the Bidding Documents and the Bidder shall, when so required by the Authority, make available all such information, evidence and documents as may be necessary for such verification. Any such verification or lack of such verification by the Authority shall not relieve the Bidder of its obligations or liabilities hereunder nor will it affect any rights of the Authority thereunder.
- 2.4.2. Notwithstanding anything contained in this RFP, the Authority reserves the right to accept or reject any Bid and to annul the Bidding Process and /or reject all Bids at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reasons thereof. If the Authority rejects or annuls all the Bids, it may, in its discretion, invite all eligible Bidders to submit fresh Bids hereunder.
- 2.4.3. The Authority reserves the right to reject any Bid and appropriate the Bid Security if, at any time, a material misrepresentation is made or uncovered or the Bidder does not provide, within the time specified by the Authority, supplemental information sought by the Authority for evaluation of the Bid. Such misrepresentation/ improper response shall lead to the disqualification of the Bidder. If such disqualification / rejection occurs after the Bids have been opened and the Lowest Bidder gets disqualified / rejected, then the Authority reserves the right to take any such measure as may be deemed fit in the sole discretion of the Authority, including annulment of the Bidding Process.
- 2.4.4. In case it is found during the evaluation or at any time after selection of Qualified Bidders or Selected Bidder or before/after signing of the Contract or after its execution and during the period of subsistence thereof, one or more of the Minimum Eligibility Criteria have not been met by the Bidder or the Bidder has made material misrepresentation or has given any materially incorrect or false information, the Bidder shall be disqualified forthwith, notwithstanding anything to the contrary contained therein or in this RFP, in the Bidding Documents and the Contract (if executed) shall be liable to be terminated, by a communication in writing by the Authority to the Bidder,

without the Authority being liable in any manner whatsoever to the Bidder or Selected Bidder, as the case may be. In such an event, the Authority shall have a right to forfeit and appropriate the Bid Security or Performance Security as compensation and Damages payable to the Authority for, inter alia, time, cost and effort of the Authority, without prejudice to any other right or remedy that may be available to the Authority.

2.4.5. Similarly, in case a bidder does not submit the Technical and Financial bid separately, the Authority reserves the right to summarily reject the proposal.

## **2.5. Clarifications**

2.5.1. The Authority may also on its own motion, if deemed necessary, issue interpretations and clarifications to all Bidders. All clarifications and interpretations issued by the Authority shall be deemed to be part of the Bidding Documents. Verbal clarifications and information given by Authority, or its employees or representatives shall not in any way or manner be binding on the Authority.

2.5.2. To facilitate evaluation of the Bids, the Authority may, at its sole discretion, seek clarifications from any Bidder regarding its Bid. Such clarification(s) may without prejudice include clarifications with respect to minor deviations found in the Bid and shall be provided within the time specified by the Authority for this purpose. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing.

2.5.3. If a Bidder does not provide clarifications sought under Clause 2.5.2 above within the prescribed time, its Bid shall be liable to be rejected. In case the Bid is not rejected, the Authority may proceed to evaluate the Bid by construing the particulars requiring clarification to the best of its understanding, and the Bidder shall be barred from subsequently questioning such interpretation of the Authority.

### **2.5A Amendment of the RFP**

- i. At any time prior to the deadline for submission of Bids, the Authority may, for any reason, whether at its own initiative or in response to clarifications requested by a Bidder, modify the RFP by the issuance of an addendum ("Addendum").
- ii. Any Addendum issued hereunder will be uploaded on the website i.e., (<https://sundargarh.odisha.gov.in/>).
- iii. To afford the Bidders a reasonable time for taking an Addendum into account, or for any other reason, the Authority may, at its own discretion, extend the Bid Due Date.
- iv. The Bidders who have downloaded the Bidding Documents are advised to regularly check for amendments/corrigendum/clarifications, if any issued by the Authority and which shall form part and parcel of the Bidding Documents. Such amendments /corrigendum/ clarifications will be posted on the aforementioned website. Any ignorance on the part of the Bidder in not checking the website will not be an excuse and the Authority is not responsible if any Bidder omits to notice any

amendments/corrigendum/ clarification.

## **B. PREPARATION AND SUBMISSION OF BIDS**

### **2.6. Format and Signing of Bid**

- 2.6.1. The Bidder shall provide all the information sought under this RFP and submit the same in a sealed envelope by speed post/ registered post of Bid to the Authority y. The Authority will evaluate only those Bids that are received in the required formats and complete in all respects and which are submitted speed post/ registered post on or prior to the Bid Due Date. Incomplete and /or conditional Bids or not submitted on or before time shall be rejected.
- 2.6.2. The Bidders shall submit both the Technical Bid as well as the Financial Bid separately in sealed envelope, along with all the annexures thereto, on the speed post/ registered post. Each page of the Bid shall bear the page number and the signature of the Bidder.
- 2.6.3. The Financial Bid should be submitted in a separate envelope within the bid document envelope clearly bearing the following identification:  
"Selection of an agency for Supply of Capex Items for tentative 761 creches in Sundargarh district" along with Name of Agency and Date superscribed on the cover.
- 2.6.4. The Technical Bid and Financial Bid shall be typed and signed in ink by the authorized signatory of the Bidder who shall initial every page. All the alterations, omissions, additions or any other amendments made to the Bid shall be initialled by the person(s) signing the Bid.
- 2.6.5. Financial Bid shall be submitted in the format provided in the RFP. Bidder shall quote their rates in figures and words only in the provided cells, It is clarified that the Financial Bid shall be submitted solely based on the obligation to undertake the mandatory obligation of supply of Goods, subject to and in accordance with terms of RFP.

