



OFFICE OF THE SUPERINTENDENT
GOVERNMENT MEDICAL COLLEGE & HOSPITAL, SUNDARGARH
At/Po-Sankara, Dist.-Sundargarh, Pin-770020, Odisha
email-sundargarhmchsuperintendent@gmail.com



LETTER No. 3570 /GMCH,SNG.

Dated, 23.12.2024

To,
The District eGov. Manager
Sundargarh.

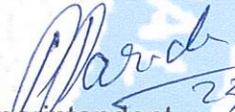
Sub: Uploading the Tender Call Notice in Sundargarh District Website.

Sir,

Please find herewith the copy of Tender Call Notice issued by the undersigned for Refilling of Medical Gas IP for Government Medical College and Hospital, Sundargarh for the year-2024-25” .

It is requested to kindly upload the said Tender Call Notice in Sundargarh district Website sundargarh.odisha.gov.in for information of general public.

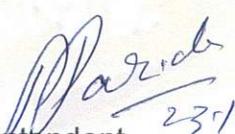
Yours Faithfully,


23/12/24
Superintendent,
Government Medical College
& Hospital, Sundargarh
SUNDARGARH

Memo No. 3571 /GMCH/SNG,

Dated, 23.12.2024

Copy along with copy of the Tender Call Notice submitted to the **Additional Secretary, Health & Family Welfare Department, Odisha, Bhubaneswar / Director of Medical Education & Training, Odisha, Bhubaneswar** for favour of kind information.


23/12/24
Superintendent,
Government Medical College
& Hospital, Sundargarh.
Govt. Medical College & Hospital
SUNDARGARH



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GOVERNMENT MEDICAL COLLEGE & HOSPITAL, SUNDARGARH
At/Po-Sankara, Dist.-Sundargarh, Pin-770020, Odisha
E-mail: sundargarhmchsuperintendent@gmail.com



(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)

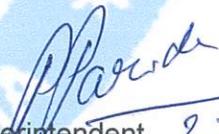
**TENDER DOCUMENT FOR REFILLING OF MEDICAL GAS IP FOR GOVERNMENT
MEDICAL COLLEGE AND HOSPITAL, SUNDARGARH FOR THE YEAR-2024-25**

RFP Reference No. 3569/GMCH, Sng.

Dated, 23.12.24

1. DATE OF COMMENCEMENT & DOWNLODING OF THE BID DOCUMENT: From Date.23.12.2024
2. LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS: Date.07.01.2025 Up to 5.00 PM
3. DATE & TIME OF OPENING OF TECHNICAL BID: Date.08.01.2025 (11.30 AM)
4. DATE & TIME OF OPENING OF FINANCIAL BID: will be intimated later
5. PLACE OF OPENING OF BID DOCUMENTS AND ADDRESS FOR COMMUNICATION AND RECEIPT OF BID DOCUMENTS:

O/o Superintendent
Govt. Medical College & Hospital
District-Sundargarh-770020


Superintendent, 23/12/24
Government Medical College
& Hospital, Sundargarh
Superintendent
Govt. Medical College & Hospital
SUNDARGARH



**OFFICE OF THE SUPERINTENDENT
GOVERNMENT MEDICAL COLLEGE & HOSPITAL, SUNDARGARH
At/Po-Sankara, Dist.-Sundargarh, Pin-770020, Odisha
email-sundargarhmchsuperintendent@gmail.com**



LETTER No. 3569 /GMCH,SNG.

Dated, 23.12.2024

TENDER CALL NOTICE

Sealed tenders are hereby invited from Registered and Reputed Manufacturers/ Authorized Agencies/ Supplier Authorised Distributors/ Dealers/ Stockists/ firms for **Refilling of Medical Gas IP for Government Medical College and Hospital, Sundargarh**. The bid document containing the terms and conditions regarding Tender call notice please log on to the district web site www.sundargarh.odisha.gov.in & college web site www.gmchsng.odisha.gov.in

Modification/Corrigendum, if any detected/felt necessary at a later stage will be duly published and noticed in the above website. Hence the bidders are advised to check the official website of the Govt. Medical College & Hospital, Sundargarh & Sundargarh district website.

