



ଜିଲ୍ଲା ମୁଖ୍ୟ କୃଷି ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ : ସୁନ୍ଦରଗଡ଼  
OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER: SUNDARGARH

କୃଷି ଓ କୃଷକ ସମ୍ବଳିକରଣ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର  
At/P.O- Maheshdhi, P.S- Town P.S Sundargarh, Dist.- Sundargarh, PIN- 770001 (ODISHA)  
Tel. No. 06622-273861, e-mail ID- ddasng.dag@nic.in

Letter No. 5750 /Agril. dt. 10-12-2024

To,

District e-Governance Manager,  
Sundargarh.

Sub:- Publication of Expression of Interest for selection of Cluster level Self Help Group for Establishment of Bio-input production unit under the programme "**Promotion of Indigenous Aromatic and Non-aromatic paddy with Export Potential / Local Market**" in the state of Odisha under the scheme **Crop Diversification Programme** in Sundargarh District website-[sundargarh.odisha.gov.in](http://sundargarh.odisha.gov.in).

Sir,

With reference to the subject cited above, I am enclosing herewith the Expression of Interest for selection of Cluster level Self Group for Establishment of Bio-input Production unit under the programme "**Promotion of Indigenous Aromatic and Non-aromatic paddy with Export Potential / Local Market**" in the state of Odisha under the scheme **Crop Diversification Programme** during 2024-25 in Sundargarh district.

Therefore, you are requested to publish the above EoI in the district website-[sundargarh.odisha.gov.in](http://sundargarh.odisha.gov.in) for wide publicity and information of the general public.

Encl:- - As above.

Yours faithfully

  
Chief District Agriculture Officer  
Sundargarh

Memo No. 5751 /Agril. dt. 10-12-2024

Copy forwarded to Block Agriculture Officer, Subdega, Balisankara, Rajgangpur, Bargaon, Lephripara, Bonai & Gurundia for information and requested to display the EoI in the office notice board for wide publication.

  
Chief District Agriculture Officer  
Sundargarh

Memo No. 5752 /Agril. dt. 10-12-2024

Copy forwarded to Block Development Officer, Subdega, Balisankara, Rajgangpur, Bargaon, Lephripara, Bonai & Gurundia for information and requested to display the EoI in the office notice board for wide publication.

  
Chief District Agriculture Officer  
Sundargarh

## Expression of Interest

**For Selection of Cluster Level Self Help Group for Establishment of Bio-input Production unit under the programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in the State of Odisha" under the sub-scheme "Crop Diversification Programme"**

OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER, SUNDARGARH

No. 5753

/Agril.Dated. 10.12.2024

**Expression of Interest for selection of Cluster Level Self Help Group for Establishment of Bio-input Production unit under the programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in the State of Odisha under the sub-scheme "Crop Diversification Programme".**

Expression of Interest (Eoi) is invited by the Chief District Agriculture Officer Sundargarh for selection of Cluster Level Self Help Group for establishment of bio-input production unit under the programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market" in the Balisankara, Bargaon, Lephripara, Subdega, Bonai, Gurundia & Rajgangpur block of Sundargarh District. Interested Self Help Group (SHG) are required to submit the application/ proposals in sealed envelope super-scribed as "**Application/ Proposals for selection of Cluster Level Self Help Group for Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in the State of Odisha**" as per the enclosed application format by registered/ speed post. Application/ proposals in e-mail will not be entertained in this regard. The duly filled Eoi should be addressed to the Block Agriculture Officer of the concern block. Last date for receipt of application/ proposal is **26-12-2024 at 1.00 PM** and the same shall be opened on the same day at **3.00 PM** in office of the Block Agriculture Officer, Balisankara, Bargaon, Lephripara, Subdega, Bonai, Gurundia & Rajgangpur in the presence of authorized signatories or representatives of the participating organizations/ agencies. The application form and the terms & conditions are available at the website of (sundargarh.odisha.gov.in).