### **2.7. Submission of Bids**

- 2.7.1. The Bidder shall submit the Bid in hard copy no later than the date and time specified as the Bid Due Date, duly signed by the authorized signatory of the Bidder. Tenders/bids shall be accepted only through speed post / registered post shall be entertained. Late tenders will not be accepted. It must be submitted before due date and time.
- 2.7.2. The documents comprising the bids referred in the RFP shall include:
  - a) Letter comprising the Bid (Appendix – I - ANNEXURE A);
  - b) General Information of Bidder and Statement of the Legal Capacity (Appendix – I - ANNEXURE B)

- c) Power of Attorney for signing of Bid in the prescribed format (Appendix – I - ANNEXURE C).
- d) Technical Capacity of the Bidder (Appendix – I - ANNEXURE D).
- e) Financial Capacity of the Bidder (Appendix – I - ANNEXURE E).
- f) Affidavit (Appendix – I - ANNEXURE F).
- g) GST Registration Details (Annexure-I – ANNEXURE F)
- h) Copy of audited annual accounts and filed ITRs for the last three FY 2021-22, 2022-23, 2023-24
- i) Bid Checklist (Appendix – I - ANNEXURE G).
- j) GST Registration Details )(Annexure I – ANNEXURE G).
- k) Bid Submission Checklist (Appendix – I - ANNEXURE H).
- l) Tender Document Fee submitted in the form of Demand Draft.
- m) EMD in the form of Demand Draft.
- n) Financial Bid (Appendix -II)
- o) All Addendum, Corrigendum and responses to Pre-Bid Queries published by the Authority with each page initialed by the person signing the Bid in pursuance of the Power of Attorney referred to in the RFP hereinabove.
- p) All other documents required to be submitted as per the terms of this RFP.

2.7.3. The Bidder shall submit the Financial Bid in the format specified in Appendix – II in a separate sealed envelope with “selection of an agency to Supply of Capex Items for tentative 761 creches in Sundargarh district” clearly superscribed on the envelope. Each page of the Financial Bid shall be signed by the Bidder.

2.7.4. If the separate envelope containing the hard copy of the Bid are not sealed and marked as instructed above, the Authority assumes no responsibility for the misplacement or premature opening of the contents of the Technical Bid and Financial Bid submitted and consequent losses, if any, suffered by the Bidder.

## **2.8. Bid due date and time**

2.8.1. Bids should be submitted on or before the Bid Due Date at the address provided in the Table 1. The Authority may, in its sole discretion, extend the Bid Due Date and specified time by issuing an Addendum in accordance with terms of the RFP.

## **2.9. Late bids**

Bids received by the Authority after the specified time on the Bid Due Date shall not be eligible for consideration and shall be summarily rejected and returned unopened.

## **2.10. Modifications/ Substitutions/ Withdrawal of Bids**

2.10.1. The Bidder may modify, substitute or withdraw its Bid after submission, provided that written notice of the modification, substitution or withdrawal is received by the Authority prior to Bid Due Date. No Bid shall be modified, substituted or withdrawn by the Bidder on or after the Bid Due Date.

2.10.2. Any alteration/ modification in the Bid or additional information or material supplied subsequent to the closing time on the Bid Due Date, unless the same has been expressly sought for by the Authority, shall be disregarded.

**2.11. Rejection of Bids**

2.11.1. Notwithstanding anything contained in this RFP, the Authority reserves the right to reject any Bid and to annul Bidding Process and to reject all Bids at any time without any liability or any obligation for such acceptance, rejection or annulment, and without assigning any reason whatsoever. In the event that the Authority rejects or annuls all the Bids, it may, in its discretion, invite fresh Bids hereunder.

**2.12. Validity of Bids**

The Bids shall be valid for a period of not less than 60 (Sixty) days from the Bid Due Date. The validity of Bids may be extended by mutual consent of the respective Bidders and the Authority.

**2.13. Confidentiality**

Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the Bidding Process or is not a retained professional advisor advising the Authority in relation to, or matters arising out of or concerning the Bidding Process. The Authority will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. The Authority may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or the Authority or as may be required by law or in connection with any legal process.

**2.14. Bid Security/Earnest Money Deposit**

- 2.14.1. The Bidder shall furnish as part of its Bid, an Earnest Money Deposit (EMD) referred to in Table – I in the form of a demand draft in favor of “The District Social Welfare Officer, Sundargarh” payable at Sundargarh. The Demand Draft shall (unless uncashed) prior to its expiry be renewed from time to time to keep it valid and enforceable for a period of 90 (Ninety) days from the Bid Due Date.
- 2.14.2. The Authority shall not be liable to pay any interest on the Bid Security deposit so made and the same shall be interest free.
- 2.14.3. Any Bid not accompanied by the Bid Security shall be summarily rejected by the Authority as non-responsive.
- 2.14.4. The Selected Bidder(s)' Bid Security will be returned, without any interest, upon the Bidder signing the Contract and furnishing the Performance Security in accordance with the provisions thereof. Whereas, the Bid Security of unsuccessful Bidders will be returned by the Authority, without any interest, as promptly as possible on acceptance of the Bid of the Selected Bidder or when the Bidding process is cancelled by the Authority, and in any case within 90 (Ninety) days from the Bid Due Date, in the form of an account payee demand draft in favor of the unsuccessful Bidder(s). Bidders may by specific

instructions in writing to the Authority give the name and address of the person in whose favor the said demand draft shall be drawn by the Authority for refund, failing which it shall be drawn in the name of the Bidder and shall be mailed to the address given on the Bid.

