

OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER:
SUNDARGARH

(Mail ID- sngcdmo@gmail.com)

Letter No. 2863 /CDM&PHO/SNG

Dated 17-12-2024

To,

Sri Ansuman Purohit,
DeGM, Sundargarh.

Sub: Uploading of Quotation Call Notice No. 2862 in Sundargarh District website.

Sir,

Enclosed please find herewith the copy of a Quotation Call Notice issued by the undersigned for hiring of vehicle for official use of CDM & PHO Sundargarh.

It is requested to kindly upload the said Quotation Call Notice in Sundargarh District Website sundargarh.odisha.gov.in for information of general public.

N.B :-

Quotation last receive date :01.01.2025 at 5.00 PM

Quotation opening date : 02.01.2025 at 11.30 AM

Venue : Conference hall of O/o the CDM&PHO

Yours faithfully,

Chief District Medical & Public
Health Officer, Sundargarh

Memo No. _____ /CDM&PHO/SNG

Dated, _____ /

Copy to the Office Notice Board of CDM&PHO, Sundargarh / All Wing officer,
O/O CDM&PHO, Sundargarh for information of general public.

Copy submitted to the Collector & District Magistrate, Sundargarh/ Project Director, DRDA, Sundargarh / Project Administrator, ITDA, Sundargarh/ Sub-Collector, Sadar, Sundargarh/ Block Development Officer, Sadar, Sundargarh/ Tehsildar, Sadar, Sundargarh for favour of kind information with a request to display the notice in their respective Office Notice Board for information of general public.

Chief District Medical & Public
Health Officer, Sundargarh



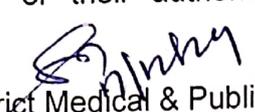
QUOTATION CALL NOTICE FOR HIRING OF VEHICLE FOR USE IN OFFICE OF
THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER, SUNDARGARH

Quotation No. 2862 /CDM&PHO/SNG

Dated 17-12-2024

Sealed quotations are invited from interested reputed Travel Agencies/ Tour Operators/ Private individuals for providing 02 (Two) nos.(V1 & V2) of AC Petrol /Diesel driven vehicles models like **Tiago/ Bolt/ Celerio/ any LMV (Follows the Para No.5,6 & 7 mentioned below)** having sitting capacity not more than five including driver which shall conform to the Terms and Conditions (**Annexure-A**) for official use in Office of the Chief District Medical & Public Health Officer, Sundargarh on monthly rent basis.

1. The application form of quotation containing General Bid Information & Terms and Conditions for Hiring of Vehicles etc. can be downloaded from **Sundargarh District Website sundargarh.nic.in**. The applicant shall furnish a Demand Draft for an amount of ₹ 1000/- (Rupees One Thousand) only in favour of **CDM&PHO, Sundargarh payable at State Bank of India, Main Branch, Sundargarh, IFSC Code-SBIN0000189** towards the quotation paper cost of each vehicle's (mandatory to all type of bidder/ quotationer) along with the application.
2. The service provider shall have a valid & active **GST registration (Mandatory)** to participate in the quotation.
3. The detail of the make and year of manufacture of the vehicle Registration No., mileage (KM covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (**Annexure-B**).
4. Individual application (**Annexure-B**) to be submitted for each vehicle along with all fees and documents.
5. The monthly rate of hire charge be quoted in the general bid information (excluding fuel). The maximum hire charges of the each vehicle per month excluding fuel and taxes will not exceed ₹ 20,000/-.
6. The Vehicle must achieve a fuel efficiency of minimum **17 KM** per liter.
7. The model of vehicle mentioned above is only indicative. Vehicles of similar model and segment, having the same mileage and hiring charges, can be engaged.
8. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Comprehensive Insurance Certificate, Fitness Certificate, Pollution under control Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. mandatory for plying of vehicle.
9. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
10. The Driver should be well behaved, gentle and obedient in nature.
11. A sum of ₹ 10,000/- (Ten Thousand) only per each vehicle towards **Security Deposit** shall be deposited by the successful bidder in shape of Demand Draft drawn in favour of **CDM&PHO, Sundargarh payable at State Bank of India, Main Branch, Sundargarh, IFSC Code-SBIN0000189** and submitted at the time of execution of Agreement.
12. The Quotation completed in all respect should be submitted in the address of the **Chief District Medical & Public Health Officer, Sundargarh** in a sealed envelope superscribing "**Quotation for hiring of Vehicle**". The Quotation should reach the undersigned on or before **01.01.2025 by 5:00 P.M. by Speed Post/ Regd. Post/ Courier**. The quotations shall be opened on the next day i.e. **02.01.2025 at 11:30 A.M.** in presence of the bidders or their authorized representatives.