Last date of submission of tender is **07.01.2025 by 05:00 PM**. No tender will be received after due date and time. The bidders have to submit sealed tender papers by the due date only by Speed Post/Regd. Post/Courier in the **office of the Superintendent, Govt. Medical College & Hospital, Sundargarh, At-Talsankara, Po-Sankara, Ps-Town Sundargarh, Dist-Sundargarh, Odisha, Pin-770020**.

Superintendent, Govt. Medical College & Hospital, Sundargarh reserves the right to accept or reject any or all the tenders without assigning any reason thereof.


23/12/24
Superintendent,
Government Medical College
& Hospital, Sundargarh
Superintendent
Govt. Medical College & Hospital
SUNDARGARH

Terms and Conditions

1. The bidder(s) are to submit their bid documents in separate sealed covered envelopes for Technical Bid and Price Bid by superscribing **Cover 'A' (Technical Bid)** and **Cover 'B' (Price Bid)** & both the sealed covers envelop should put into a third outer cover envelope which should be superscribed as "**TENDER DOCUMENT FOR REFILLING OF MEDICAL GAS IP FOR GOVERNMENT MEDICAL COLLEGE AND HOSPITAL, SUNDARGARH FOR THE YEAR-2024-25**" with the RFP No. & Date. All the pages of the tender papers should be duly endorsed by the bidder with seal.
2. The authority is not responsible for any type of postal delay. Sealed bids documents should reach to the office of the **Superintendent, Govt. Medical College & Hospital, Sundargarh, At-Talsankara, Po-Sankara, Ps-Town Sundargarh, Dist-Sundargarh, (Odisha), Pin-770020. on before 07.01.2025 up to 05:00 PM.** Any Tender paper received after the due date and time will be rejected/returned to the sender unopened. The tender paper will be received through **Speed Post/Regd. Post/Courier** only. No physical tender papers will be received by hand.
3. The sealed bid documents will be opened in the presence of the members of Purchase committee and the bidder or their duly authorized representatives. In case the scheduled date is declared Holiday the tenders shall be opened on next working day.
4. The tender documents should be clearly written/types without any correction, interpolations and overwriting. Each page of the tender should bear the signature & stamp of the tenderer.
5. All copies of the tender document should be serially numbered, self-attested and stamped. If any information or documents furnished by the tenderer are found to be incorrect or misleading at any stage, the tender will not be considered for evaluation and shall be rejected.

Tender processing Fee, EMD and Performance Security

1. Tender Fee of **Rs.1,000/- Rupees (One Thousand)** only (Non-refundable) should be submitted in shape of Demand Draft issued from a Nationalized Bank in favour of **SUPERINTENDENT GMCH SNG MISC AC (SBIN0064550)** payable at Sundargarh.
2. **EMD of Rs.5,000/- (Rupees Five thousand only)** should be submitted in shape of Demand Draft issued from a Nationalized Bank in favour of **SUPERINTENDENT GMCH SNG MISC AC (SBIN0064550)** payable at Sundargarh. However, the EMD of the unsuccessful bidders will be returned after completion/finalization of the tender process and for successful bidders the EMD amount will be kept as Performance security. The performance security amount will be returned without interest after completion of the tender tenure with satisfactory performance.
3. In case of selected Local MSME manufacturer having valid MSME certificate (Category-Manufacturer), who have claimed exemption of EMD, have to deposit **Performance Security of 5,000/- (Rupees Five thousand only)** in shape of DD/Bank Guarantee in favour of **SUPERINTENDENT GMCH SNG MISC AC (SBIN0064550)** payable at Sundargarh within 15 days of supply order. The Performance Security amount will be returned after completion of tender tenure.

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Technical bid

1. Copy of GST Return for the last Quarter shall be submitted.
2. Copy of valid up to date **MSME Certificate** should be attached with tender documents.
3. Copy of valid **GST Registration Certificate** should be attached with tender documents.
4. Copy of valid **Oxygen/ Nitrous/ Carbon-dioxide Factory Licence Number** should be attached with tender documents.
5. Copy of Valid **PAN Card** should be attached with tender documents.
6. The Bidder should have the valid **Manufacturer/ Authorised Supplier/ Agency/ Distributor Certificate** for Refilling of Medical Gas IP.
7. Copy of Valid **License of the Manufacturer/Authorised Supplier/Agency** should be attached with tender documents.
8. Copy of the declaration for not been blacklisted as per format **Annexure-III** should be attached with the tender documents.
9. The tenderer should submit/furnish a Undertaking Certificate (**as per Annexure-V**) in the tender to the effect that, "the price quoted by them is not more than the open market price or also under GEM rate contract where such rate exists". However, in circumstances when the price decreases during the contract period, the approved supplier, should intimate the same to the purchasing authority.
10. Price Bid will be opened only for the bidders who qualify in the Technical Bid.