2.14.5. The Bid Security shall be forfeited and appropriated by the Authority as Damages without prejudice to any other right or remedy that may be available to the Authority under the Bidding Documents and/or the Contract, or otherwise, under the following conditions:

- a) If a Bidder engages in a corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice as specified in Section 4 of this RFP.
- b) If a Bidder withdraws its Bid during the period of Bid validity as specified in this RFP and as extended by the Bidder from time to time.
- c) In the case of Selected Bidder, if it fails within the specified time limit -
  - i. To sign the Letter of Award
  - ii. Sign the Contract; or
  - iii. To furnish the Performance Security within the period prescribed thereof in the Contract.
- d) In case the Selected Bidder, having signed the Contract, commits any breach thereof prior to furnishing the Performance Security.

### 3. EVALUATION OF BIDS

#### 3.1. Opening and Evaluation of Bids

- 3.1.1. The Authority shall open the Technical Bid at the prescribed time in Table - I, at the office of District Social Welfare Officer, Sundargarh and record the names of the Bidders from whom Bids are received.
- 3.1.2. The Authority will subsequently examine and evaluate the Bids in accordance with the provisions set out in this Section 3.
- 3.1.3. To facilitate evaluation of Technical Bid, the Authority may, at its sole discretion, seek clarifications in writing from any Bidder regarding its Technical Bid. Such clarification(s) shall be provided within the time specified by the Authority for this purpose. If a Bidder does not provide clarifications sought under this clause within the prescribed time, its Bid shall be liable to be rejected. In case the Bid is not rejected, the Authority may proceed to evaluate the Bid by construing the particulars requiring clarification to the best of its understanding, and the Bidder shall be barred from subsequently questioning such interpretation of the Authority.
- 3.1.4. As part of the evaluation of Technical Bids, the Authority shall determine whether each Bid is responsive to the requirements of the RFP. A Bid shall be considered responsive only if:
  - a) It is received as per the format at Appendix – I.
  - b) It is received by the Authority on or before the specified time on the Bid Due Date including any extension thereof pursuant to this RFP.
  - c) It is accompanied by technical and financial bids submitted separately in separate envelope.
  - d) It is signed as stipulated in this RFP.
  - e) It is accompanied by the DD for Bid Security/EMD.
  - f) It is accompanied by the DD for Tender Document Fee.
  - g) It is accompanied by the Power of Attorney for signing of bid.
  - h) It contains certificate from its statutory auditors/chartered accountant for demonstrating financial capacity. It does not contain any condition or qualification.
  - i) It contains all the information and documents (complete in all respects) as requested in this RFP; and
  - j) It is not non-responsive in terms hereof.
- 3.1.5. The Bidder must establish the minimum eligibility criteria specified in Clause 2.2.2 of this RFP, and provide details as per format at Appendix-I.
- 3.1.6. The Authority reserves the right to reject any Bid which is non-responsive and no request for alteration, modification, substitution or withdrawal shall be entertained by the Authority in respect of such Bid.

#### 3.2. Selection of Bidder

- 3.2.1. The Bidders considered as responsive and fulfilling the Minimum Eligibility Criteria as set forth in this RFP shall be further evaluated based on the evaluation criteria set forth in the RFP.

- 3.2.2. Financial Bids of only Qualified Bidders shall be considered for evaluation and shall be invited for the opening of Financial Bids.
- 3.2.3. The Authority shall select the Bidder through a Least Cost Based Selection (LCBS) process. Technical and Financial Bids shall be evaluated based on parameters specified in the RFP document.
- 3.2.4. The bidder is required to quote rates for each individual CAPEX item listed in Financial Bid format as per Annexure-II. If a bidder quotes nil rates against any item in bid or does not quote a rate against any item, the bidder shall be treated as invalid, and their bid shall stand rejected.
- 3.2.5. The Financial Bids shall then be ranked from lowest to highest based on the total aggregate price quoted for all items. The bidder with the lowest aggregate price will be identified as the L1 bidder.
- 3.2.6. Subsequently, the lowest rates for each individual item shall be identified based on the financial quotes of technically qualified bidders and a final L1 rate of each item shall be identified.
- 3.2.7. The L1 rates for each item shall be valid for contract duration of 12 months.
- 3.2.8. The bidder offering the lowest aggregate price will be asked to match the final L1 rates for individual items resulting in a revised lowest aggregate price, and will then be confirmed as the L1 bidder. However, if said bidder offering lowest aggregate price, does not agree to match the L1 rates for individual items for any reason whatsoever, then the bidders offering second lowest aggregate price shall be given the opportunity to match the L1 rates for each item, and the process will continue so on, till any bidder matches the same and is declared the Selected Bidder.
- 3.2.9. As the project is being implemented at a large scale and it may be difficult for a single vendor to ensure timely delivery of goods in all locations within timelines, therefore, the Authority shall invite L2 and L3 bidders to match the finalized L1 rates for each item.
- 3.2.10. For ease of distribution of work, the Authority shall divide the project as per administrative subdivisions i.e., Panposh, Sadar and Bonai (details at Table - 2) and L1, L2 and L3 bidders shall be allotted the supply work in these subdivisions respectively.
- 3.2.11. In case only L1 and L2 bidders agree to match the L1 rates for each item, in that case, the Authority shall divide the project as per administrative subdivisions i.e., Panposh, Sadar and Bonai and L1, L2 and L1 bidders shall be allotted the supply work in these subdivisions respectively.
- 3.2.12. In case only L1 bidder agrees to match the L1 rates for each item, in that case, entire work shall be taken up by the L1 bidder.
- 3.2.13. The Bidder whose bid is adjudged as responsive in terms hereof and who matches the L1 rate for each item to be paid by the Authority shall ordinarily be declared as the selected bidder (the "**Selected Bidder**").
- 3.2.14. After selection, a Letter of Award (the "**LOA**") shall be issued, in duplicate, by the Authority to the Selected Bidder and the Selected Bidder shall, within 7 (seven) days of the receipt of the LOA, sign and return the duplicate copy of the LOA in acknowledgement thereof. In the event the duplicate copy of the LOA duly signed by the Selected Bidder is not received by the stipulated date, the

Authority may, unless it consents to extension of time for submission thereof, appropriate the Bid Security of such Bidder as Damages on account of failure of the Selected Bidder(s) to acknowledge the LOA, and the next eligible Bidder may be considered.

