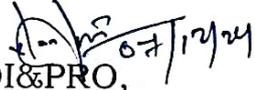


DISTRICT OFFICE, SUNDARGARH

Letter No 428 /, Date 07.12.2024

QUOTATION CALL NOTICE

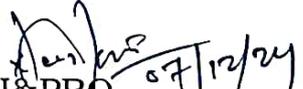
Sealed quotations are invited from reputed registered Printing Press/Firms/Proprietors having local printing Press in Sundargarh District and experience in printing works for designing and printing of Souvenir for JATARA-2025 to be held from 01.01.2025 to 05.01.2025 at Sundargarh. Intending Printing Press may apply before **5.30 P.M dated 14.12.2024** through registered post/ speed post/drop in the tender box of undersigned at DI&PRO, Sundargarh from 10.00 AM to 5.30 PM. The quotations will be opened on 15.12.2024 in the office of Chamber of District Education Officer, Sundargarh at 11.00 AM in presence of the bidder or their representatives. All detail on this is available in the district website www.sundargarh.nic.in.


DI&PRO,
Sundargarh

Memo No. 429 /Dt. 07.12.2024

Copy to All Sub-Collector, Sundargarh/ All B.D.O., Sundargarh/All PA, ITDA, Sundargarh/DEO, Sundargarh/DPC, SSA Sundargarh/ Dy. CEO, ORMAS, Sundargarh/ DCO, Sundargarh with a request to publish this quotation notice in their notice board for wide circulation and information of general public.

DIO, NIC, Sundargarh is requested to host this in the district website.


DI&PRO,
Sundargarh

Specification for Souvenir

- | | | |
|---|---|---|
| 1. Souvenir of JATARA-2024 | - | 500 Copies |
| 2. Number of pages | - | 150 Including color advertisement/ photograph |
| 3. Souvenir Size | - | A4 |
| 4. Inner papers | - | 80 GSM map Litho. |
| 5. Inner printing single color (Black & White) | | |
| 6. 12 pages multi colors advertisement/ Photographs with 130 GSM Art paper. | | |
| 7. Cover | - | Cover and inner cover multi color print in 300 GSM. |
| 8. Binding | - | paper back Gum binding. |
| 9. Lamination | - | Mat |

Printing of 25 nos. Souvenir copies shall be completed on or before 30.12.2024 and handed over to the committee without fail.

1. Bid Price

- a. The rate quoted should be inclusive of all taxes, delivery and printing charges
- b. The Prices should be quoted in Indian Rupees only. The rate quoted should be both in figures and words. In case of any difference in rates quoted in figures and in words the rate in words will be considered.
- c. A copy of sample of printing book in our office is kept for reference which may be referred before quoting the price.
- d. The total quantity will be 500 pieces which may be increase or decrease.

2. Each Bidder shall submit only one quotation.

3. Eligibility

The bidder shall furnish the following documents to establish the bidder's eligibility:-

- a. Attested photocopies of PAN number.
- b. GST registration certificate.
- c. Past experience in the relevant field in Government Sectors

4. Award of Contract

- a. The Committee will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest quotation price.
 - b) The bidder whose bid is accepted will be notified of the award of contract by the Committee prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
5. Payment shall be made after delivery of the goods through A/C Payee Cheque or account transfer after submissions of GST bills and voucher on which A/c of the vender should be mentioned.
6. Any legal dispute arising out of this is subject to concerned District Administrations jurisdiction only.
7. Notwithstanding the above, the committee reserves the right to accept or reject any quotation and to cancel the bidding process and reject all bids at any time prior to the issue of contract letter.
10. Bidder should submit the declaration to the effect that all the documents and information submitted it true and correct to the best of the knowledge of bidder.
- 11 The bidders are required to deposit an earnest money of Rs. 1000/- (Rupees One Thousand only) and Tender paper cost Rs. 500/- (Rupees Five Hundred Only) in shape of demand draft in favor of DI&PRO, Sundargarh payable at Sundargarh . The E.M.D. amount of the successful bidder will be kept with till the success full completion of the program "JATARA"-2025. In case of any unsatisfactory work, delay in execution of work etc. the E.M.D amount will be forfeited as per the decision of the authority/committee. Tender papers without E.M.D / Tender Paper Cost shall not be accepted.
12. Valid period of above quoted price shall be for 6 month only.

Annexure-A
EVALUATION FORM
(In the letter head of the Organization)

1	Name of the Supplier	
2	Full Address of Supplier Telephone No./Mobile No. E-Mail Address:	
3	PAN No. (with copy attached)	
4	GST No. (Registration copy attached	
5	Rate Quoted of total price + GST applicable	
6	Previous IT Return (F.Y.2022-23, 2023-24 and 2024-25)	

I do hereby certify that the above mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal:

DECLARATION BY THE BIDDER:

It is hereby declared that I the undersigned, have read and examined all the terms and condition etc of the tender document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firms have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

**Signature with
date:**

Name:

Address:

FINANCIAL BID

To,
The DI & PRO, Sundargarh

Madam/ Sir,

I, Shri....., proprietor/party of
M/S..... hereby submitting my quoted price in the
prescribed as mentioned below for your kind reference against on
tender notice No..... dated..... .

SI No	Particulars	Specifications		Unit Price per Booklet with GST	GST	Unit Price per Booklet without GST
1	Souvenir	Size	A4			
		Number of pages	150 Including color advertisement/ photograph Pages			
		Inner Pages	80 GSM map Litho, Color (B/W)			
		12 Pages (Advt. & Photos)	Multi colors with 130 GSM Art Paper			
		Cover Printing	Cover and inner cover multi color print in 300 GSM			
		Lamination	Mat			
		Binding	Paper Back Gum Binding			

In words.....)

The Bidder should quote the price including DTP and Layout.