The authority shall not be responsible for any sort of postal delay and applications / proposals received beyond scheduled date and time shall not be entertained & outright to be rejected. The authority reserves the right to cancel/ reject any or all the Eoi without assigning any reason thereof.

Sl. No	Block Name	1st Year Area in Ha. (2024-25)	Total No. of SHGs to be Selected in Block level
1	Rajgangpur	494.00	5
2	Bargaon	494.00	5
3	Lephripara	700.00	7
4	Subdega	296.31	3
5	Balisankara	450.31	4
6	Bonai	500	5
7	Gurundia	500	5
	<b>Total</b>	<b>3434.62</b>	<b>34</b>

Chief District Agriculture Officer,  
Sundargarh

ବର୍ଷ ୨୦୨୪-୨୫ ମଧ୍ୟରେ ରାଜ୍ୟ କ୍ଷେତ୍ର ଯୋଜନା "ଫସଲ ବିବିଧୀକରଣ କାର୍ଯ୍ୟକ୍ରମ" ଅଧୀନରେ "ସ୍ୱଦେଶୀ ସୁଗନ୍ଧିତ ଏବଂ ଅଣ-ସୁଗନ୍ଧିତ ଧାନର ପ୍ରୋତ୍ସାହନ (ରପ୍ତାନି ସମ୍ଭାବନା/ଛାନୀୟ ବଜାର)" ଯୋଜନାରେ ଜିଆଖତ ଉତ୍ପାଦନ ଏବଂ ଜୈବିକ ସାର ନିମନ୍ତେ ବାୟୋ ଇନପୁର୍ ଉତ୍ପାଦନ ଯୁନିଟ୍ ସ୍ଥାପନ ପାଇଁ କୃଷକ ସ୍ତରରେ ସ୍ୱୟଂ ସହାୟକ ଗୋଷ୍ଠୀଙ୍କ ଚୟନ ନିମନ୍ତେ ଅଭିବ୍ୟକ୍ତିର ପ୍ରକାଶନ ।



Chief District Agriculture Officer  
Sundargarh

## **MODEL DRAFT EOI**

**For Selection of Cluster Level Self Help Group for establishment of Bio-input Production unit under the programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in the State of Odisha" under the sub-Scheme "Crop Diversification Programme".**

**Expression of Interest for Selection of Cluster-Level Self Help Group** For establishment of Bio-input Production unit under the programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local market in the State of Odisha" under the Scheme "Crop Diversification Programme". Expression of Interest for Selection of Cluster-Level Self

### **Introduction:-**

Department of Agriculture & Farmers' Empowerment, Government of Odisha is scaling up a new Programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/ local marketing the State of Odisha" initially in 13 districts namely **Mayurbhanj, Keonjhar, Gajapati, Rayagada, Koraput, Malkangiri, Kalahandi, Sundargarh, Sambalpur, Nabarangapur, Dhenkanal, Nuapada & Angul** under the state plan scheme "Crop Diversification Programme". For establishment of bio-input production unit under the programme at cluster level, there is a requirement of cluster level Self Help Group (SHG). In accordance with approval from the Directorate of Agriculture & Food Production, Odisha, this Expression of Interest (EoI) is being floated for selection of cluster level Self Help Group (SHG) for establishment of Bio-input production unit & supply to farmers..

### **Objective of the programme:-**

Major objectives of the new programme "Promotion of indigenous aromatic and non-aromatic paddy with export potential/Local market" are as follows :-

1. Identification of the available indigenous non-basmati aromatic, superfine & special character paddy having potential export opportunity.
2. To promote selected indigenous paddy (aromatic/non-aromatic) having better market potential for export.
3. To make indigenous aromatic/ non-aromatic paddy cultivation a remunerative enterprise by linking export promotion.
4. To make available these selected indigenous non-basmati paddy varieties through pure line selection/other suitable breeding techniques of paddy.
5. To maintain the seed chain of selected varieties in formal & informal manner.
6. To develop Improved Package of Practices for indigenous paddy and Post-Harvest Management techniques to meet export standards.
7. To promote SRI / Line Transplanting/ DSR for higher productivity
8. Formation and Linkage of FPOs/ FPCs for Production, Marketing and Export of indigenous paddy.
9. To assess the nutritive and other special characteristics of the selected varieties
10. To promote organic cultivation of indigenous paddy (aromatic/ non-aromatic).
11. Establishment the organic product brand as "KALINGA-ORGANIC".