3.2.15. After acknowledgement of the LOA as aforesaid by the Selected Bidder(s), it shall execute the Contract within the period prescribed in Table – I (Bid Data Sheet). The Selected Bidder(s) shall not be entitled to seek any deviation, modification or amendment in the Contract.

3.2.16. The decision of Authority shall be final and binding on the bidders.

### **3.3. Contact during Bid Evaluation**

Bids shall be deemed to be under consideration immediately after they are opened and until such time the Authority makes official intimation of award/ rejection to the Bidders. While the Bids are under consideration, Bidders and/ or their representatives or other interested parties are advised to refrain from contacting by any means, the Authority and/ or their employees/ representatives on matters related to the Bids under consideration.

### **3.4. Correspondence with Bidder**

The Authority shall not entertain any correspondence with any Bidder in relation to the acceptance or rejection of any Bid.

3.5. Any information contained in the Bid shall not in any way be construed as binding on the Authority, its agents, successors or assigns, but shall be binding against the Bidder if the contract is subsequently awarded to it on the basis of such information.

3.6. The Authority reserves the right not to proceed with the Bidding Process at any time without notice or liability and to reject any or all Bid(s) without assigning any reasons.

#### 4. FRAUD AND CORRUPT PRACTICES

- 4.1. The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics during the Bidding Process and subsequent to the issue of the LOA and during the subsistence of the Contract. Notwithstanding anything to the contrary contained herein, or in the LOA or the Contract, the Authority shall reject a Bid, withdraw the LOA, or terminate the Contract, as the case may be, without being liable in any manner whatsoever to the Bidder or successful Bidder, as the case may be, if it determines that the Bidder or successful Bidder, as the case may be, has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice in the Bidding Process. In such an event, the Authority shall forfeit and appropriate the Bid Security or Performance Security, as the case may be, as Damages without prejudice to any other right or remedy that may be available to the Authority hereunder or otherwise.
- 4.2. Without prejudice to the rights of the Authority under Clause 4.1 hereinabove and the rights and remedies which the Authority may have under the LOA or the Contract, if a Bidder or agency, as the case may be, is found by the Authority to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Bidding Process, or after the issue of the LOA or the execution of the Contract, such Bidder or agency shall not be eligible to participate in any tender or RFP issued by the Authority during a period of 2 (two) years from the date such Bidder or agency, as the case may be, is found by the Authority to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practices, as the case may be.
- 4.3. For the purpose of this clause 4, the following terms shall have the meaning hereinafter respectively assigned to them:
- a) **"Corrupt practice"** means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the actions of any person connected with the Bidding Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of the Authority who is or has been associated in any manner, directly or indirectly with the Bidding Process or the LOA or has dealt with matters concerning the Contract or arising therefrom, before or after the execution thereof, at any time prior to the expiry of 1 (one) year from the date such official resigns or retires from or otherwise ceases to be in the service of the Authority, shall be deemed to constitute influencing the actions of a person connected with the Bidding Process).
  - b) **"Fraudulent practice"** means a misrepresentation or omission of facts or suppression of facts or disclosure of incomplete facts, in order to influence the Bidding Process
  - c) **"Coercive practice"** means impairing or harming, or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the Bidding Process.
  - d) **"Undesirable practice"** means (i) establishing contact with any person connected with or employed or engaged by the Authority with the objective of

- canvassing, lobbying or in any manner influencing or attempting to influence the Bidding Process; or (ii) having a Conflict of Interest; and
- e) **“Restrictive practice”** means forming a cartel or arriving at any understanding or arrangement among Bidders with the objective of restricting or manipulating a full and fair competition in the Bidding Process.

## 5. PRE-BID MEETING

- 5.1. Pre-bid meeting of the Bidders shall be convened at the designated date, time and place provided in Table – I of the RFP. A maximum of 2 (two) representatives of each Bidder shall be allowed to participate on production of authority letter from the Bidder.
- 5.2. During the course of pre-bid meetings, the Bidders shall be free to seek clarifications and make suggestions for consideration of the Authority. The Authority shall endeavor to provide clarifications and such further information as it may, at its sole discretion, consider appropriate for facilitating a fair, transparent and competitive Bidding Process.
- 5.3. The Authority may also organize additional pre-bid meeting and site visits and the details regarding the same will be made available on the website of the Authority.
- 5.4. Bidders are encouraged to attend the Pre-Bid conferences in person as a preferred mode.

**APPENDIX - I  
FORMATS FOR TECHNICAL BID**

**ANNEXURE A - LETTER COMPRISING THE BID**

Dated:

To  
The District Social Welfare Officer, Sundargarh

Tel:

Fax:

Sub: Bid for the selection of an agency to Supply of Capex Items for tentative 761 creches in Sundargarh district.