Price bid

1. The tender format (Price Bid) in the prescribed format (**as per Annexure-I**), shall be submitted in the bid. The rate should be quoted for each item in figures only and not in words. Only two decimal points (paise) will be taken into consideration ignoring the rest digits. Hand written price bid are not accepted.
2. The rate should be mentioned excluding GST. The GST (in %) & Total amount for each item should be mentioned in a separate column in the same sheet.
3. Price/Rate should be quoted as per the detail given in the list of items, if multiple rates quoted for single items, then that rate will not be taken into consideration.

Evaluation

1. The technically qualified bidder quoting the lowest rate for total items will be selected as L₁ bidder for award of contract and next qualified bidder quoting next higher rate will become L₂, L₃.....accordingly.
2. If the approved lowest eligible supplier fails to supply items within 15 days of receiving supply order, the same shall be procured from the L₂ suppliers at L₁ rate, if they agree to supply at L₁ approved rate to meet the emergency requirement.
3. The bidder should have a place of business within 50KM radius of this hospital and the complete postal Address, Telephone/ Mobile/ Fax/ E-mail address, etc. should be provided, while submitting the completed tender form.

Payment

1. Bills in triplicate for the items supplied by the selected firm(s) should be raised for payment. Payment shall be released after deducting TDS as per GST & Income Tax Rules and any other deductions as per Government rules only after it is ensured that the items/quantity and quality of items supplied are to the entire satisfaction of this office and accepted.
2. 100% payment shall be made after submission of stock entry certificate from the concerned authority and as per the availability of fund.


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General Condition

1. If any items found to be defective/damage/not of standard quality, the same shall be replaced by the supplier at his own cost within a maximum duration period of 15 days and take back the unused/defective available stock from the Central Store. In case the supplier fails to replace the stocks within the stipulated time period, the performance security will be forfeited. No further purchase order will be placed to the Authorised agency/firm/supplier for the items.
2. The approved Rates and supplier will be valid for one year from the date of approval and may be extended on review on mutual agreement with same/ additional terms and conditions subject to satisfactory performance of the approved supplier or in case of any unavoidable situation, the tender inviting authority may extend the rate contract till finalization of new rate contract.
3. No claim shall be against the Superintendent, Govt. Medical College & Hospital, Sundargarh in respect of interest on earnest money deposit or security deposit or any delayed payment or any other deposit.
4. If there is any typographical error in the tender documents the decision of Superintendent, Govt. Medical College & Hospital, Sundargarh is final.
5. The Institute reserves the right to accept in part or in full or reject any or more Tender/offer without assigning any reasons or cancel the tendering process and reject all Tender at any time prior to award of contract, without accepting any liability, whatsoever.
6. Jurisdiction: All disputes are subject to the jurisdiction of Sundargarh courts only.

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1.	Mode of Procurement	Through Open Tender
2.	Purchaser	Superintendent, Govt. Medical College & Hospital, Sundargarh.
3.	Consignee	Deputy Medical Superintendent (Store), Govt. Medical College & Hospital, Sundargarh.
4.	Delivery Period	Within 07 days from issue of Order.
5.	EMD	Rs.5000/- Rupees (Five Thousand) only per tender. The Earnest Money Deposit should be in the shape of Demand Draft/Banker's Cheque only in favour of SUPERINTENDENT GMCH SNG MISC AC , Sundargarh drawn in any Nationalized Bank/Scheduled Payable at Sundargarh.
6.	Performance Security	Performance Security of 5000/- (Rupees Five thousand only) in shape of DD/Bank Guarantee in favour of SUPERINTENDENT GMCH SNG MISC AC (SBIN0064550) payable at Sundargarh within 15 days of supply order. The Performance Security amount will be returned after completion of tender tenure. The Security Deposit is to be refunded after completion of the validity period of the Tender or 1 year from the supply of such items whichever is earlier without any interest. The Security Deposit will be forfeited in the followings cases:- <ol style="list-style-type: none">I. Any violation of the terms & conditions of Tender.II. Blacklisting of the Agency/Supplier.III. Access payment if done wrongly.