**Scope of Work:**

The selected SHG will undertake establishment of bio-input production unit at cluster level and sensitize the registered farmers, on use of recommended bio-inputs for higher yield in production of indigenous paddy. SHGs will be selected at cluster level (for 5 number of clusters, 1 no SHG will be selected) to supply locally prepared bio-inputs such as FYM/ Compost, Vermi-compost, City-compost, Jeevamrutham, Handikhata, Neemastra etc. CBO selected for that Block will facilitate the SHGs in execution of the programme. The selected CBO will provide training to the SHGs for preparation of the bio-inputs products along with that they will be trained by reputed institutions inside and outside of the State.

**Process of Selection of SHG at Cluster Level**

For 5 no of cluster, 1 no of SHG will be selected for establishment of Bio-input production unit under the programme "Promotion of Indigenous aromatic and non-aromatic paddy with export potential/ local market". Advertisement of Expression of Interest is to be published /notified by the CDAO of the district concerned for a period of at least 15 days. SHG applications are received at block level, Scrutiny of documents, field verification and short listing of SHG will be done by Block Level Committee:

**Block Level Committee**

The Block Level Committee is formed with the following members.

- a) Block Development Officer—Chairman
- b) Block Agriculture Officer/ Assistant Agriculture Officer—Convener
- c) Assistant Agriculture Engineer -Member
- d) CDPO-Member
- e) BPM,OLM-Member

Any other member as desired by the chair

- The Block Level Committee shall be convened within 5 days on receipt of the proposal from the SHGs.
- BAO/ AAO shall prepare a list based on the received Expression of Interest and place it before the Block Level Committee.
- The Block Level Committee shall examine the proposal of SHGs considering the feasibility of the proposed agri-ventures with respect to adequate availability of raw materials, financial viability, and marketing.
- The Block Level Committee will examine the list on a case-to-case basis and suitable SHGs will be recommended to the District Level Committee.
- Preference should be given to the SHGs those are working inside Clusters of the Block.
- The District Level Committee shall be convened within 15 days on receipt of the proposal from Block Level Committee.
- The District Level Committee will examine the recommendations of the Block Level Committee and approve suitable SHGs as per requirement of different cluster.
- The CDAO shall furnish the approved list of SHGs along with the respective agri-venture unit to the Directorate of Agriculture and Food Production.

**Common minimum criteria for selection of SHG under any specified key activity:**

- SHG must be registered under any appropriate authority.
- SHG should be interested to be involved with the project activities and should submit a letter of intent along with resolution to CDAO.
- The SHG should have minimum land & infrastructure required for establishment of Bio-input Production Unit. The land details to be furnished with application.
- If the required land/ building do not stand recorded in the name of the SHG, the land/ building recorded in the name of any member of the SHG to be considered. In such a case, there will be an unregistered agreement for a period of 5 years on Rs.100/- non-judicial stamp paper between the land and building owing member and the concerned SHG. This will be passed through or recorded a general meeting resolution of the SHG.
- Must have completed at least 1year of existence.
- The SHG must not defunct or defaulter from the Bank loan.
- SHG must have regular in filing mandatory compliances, return, and reports submission as per norm.
- SHG must have an active bank account with regular monthly savings by members.
- SHG must be regular in systematic book keeping such as Meeting Register, Cash-book and other mandatory documents.
- Preference may be given to the SHG having prior experience working with farmers.

**Specific criteria for establishing Bio-input units**

- The Bio-input unit shall be run or managed by SHG.
- The unit should be established based on easy access to biomass, required raw materials like cow dung, cow urine and forest nearby.
- They should engage in creating diversity also with planting activities of required plant commonly used for bio-manure and bio-pesticide preparations.
- The SHG must have a storage place.
- The SHG shall be responsible for the complete mobilizing community and delivery services for Bio-inputs as suggested in the programme.
- Preference should be given to the SHGs having prior experience in production & marketing of bio-inputs.