Dear Ma'am/Sir,

1. With reference to your RFP document dated ....., I/we, having examined the Bidding Documents and understood their contents, hereby submit my/our selection of an agency to Supply of Capex Items for tentative 761 creches in Sundargarh district. The Bid is unconditional and unqualified.
2. I/ We acknowledge that the Authority will be relying on the information provided in the Bid and the documents accompanying such Bid for the selection of an agency to Supply of Capex Items for tentative 761 creches in Sundargarh district, and we certify that all information provided in the Bid and in Appendix I and Appendix II is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying such Bid are true copies of their respective originals.
3. This statement is made for the express purpose of selection of an agency to Supply of Capex Items (for tentative 761 creches in Sundargarh district.
4. I/ We shall make available to the Authority any additional information it may find necessary or require supplementing or authenticate the Bid.
5. I/ We acknowledge the right of the Authority to reject our Bid without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. We certify that in the last 3 (three) years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any supply of Goods or contract nor have had any contract terminated for breach on our part.

7. I/ We declare that:

- a) I/ We have examined and have no reservations to the Bidding Documents, including any Addendum issued by the Authority.
- b) I/ We do not have any Conflict of Interest in accordance with the RFP.
- c) I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the RFP, in respect of any tender or request for proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any Authority, Central or State; and
- d) I/ We hereby certify that we have taken steps to ensure that in conformity with the provisions of Section 4 of the RFP, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
- e) I/ We hereby certify that we agree with all the terms and conditions laid out in this RFP including but not exclusive to the conformance to the minimum specifications of the Capex items to be supplied as a part of this RFP.

8. I/ We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any Bid that you may receive nor to invite the Bidders to Bid for the Procurement of Capex Items for tentative 761 creches in Sundargarh district, without incurring any liability to the Bidders, in accordance with the provisions of this RFP.

9. I/ We believe that we satisfy the Turnover criteria and meet(s) all the requirements as specified in this RFP.

10.I/ We declare that we are not disqualified or debarred from participating in this bidding process.

11.I/ We certify that in regard to matters other than security and integrity of the country, I/ we/any of our Associates have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to undertake the Goods or which relates to a grave offence that outrages the moral sense of the community.

12.I/We further certify that in regard to matters relating to security and integrity of the country, I/ we/any of our Associates have not been charge-sheeted by any agency of the government/Authority or convicted by a Court of Law for any offence committed by us or by any of our Associates.

- 13.I/ We further certify that no investigation by a regulatory authority is pending either against us/ our Associates or against our CEO or any of our Directors/ Managers/ employees.
- 14.I/ We further certify that we are qualified to submit a Bid in accordance with the guidelines for qualification of bidders seeking to acquire stakes in Public Sector Enterprises through the process of disinvestment issued by the GOI vide Department of Disinvestment OM No. 6/4/2001-DD-II dated 13<sup>th</sup> July 2001 which guidelines apply mutatis mutandis to the Bidding Process.
- 15.I/ We undertake that in case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of provisions of this RFP, we shall intimate the Authority of the same immediately.
- 16.I/We further certify that we or any of our Associates are not barred by the Central Government/ State Government or any entity controlled by it, from participating in any supply of Goods, and no bar subsists as on the date of Bid.
- 17.I/We undertake that the Statement of Legal Capacity as per format provided at Annexure B of the RFP document, and duly signed, is enclosed. The Power of Attorney for Signing of Bid as per format provided at Annexure C of the RFP, is also enclosed.
- 18.I/We acknowledge and agree that in the event of a change in control of an Associate whose Technical Capacity and/ or Financial Capacity was taken into consideration for the purposes of selection of the Agency under and in accordance with the RFP, I/We shall inform the Authority forthwith along with all relevant particulars and the Authority may, in its sole discretion, disqualify our bid or withdraw the Letter of Award, as the case may be. I/We further acknowledge and agree that in the event such change in control occurs after signing of the Contract, it would, notwithstanding anything to the contrary contained in the Contract, be deemed a breach thereof, and the Contract shall be liable to be terminated without the Authority/Authority being liable to us in any manner whatsoever.
- 19.I/We hereby irrevocably waive any right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of the Bidder, or in connection with the Bidding Process itself, in respect of the Goods and the terms and implementation thereof.
- 20.In the event of my/ our being declared as the Selected Bidder, I/we agree to enter into a Contract in accordance with the draft agreement that has been provided to me/us prior to the Bid Due Date. We agree not to seek any changes in the aforesaid draft and agree to abide by the same.

21. I/We have studied all the Bidding Documents carefully. I/ We understand that except to the extent as expressly set forth in the Contract, I/ we shall have no claim, right or title arising out of any documents or information provided to us by the Authority or in respect of any matter arising out of it.
22. The Contract Price has been quoted by me/us after taking into consideration all the terms and conditions stated in the RFP, Contract, our own estimates of costs call volumes and after a careful assessment of the Site and all the conditions that may affect the Contract Price and implementation of the Goods.
23. I/We offer a Bid Security of INR (Rupees ..... ) to the Authority in accordance with the RFP Document. The Bid Security in accordance with this RFP and in the form of a Demand Draft is attached.
24. The documents accompanying the Technical Bid, as specified in the RFP, have been submitted.
25. I/We agree and understand that the Bid is subject to the provisions of the Bidding Documents. In no case, I/We shall have any claim or right of whatsoever nature if the Contract is not awarded to me/us or our Bid is not opened.
26. The Financial Bid has been quoted by me/us after taking into consideration all the terms and conditions stated in the RFP, the Contract, our own estimates of costs and after a careful assessment of the site and all the conditions that may affect the Estimated Cost and implementation of the Goods.
27. I/We agree and undertake to abide by all the terms and conditions of the RFP.
28. I/We shall keep this offer valid for 60 (Sixty) days from the Bid Due Date specified in the RFP.
29. I/We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India under the provision to Clause 2.2.1 of the RFP; I/We certify that we abide by the terms and conditions.

In witness thereof, I/we submit this Bid under and in accordance with the terms of the RFP.