Chief District Medical & Public
Health Officer, Sundargarh



SECTION: III DHH SUNDARGARH VEHICLE (Monthly Hiring)

Terms & Conditions

The following terms and conditions must be fulfilled by the bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The owner shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
8. Monthly hire charges and reimbursements towards cost of fuel (as per actual) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
9. The vehicle shall not be more **than 3 years old** from the initial registration and also in good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant **one month notice before such withdrawal** of service and termination of agreement.
12. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
13. The initial period of contract will be **for a period of one year from the date of signing of agreement** and if the service provided by the agency is satisfactory then the contract may be extended for another 2 times with existing terms & conditions.
14. The undersigned reserves the right to cancel/reject the Quotation in full or part at any time without assigning any reason thereof.



Annexure-IV
General Bid Information DHH Sundargarh Vehicle

Sl. No.	Particulars	Details	Page No. of Documents
1	Name of the Service Provider (Bidder)		
2	Complete Address:		
3	Contact Number of the Service Provider (Bidder)		
4	DD No. & Date of Quotation Papers Cost(Mandatory)		
5	GST Number (Mandatory)		
6	Bank Account Name & No. with IFSC Code of Bidder		
7	Registration No. of Vehicle		Photo copy enclosed
8	Year of Manufacture		
9	Make & Model		
10	Date of registration		
11	Fitness Certificate validity		
12	Pollution Under control Certificate validity		
13	Permit validity		
14	Comprehensive Insurance validity		
15	Name / Address of the Driver with Mobile Number		
16	D.L. No. & Validity of the D.L. of the Driver		Photo copy enclosed
17	Proposed hire charge of the vehicle per month excluding fuel cost		Up to Two Decimal
18	Rate of fuel consumption / Mileage per liter (Minimum 17 KM)		
19	Declaration (Affidavit) – not black-listed as per the format given (Annexure A)	As per Annexure A	
20	Self Declaration: As per the format given (Annexure B)	As per Annexure B	

- All documents submitted by the bidder must be duly signed.

"Certified that the information & documents submitted above is true to the best of my knowledge and belief."




Seal & Signature of
Quotationer

SECTION-I
SCHEDULE DATE & TIME OF TENDER SUBMISSION & FINALISATION

RFP No. CDM & PHO/SNG/2024-25/07

Date: 18-12-2024

Detailed proposals are invited from eligible bidders for hiring of vehicles at District Headquarter Hospital (DHH), Sundargarh

1	Period Availability of RFP Document	From 18-12-2024 to 01.01.2025 (Downloadable from website: www.sundergarh.odisha.gov.in)
2	Pre-bid Conference (to resolve all the issues, clarification regarding the bid of interested bidder)	Date:- 24-12-2024, Time: 12 Noon At Conference Hall of the CDM & PHO, Sundargarh,
3	Last date for submission of Tender	Date:- 01.01.2025, Time: 5.00 P.M
4	Date & time of opening of Tender (Technical Bid & Financial Bid)	Date: 02.01.2025, Time-11.30 A.M.
5	Address for submission of Tender & mode of Submission for DHH Vehicle	Address: O/O The CDM & PHO, District Head quarter Hospital At/ Po/ Dist.:- Sundargarh, Pin- 770001 Mode: (Speed Post / Registered post / Courier only)



Annexure A

**Not blacklisted
(On a Stamp Paper of minimum Rs.20/-)**

Affidavit

I/We. (the name of the Individual/Tour Operator/Travel Agency with address of the registered office) hereby certify and confirm that I or our agency is not barred by Department of Health & FW, Govt. of Odisha / or any other entity of GoO or blacklisted by any State Government or Central Government / Department / Organization in India from participating in Tenders as on the _____ (Date of Signing of this proposal).

We further confirm that we are aware that, our proposal for the captioned Project would be liable for rejection in case any material misrepresentation is made or discovered at any stage of the Bidding Process or thereafter during the agreement period.

Dated thisDay of, 2024

Signature

Name (Firm/Company/Tour operator/Individual)_____.

Date:

Place:

Seal: _____



Annexure-B

Self Declaration

I/We _____ (Name), S/O, D/O
_____ Address _____ is hereby declare,
that the intended vehicle to engaged is /are not belongs to the employee of NHM, CDM &
PHO office or any Health & Family Welfare Department or close relative of the employee of the
above category.

If the above declaration given will be found to be incorrect, then the contract shall be
cancelled & the performance security shall be forfeited and other action may be initiated.

Signature

Name (Firm/Company/Tour operator/Individual) _____:

Date:

Place:

Seal: _____