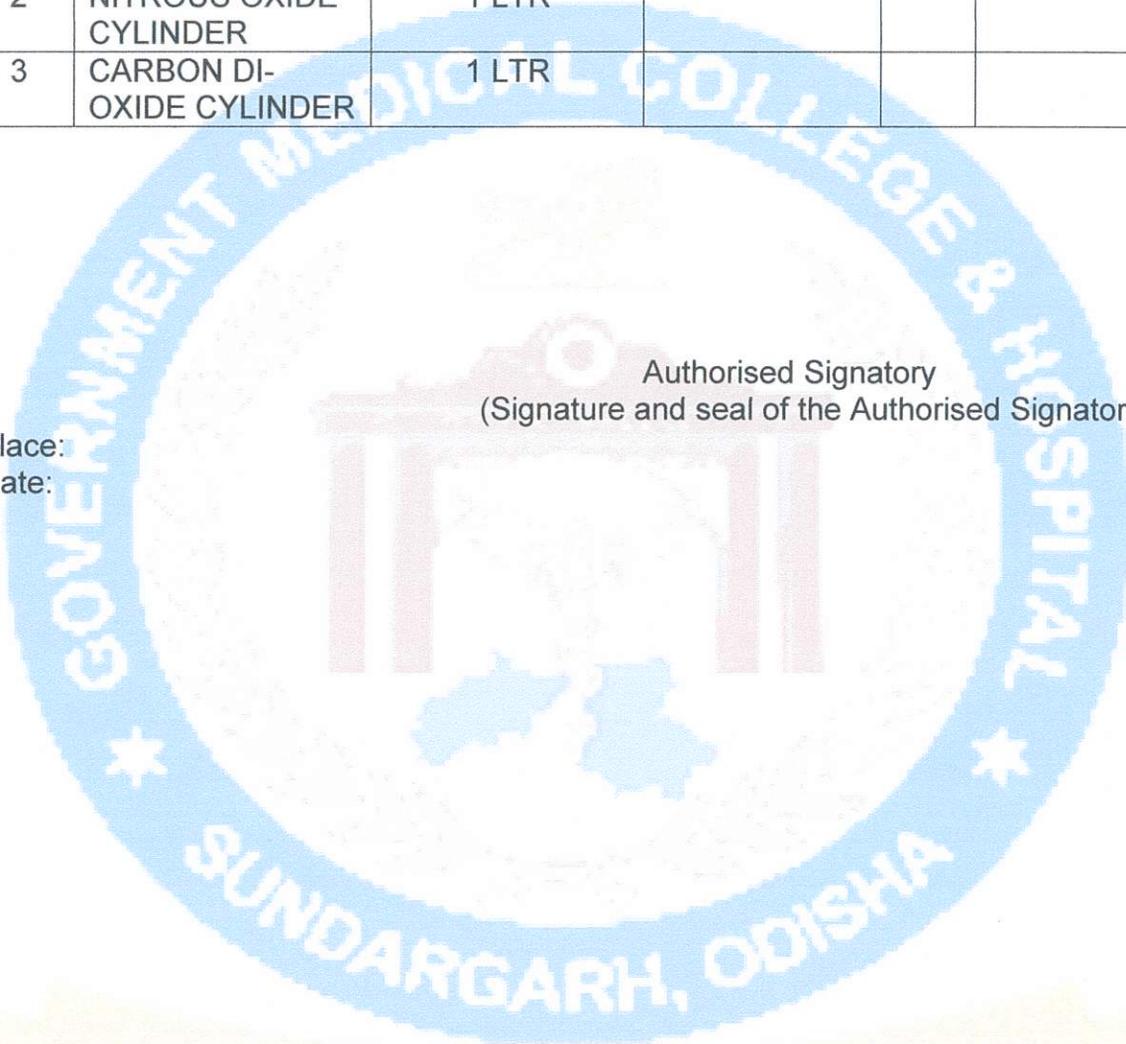
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Annexure-I