Yours faithfully,

Date:

(Signature of the Authorized signatory)

Place:

(Name and designation of the of the Authorized signatory)

Name and seal of Bidder

**ANNEXURE B  
GENERAL INFORMATION OF THE BIDDER**

1.
  - a. Name:
  - b. Country of incorporation:
  - c. Address of the {corporate headquarters and its branch office(s)/ registered office}, if any, in India:
  - d. Date of incorporation and/ or commencement of business:
2. Brief description of the {Company/Trust/ Society} including details of its main lines of business and proposed role and responsibilities in the Goods:
3. Details of individual(s) who will serve as the point of contact/ communication for the Authority:
  - a. Name:
  - b. Designation:
  - c. Company:
  - d. Address:
  - e. Telephone Number:
  - f. E-Mail Address:
  - g. Fax Number:
4. Particulars of the Authorized Signatory of the Bidder:
  - a. Name:
  - b. Designation:
  - c. Address:
  - d. Phone Number:
  - e. Fax Number:
5. A statement by the Bidder or any of their Associates disclosing material nonperformance or contractual non-compliance in past experience, contractual disputes and litigation/ arbitration in the recent past is given below. (Attach extra sheets, if necessary.)
6. **Statement of Legal Capacity**

(To be forwarded on the letterhead of the Bidder)

To,  
.....,  
.....,

Dear Ma'am/Sir,

We hereby confirm that we satisfy the terms and conditions laid out in the Bid document including but not exclusive to the specifications of the capex items to be supplied as a part of the bid.

We have agreed that ..... (Insert individual's name) will act as our representative and has been duly authorized to submit the Bid. Further, the authorized signatory is vested with requisite powers to furnish such letter and authenticate the same.

Thanking you,

Yours faithfully,

(Signature, name and designation of the Authorized Signatory)  
For and on behalf of.....

**ANNEXURE C**  
**POWER OF ATTORNEY FOR SIGNING OF BID**

(Refer Clause 2.1.9)  
(To be executed on Stamp Paper of appropriate value)

Know all men by these presents, We, \_\_\_\_\_ (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr. \_\_\_\_\_ / Ms. \_\_\_\_\_ (Name), son/daughter/wife of \_\_\_\_\_ and presently residing at \_\_\_\_\_, who is {presently employed with us and holding the position of \_\_\_\_\_,} as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for selection of an agency to Supply of Capex Items (Utensil) for tentative 761 creches in sundargarh district proposed or being developed by the Governor of Odisha, being represented by The District Social Welfare Officer, Sundargarh. (the "Authority") including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders' meetings and other conferences and providing information / responses to the Authority, representing us in all matters before the Authority, signing and execution of all documents and undertakings consequent to acceptance of our bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our bid for the Procurement of Capex Items for tentative 761 creches in Sundargarh district and/or upon award thereof to us and/or till the entering into of the Contract with the Authority or any entity representing the Authority.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, \_\_\_\_\_, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF \_\_\_\_\_, 2024.

For

.....

(Signature)

Witnesses:

(Name, Title and Address)

- 1.
- 2.

Accepted

.....

(Signature)

(Name, Title and Address of the Attorney)

[Notarized]

**Notes:**

1. *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.*
2. *Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/ power of attorney in favor of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.*
3. *Power of Attorney should be executed on a non-judicial stamp paper of appropriate value as relevant to the place of execution (if required under Applicable Laws).*
4. *For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued.*
5. *However, in the countries, which are member of Hague convention, the document has to be notarized by the public notary and apostille by the designated competent authority of the issuing country.*

**ANNEXURE D**  
**TECHNICAL CAPACITY OF BIDDER**  
*(Section 2 Clause 2.2.2.(i).a of the RFP)*

**Name of the Bidder: .....**

<b>Sl. No.</b>	<b>Details</b>
1.	Name of the authority for the work order
2.	Name of the Capex items
3.	Total no. of value of work orders to the bidder for supply, Installation, commissioning the capex items such as utensils/ books/ uniforms or other relevant items in Govt AWCs/ Govt Schools/ Govt Hospitals etc.
4.	Total no. of work orders for supply of Capex items such as utensils/ books/ uniforms supply Installation, commissioning or other relevant items
6.	Name and Address (Postal & E-mail) / telephone number of the contact person of the authority for reference

**Signature of Bidder(s) with stamp**

**Note:** - Copy of Purchase Order(s)/ Work order issued by the client must be attached. Documentary Evidence must be attached in respect of each of these eligible supplies to clearly validate the no. of supply, cost of supply, as a part of the Bid.

**ANNEXURE E**  
**FINANCIAL CAPACITY OF BIDDER**

(To be certified by the statutory auditor/chartered accountant of Bidder)  
(Refer to Clause 2.2.2 of the RFP)

**Name of the Institute** ..... (Name of the Authority)

**Name of the Goods:** Capex items such as utensils/ books/ uniforms etc. in Govt AWCs/ Govt Schools/ Govt Hospitals.

Description	Single Entity Bidder		
	As on 31 <sup>st</sup> March 2022	31 <sup>st</sup> March 2023	31 <sup>st</sup> March 2024
Annual Turnover (in Cr)			
Average Annual Turnover (in Cr)			

Name of the audit firm:

Seal of the audit firm

Date:

UDIN Number:

Instructions:

**Note:**

1. Annual Turnover should be certified by the Chartered Accountant/ Statutory Auditor.
2. The Bidder shall attach copies of the balance sheets, financial statements and Annual Reports in accordance with the RFP. The financial statements shall:
  - a. reflect the financial situation of the Bidder.
  - b. be audited by a statutory auditor.
  - c. be complete, including all notes to the financial statements; and
  - d. correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted).