**Annexure-A**

**Details of the SHG:**

**1. Introduction**

- a) Name of the organization—
- b) Registered office address of the organization—

- Complete Address:
- Mail:
- Landline:

c) **Contact Person**

- Name —
- Designation/Title —
- Telephone No- Landline—
- Mobile –Email—

Address of Contact Person, if different from(c)–

**2. Identity/Legal Status**

- Is organization registered- Yes No
- If yes, Under Society/Co-Operative Act- Yes No
- Year of registration—
- Since how long it is operational in the Blocks (No. of years)–
- Whether it is registered under Income Tax- Yes No

**3. Governance**

- i. Give details of Members (current status)–

Sl.No	Name	Address	Gender	Occupation	Position/ Designation	Educational Qualification

**4. Financial Management**

- Whether audit by external auditors (Yes/No)
- What financial statements are prepared at organization–Balance sheet
- Profit & Loss account

Attach Balance Sheet and annual reports and IT return for the year 2021-22

What are sources of fund for the organization Corpus-(Yes/No)

Govt. Grant-(Yes/No)

Donor/ Partner's grant-(Yes/No) Others (if other, please specify) –

Financial Year	Turnover from Professional Services	Turnover from other Activities	Total Turnover	Income tax return filed (yes/no)
2021-22				

**5. Work Experience**

**a. Block proposed for the program**

District Name	Block Name

**b. Key Focus areas of work of the organization for last years in proposed block**

District Name	Block Name	Focus Area	No of years of experience	Coverage(No of Acres)	Partner Agency (Govt./Donor/ NABARD etc)

**C. Experience in Bio-Inputs production under Department of Agriculture and Farmers Empowerment of Govt. of Odisha:**

Briefly describe:

District Name	Block Name	Year	Project Name/ Partner Agency	No of years of experience	Bio-Inputs Production ( In MT)

**d. Experience in Production of Bio-Inputs with Government Departments**

District Name	Block Name	Year	Project Name/ Partner Agency	Bio-Inputs Production ( In MT)	No Of years of experience

**e. Experience in Production of Bio-Inputs**

Sl. No	Component	Year	Production (MT)	
1	Production	2022-23		
		2021-22		
		2020-21		
			Quantity in MT	Total Turnover (Rs.)
2	Marketing	2022-23		
		2021-22		
		2020-21		

**F. Please mention the proposed villages and area coverage envisaged for the Project?**

<b>Block Name</b>	<b>Gram Panchayat Name</b>	<b>Village Name</b>	<b>Years of work experience in the proposed (GP and Villages)</b>

This is to certify that the information given above are true to the best of my knowledge and believe.

Authorized Signatory and Seal

**Note below:**

**Required support in documents should be attached with Annexure-A.**

## Annexure-D

### UNDERTAKING

[On the letter head of the Organization regarding Ineligibility of the Bidder and non-blacklisting]

I/we, hereby undertake that, our SHG has not been blacklisted / debarred by any of the Central / State Government Ministry / Department/ Office or by any Public Sector Undertaking (PSUs) / any Indian or international donor and I/we are not blacklisted by any authority during the recent past.

Yours sincerely,  
Authorized Signature [In full and initials]:  
Name and Designation of the Signatory:  
Name of the SHG and Address:

## Annexure-E

### Declaration

[On the letter head of the SHG]

I, Shri \_\_\_\_\_, Authorized signatory  
of \_\_\_\_\_ (Name of the SHG),  
Competent to sign this declaration and execute this  
tender;

a. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them;

b. The information and documents furnished along with the tender are true and authentic to the best of my knowledge and belief. I am well aware of the fact that, furnishing of any false information / fabricated document would lead to rejection of our tender at any stage besides liabilities towards prosecution under appropriate law.

**(Signature of Authorized Representative with seal)**

Place:.....

Date:.....