SL. NO.	NAME OF THE CYLINDER	SPECIFICATION	UNIT PRICE EXCLUDING GST	GST IN %	UNIT PRICE INCLUDING GST
1	OXYGEN CYLINDER	1 LTR			
2	NITROUS OXIDE CYLINDER	1 LTR			
3	CARBON DI-OXIDE CYLINDER	1 LTR			

Authorised Signatory
(Signature and seal of the Authorised Signatory)

Place:
Date:



Pranab
23/12/24

CHECK LIST PROFORMA FOR TECHNICAL BID
INFORMATION ABOUT THE BIDDER

(To be furnished in Cover "A" Technical Bid)

(Please arrange the documents serially in the following order and make the page numbering of the entire bid document and mention page no. in the column "Page no." against the particulars in the check list as mentioned below for ease of scrutiny)

Sl. No.	Particulars	Submitted		Document Page No.
		Yes	No	
1	Name of the Bidder			
2	Address of the Bidder			
3	Tender Paper Cost (Non-refundable) DD of Rs.1000/-			
4	EMD (Earnest Money Deposit) DD of Rs.5000/-			
5	Up to date MSME Certificate			
6	Affidavit in Rs.20/- Stamp Paper for not being blacklisted. (As per Annexure-III)			
7	Manufacturer's Authorization Certificate in original for distributor/Wholesaler (Annexure-IV)			
8	Copy of Valid Manufacturing License			
9	Photo copy of Valid PAN Card			
10	Photo copy of Valid GST Registration Certificate			
11	Photo copy of GST Return for the last Quarter shall be submitted.			
12	Photo copy of Valid Oxygen/ Nitrous/ Carbon-dioxide Factory Licence Number			
13	Undertaking Certificate of Price not more than the market price or also under GEM rate contract where such rate exists. (Annexure-V)			
14	Copy of original Tender and schedules, duly signed by the Bidder			

Authorized Signatory
(Signature and seal of the Authorised Signatory)

Place:

Date:

Parab
23-12-24

DECLARATION FORM BY THE BIDDER

(Affidavit from Notary Public or Executive Magistrate with Rs.20/- Non-judicial Stamp Paper)

I/We having our
office at

do declare that I/we have carefully read all the terms & conditions of tender of Superintendent, Government Medical College & Hospital, Sundargarh, Health & Family Welfare Department, Government of Odisha for refilling of medical gases IP for Government Medical College and Hospital, Sundargarh for the year-2024-25". The approved rate will remain valid for a period of one year from the date of approval. I/We will abide by all the terms & conditions set forth in the Tender No...../GMCH/SNG Dated

I/We do hereby declare that I/we have not been de-recognised / black listed by any State Government / Union Territory / Government of India / any other Organisation for any reason.

I/We further declare that I/we possess valid documents as per the terms and conditions of the tender. Tender inviting Authority, can, at any time, physically verify the original documents or get clarifications in this regard from any authority, as deemed proper.

Signature of the bidder/ bidders with Seal
Name & Address of the Firm

Place:
Date:

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23.12.24

MANUFACTURER'S AUTHORISATION FORMAT

To,
The Superintendent,
Government Medical College & Hospital,
Sundargarh.

Sub: LETTER OF AUTHORISATION.

Ref: Tender No...../GMCH/SNG, Dated.....

Madam/Sir,
I/We..... Who are established and reputed
manufacturers of having factories at
..... do hereby authorize to submit
the bid and sign the contract as per the above referred tender and also true raise
bills, collect payment, as per rule.

I/We also extend our full guarantee for the items quoted by
..... as
per the terms and conditions in the above referred tender.

Yours faithfully,

Authorised Signatory

Mand
23/12/24

UNDERTAKING

I/We _____ having
My/our _____ office at _____

do hereby declare that I/We will supply the ordered items after becoming lowest responsive bidder as per tender terms, conditions, specification [Bid Reference No. _____ Dtd. _____] and conditions as laid down in the purchase order.

I/We declared that the Tender Inviting Authority **can blacklist me/us for a period of 3 years** if we withdraw bid after opening of price bid and / or approval of rate contract or unable to supply ordered items at approved rate within the stipulated period.

I/We further declare that the price quoted is not more than the Open Market Price or also under GEM rate contract where such rate exists.

Signature of the Bidder :
Full Name :
Mobile No. :
Date. :

Pradeep
23.12.24