**ANNEXURE F  
AFFIDAVIT**

**(To be prepared on 100-rupee non-judicial stamp notarized, duly signed and sealed  
by the authorized signatory)**

1. I, the undersigned, do hereby certify that all the statements made in the required attachments are true and correct.
2. The undersigned also hereby certifies that our firm M/s \_\_\_\_\_ have neither abandoned any contract awarded to us nor supply of Goods have been rescinded, during the last three years prior to the date of this application.
3. The undersigned also hereby confirm that M/s \_\_\_\_\_ have neither been blacklisted nor debarred by any State/ Central Govt. Department /PSU/Boards/ Corporations etc., at the time of submission of Bid.
4. I/We undertake and confirm that supply of Goods as mentioned in eligibility criteria 2.2.2 has/have not been got executed through another agency on back-to-back basis. Further that, if such a violation comes to the notice of Authority, then I/we shall be debarred for bidding in Authority in future forever. Also, if such a violation comes to the notice of Authority before date of start of supply of Goods, the Authority shall be free to forfeit the entire amount of Performance Security.
5. The undersigned hereby authorize (s) and request (s) any bank, person, firm or corporation to furnish pertinent information deemed necessary and requested by the Authority to verify this statement or regarding my (our) competence and general reputation.
6. The undersigned understands and agrees that further qualifying information may be requested and agrees to furnish any such information at the request of the Authority.
7. The undersigned hereby confirmed that if the supply of Goods is awarded to us, the Goods will be supplied with utmost quality and in case of any rectification suggested by Authority at any stage due to poor quality, the same will be re executed by us at free of cost.
8. The undersigned undertake that I/We have not altered/ modified the financial bid attached in the e-tender portal [dswosundargarh@nic.in](mailto:dswosundargarh@nic.in) . If it is found during the tender stage or later that the financial bid is modified by us, the Authority shall have the right to reject our bid.
9. The undersigned hereby confirmed that if the supply of Goods is awarded to us, in that case, it will be directly supplied by us.
10. The undersigned hereby confirmed that we are not having/initiated any litigation pending / in progress with the Authority.
11. That .....(name of bidder) shall comply with Rule 144(xi) of General Financial Rules (GFR) 2017 as per the order issued by Public Procurement Division, Ministry of Finance, GOI F.No.6/18/2019-PPD dated 23.07.2020 or any revision thereof during the entire subsistence of contract. We shall submit necessary document / certificate to authenticate our claim as per the requirement of Engineer in charge.
12. The undersigned hereby confirmed that we have not suppressed any fact for being eligible to bid.

**Signed by an Authorized Officer of the Bidder(s)**

**ANNEXURE G**  
**GST REGISTRATION DETAILS**

<b>Sl. No.</b>	<b>Description</b>	<b>Details</b>
1.	Entity Name	
2.	Address (As per registration with GST)	
3.	City	
4.	Postal code	
5.	Region/State (complete state name)	
6.	Permanent account number	
7.	GSTN	
8.	Type of business (As per registration with GST)	
9.	Service accounting code/HSN Code	
10.	Contact Person	
11.	Phone Number and Mobile Number	
12.	Email ID	
13.	Compliance Rating (If updated by GSTN)	

**Signature of bidder(s) with seal**

**ANNEXURE H  
BID CHECKLIST**

S. No	Item	Checked by Bidder	Checked by Authority
1	Letter comprising the Bid (Appendix - I - ANNEXURE A);		
2	General Information of Bidder & Statement of the Legal Capacity (Appendix - I - ANNEXURE B)		
3	Power of Attorney for signing of Bid in the prescribed format (Appendix - I - ANNEXURE C) duly supported by a charter document or board resolution in favour of executant;		
5	Technical Capacity of the Bidder (Appendix - I - ANNEXURE D);		
6	Financial Capacity of the Bidder (Appendix - I - ANNEXURE E);		
7	Non-Blacklisting Affidavit (Appendix - I - ANNEXURE F)		
8	GST registration details (Appendix - I - ANNEXURE G)		
9	Demand Draft of INR 2500 /- towards cost of the Bid Documents		
10	Demand Draft towards payment of EMD.		

**APPENDIX – II: FORMAT FOR FINANCIAL BID  
FINANCIAL PROPOSAL**

<b>S l. N o</b>	<b>Name of Equipment</b>	<b>Specifications</b>	<b>Quantity Required per Creches (Nos)</b>	<b>Unit Price (Exclusi ve of applica ble GST) (in INR)</b>	<b>Unit Price (includi ve of applica ble GST) (in INR)</b>	<b>Total Price in Figure s (in INR)</b>	<b>Total Price in Word s (in INR)</b>
<b>I</b>	<b>II</b>	<b>III</b>	<b>IV</b>	<b>V</b>	<b>VI</b>	<b>VII</b>	<b>VIII</b>
1	Padlocks	steel, 7 levers	02				
2	Galvanized Steel Trunk Box (Large)	0.5 mm gauge sheet, Dimension: 40"x24"x24"	01				
3	Galvanized Steel rack with 3 shelves	0.5 mm gauge sheet, Dimension: 22"x12"x24"	01				
4	Stainless steel Ladle for Dalma (Dabu)	125 g, Gauge -22	01				
5	Stainless steel turner for vegetable curry (Karchuli)	110 g, Gauge -22	01				
6	Stainless steel spoon for Rice (Chattu)	125 g, Gauge -22	01				
7	Stainless steel Sieve spoon (Jali Chattu)	150 g, Gauge -22	01				
8	Stainless steel Drum with cover	3.08 Kg., Gauge -22	01				
9	Stainless steel Water Spoon	250 g, Gauge -22	01				
10	Stainless steel Mug	170g, Gauge -22	01				
11	Stainless steel Spoon	20 g, Gauge -22	01 (20/ Creche)				
12	Stainless steel Bowl (Ginaa)	130 g, Gauge -22	01 (20/ Creche)				
13	Stainless steel Plate (Thali)	200 g, Gauge -26	01 (20/ Creche)				
14	Stainless steel Glass	50 g, Gauge -26	01 (20/ Creche)				
15	Stainless steel (Gamla)	450 g, Gauge -26	02				
16	Stainless steel jug for storing oil	1 litre, 250 g	01				
17	Steel basket for vessels	1.8 kg, Gauge -22	01				

