



1st floor DMF, Sundargarh  
Sundargarh, 770001  
Email:- ombadcsundergarh@gmail.com

ଓଡ଼ିଶା ଖଣିଜ ପଦାର୍ଥ ଧାରକ ଅଞ୍ଚଳ ଉନ୍ନୟନ ନିଗମ

**ODISHA MINERAL BEARING AREAS DEVELOPMENT CORPORATION**  
**(A SPV of Government of Odisha)**

Letter No. 563 / (OMBADC- SNG)

Dated 19/12/2024

**QUOTATION CALL NOTICE NO. OMBADC-SNG-01/2024-2025**

Sealed quotations are invited from interested Travel Agencies/Tour Operators or private individuals for providing **1No. of AC/Diesel driven ( Bolero SLX / ZLX/Neo N8/Neo N10 Model )** vehicles having sitting capacity not more than Six including driver, which shall confirm to the Terms and conditions **(Annexure-I)** for official use in Odisha Mineral Bearing Areas Development Corporation, Sundargarh, Office of **the Nodal Officer OMBADC, Sundargarh** on monthly rent basis for a period of **01 Year**;

1. The vehicle must be in Road Worthy condition, shall not be more than **03 years** old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment and Pollution Certificate etc. which are mandatory for playing vehicle.
2. **The bidders have to submit Technical & Financial as per the Annexure-II & Annexure-III in separate sealed cover otherwise the quotations will not be entertained.**
3. The driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft/ PODT / FDR of any Nationalized Bank drawn in favour of the **Collectorate OMBADC Sundargarh** and submitted along with the quotation as security deposit. after completion of quotation process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charges be quoted separately in **Annexure-III** (excluding fuel and lubricants)
7. The vehicle must achieve a fuel efficiency of **10 Kms** per liter.

8. The details of the make and year of manufacture of the vehicle, registration no. mileage (Kms covered per liter) and name of the driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-II).

9. The Quotation completed in all respect should reach to the undersigned on or before dt. **02.01.2025 by 5.00 P.M.** through Speed Post/ Registered post only and will be opened on dt. **03.01.2025 at 11.00 A.M.** in present of the bidders or their authorized representatives in the office chamber of **Nodal Officer OMBADC, Sundargarh.**

10. The quotation containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Nodal Officer OMBADC, Sundargarh (free of cost) and also available in the Sundargarh District portal i.e. [Sundargarh.odisha.gov.in](mailto:Sundargarh.odisha.gov.in).

11. The Authority reserves the right to reject any or all bids without assigning any reason thereof.

12. For any query, please contact to OMBADC Office No. 8249803955, 8249773166 during office hours.

**Address for submission of Tender:**

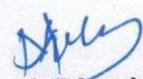
Details of Address.

1<sup>st</sup> Floor, DMF Building,

ODISHA MINERAL BEARING AREAS DEVELOPMENT CORPORATION(OMBADC), Sundargarh

Near Sub-collector Office, Collectorate Campus

Sundargarh-770001

  
**Collector & District Magistrate,  
Sundargarh**

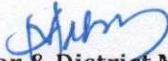
Memo No. 564 / (OMBADC-SNG) Dated 19/12/2024

Copy submitted to the CEO OMBADC, Bhubaneswar Department, Odisha, for kind information.

  
Collector & District Magistrate  
Sundargarh

Memo No. 565 / (OMBADC-SNG) Dated 19/12/2024

Copy to the A.D.M., Sundargarh/ Rourkela/CDO-cum-ZP, Sundargarh/ Sub-Collector, Sadar/Panposh/Bonai/ DI & PRO Sundargarh / Rourkela/ All Block Development Officers of the District/ ACE, R&B Division, Sundargarh/Rourkela/ Superintending Engineer, RW Division, Sundargarh/Rourkela/ Executive Engineer Minor Irrigation Division, Sundargarh/ Superintending Engineer, Irrigation Division, Sundargarh/ Executive Engineer, Rourkela Irrigation Division, Panposh/ Superintending Engineer, RWSS Division, Sundargarh /Rourkela/ Executive Engineer, OLIC, Sundargarh/Rourkela/ General Manager, WATCO, Rourkela/ Executive Officers of Urban Local Bodies of the District/ CDM & PHO, Sundargarh/ Director, RGH Rourkela for information and with a request to display this Quotation Call Notice in their respective office Notice Board for wide publicity.

  
Collector & District Magistrate  
Sundargarh

Memo No. 566 / (OMBADC-SNG) Dated 19/12/2024

Copy to DeGM, Sundargarh with a request to upload this Quotation Call Notice in the Sundargarh District Web-Site ~~sundargarh.odisha.gov.in~~ on dt. 19.12.2024 for wide publication and timely response by the intending Suppliers.

  
Collector & District Magistrate  
Sundargarh

**TERMS & CONDITIONS FOR HIRING OF VEHICLES**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as: - valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid Contract Carriage Permit proof of up-to-date tax payments etc. and D.L. of the driver available all the times. The Department/Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle in any manner whatsoever. The hires shall be responsible for all such litigation.

2. **The hire charges will be paid on monthly basis excluding cost of diesel. Cost of diesel will be paid separately as per actual consumption.** All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyers, & Tubes, Battery etc. will be borne by the bidder.

3. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).

4. The successful bidder will provide driver having a good moral character and there should not be criminal cases against him and the salary of the driver shall be borne by the owner.

5. The toll charges will be borne by the bidder.

6. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.

7. In case if the vehicle does not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

8. The vehicle shall report for duty for minimum of 25 days in a month.

9. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

10. Monthly hire charges and reimbursements towards cost of Diesel (as per actual) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

11. The vehicle shall not be more than 03 years old from the initial registration and also be in good running condition during the period of contract.

12. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

13. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to give one month notice before such withdrawal of service and termination of agreement.

14. If the bidder violates any of the terms and conditions of the contract, the undersigned will forfeit the entire amount of security deposit.

  
**Collector & District Magistrate,  
Sundargarh**

## GENERAL INFORMATION FOR HIRING VEHICLES

1.	Registration No. of Vehicle: -	
2.	Year of Manufacture: -	
3.	Model: -	
4.	Date of registration: -	
5.	Name & complete address of Owner of Vehicle: -	
6.	Fitness Certificate validity: -	
7.	Permit validity	
8.	Insurance validity	
9.	Name & Address of the Driver	
10.	PAN No	
11.	D.L. No. & Validity of the D.L. of the Driver	
12.	Contact Number of the Service provider (Tenderer / Quotationer) Mobile Telephone, Email ID	Mobile No.....  Telephone No.....

<b>13.</b>	Demand Draft No. (Rs.5000/-)	
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**"Certified that the information submitted above is true to the best of my knowledge and belief."**

**Seal and Signature of the vehicle owner**

**FINANCIAL BID**

1.	Registration No of Vehicle: -	
2.	Monthly hiring cost per vehicle: -	

**\*The above cost including of GST and all taxes.**

**\*No additional payment will be paid.**

**Seal and Signature of the vehicle owner**