1 8	Aluminum Dekchi for rice with cover	1.55 Kg	01				
1 9	Aluminum Dekchi for dalma with cover	1.4 Kg	01				
2 0	Aluminium Pot	15 litres, 800 g	01				
2 1	Aluminium bucket	12 litres, 720 g	01				
2 2	Aluminium Containers	4 container set, 10 kg.	01				
2 3	Aluminium Kadai with cover	13-inch, heavy gauge bottom, 1.80Kg.	01				
2 4	Aluminium Pressure Cooker	5 litres	01				
2 5	Iron Vili- Vegetable Cutter (Panikhi)	Iron blade	01				
2 6	Stainless Steel Knife	Serrated blade edge, blade length 17 cm	01				
2 7	Grocery weighing scale	Capacity 10kg, digital display, battery powered	01				
2 8	First aid box	1 plastic box, Antiseptic cream, Silver Sulfadiazine ointment, Cotton, Gauze, Band Aid	01				
2 9	Analog wall Clock	21.4W x 21.5H Centimetres, battery powered, oval shape	01				
3 0	Plastic Mug	Vinyl material, 1 litre capacity, dimension 14L x 14W x 12H Centimetres	02				
3 1	Plastic Self Draining Soap case	14 x 9 x 6 CM	02				
3 2	Plastic framed Mount Mirror	15 x 10 x 5 Centimetres	01				
3 3	Comb for baby		03				
3 4	Stainless Steel Nail Cutter for baby		02				
3 5	Multipurpose Storage Plastic Containers (for loose food items)	Leak Proof, BPA Free (500g, 2kg, 5kg)	03				
3 6	Swing-Lid Plastic Dustbin	10 litre capacity, dimension 26 x 26 x 36 CM	01				
3 7	Plastic Dustpan	10 x 2 x 2.7 Centimetres	01				
3 8	Broom	1 Coconut leaf grass, 1 Date- Palm Leaf	02				

3 9	Floor Mop	5ft Long rod, cotton refill	01				
4 0	Plastic drum for storing water	HDPE, 200 litres	01				
4 1	Drum for handwashing station	HDPE, 40 litres	01				
4 2	Mosquito nets	polyester, 6' X 7'	03				
4 3	Durries (Plastic)	200GSM 9' X 12'	03				
4 4	Durries (Cotton)	9' X 12'	03				
4 5	Non folding Foam mattress	6' X 3'	04 (1 per 5 children)				
4 6	Waterproof Protector sheet for mattress	PVC Plastic, 78" X 54"	04 (1 per 5 children)				
4 7	Single Bedsheet	Cotton, 60" X 90"	12 (1per 5 children x 3 years)				
4 8	Single Solapur Blanket	Cotton, 5' X 7.5'	04 (1 per 5 children)				
4 9	Weighing scale (Suitable for both infants & toddlers)	Graduation - 10g, digital reading, removable tray, battery powered, Capacity 15 20 kg. shall meet ICDS Standards	01				
5 0	Stadiometers	Measuring range 20- 205 cm. Graduation- 1 mm, shall meet ICDS Standards	01				
5 1	Infantometers	10 x 99 cm measuring range, Graduation- 5 mm, shall meet ICDS Standards	01				
5 2	Fire Extinguisher	ABC type, Dry chemical powder, 2kg	02				
5 3	Water purifier + 5 additional cartridges	20 litres UF technology, gravity based	01				

5 4	Early childhood care and development (ECCD) toys (1 Set)	1. Board Puzzle 2. Chain Puzzle 3. Board Book 4. Sponge Balls 5. Shape Sorter 6. Paper and Crayons 7. Stringing Beads 8. Puppets 9. Stacking and Sorting Kit 10. Dominoes 11. Construction Blocks 12. Modelling Clay 13. Puzzle Blocks 14. Memory Game 15. Counting Circle 16. Jigsaw Puzzle	1 set				
		Total Amount INR					
		Total Amount in Words					

**Note:**

1. The Unit Price amount shall be specified in both figures and words.
2. The Unit Price shall be exclusive of applicable GST.
3. The Unit Price quoted by the Bidder without GST shall be considered by the Authority for the purpose of evaluation of Financial Bid.
4. It is further agreed that I/we shall be mandatorily required to submit the Financial Bid against each line-item as given in the table, failing which the Bid shall be liable for summary rejection at the sole discretion of authority and no amount to be paid against those items.
5. If, in the price quoted, there is discrepancy between the unit price and total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price shall be corrected accordingly.
6. The Unit Price shall be exclusive of applicable GST, which shall be paid extra by the Authority as per the Contract but subject to income tax deduction at Source as per applicable laws. Other than GST, all other taxes and duties in view of execution of the services under this contract shall be the responsibility of the Bidder. The Authority will not be paying any additional amount in this regard.
7. The Authority will determine whether the Financial Proposals are complete, unqualified and unconditional. The amount indicated in the Financial Proposal shall be deemed as final and reflecting the financial bid as per the terms of the RFP. Omissions, if any, in costing any item shall not entitle the bidder to be compensated and the liability to fulfil its obligations as per the RFP within the total quoted price shall be that of the bidder