



Office of the Director
Rourkela Govt. Hospital

TERMS & CONDITIONS FOR THE RATE CONTRACT OF REFILLING OF OXYGEN
CYLINDER FOR 2025-26

Bid Reference No. - 1117

DATE OF COMMENCEMENT OF SALE OF THE BID DOCUMENT:

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 27.01.25 upto 5PM

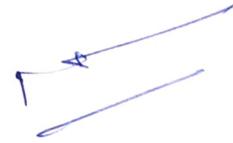
DATE & TIME OF OPENING OF COVER-A (Technical Bid) : 28.01.25 at 11:30AM
DATE OF OPENING OF COVER-B (Price Bid) :

PLACE OF OPENING OF BID DOCUMENTS:

AND
ADDRESS FOR COMMUNICATION

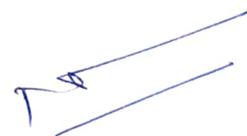
AND
RECEIPT OF BID DOCUMENTS

: Director
Rourkela Govt. Hospital
Rourkela, Odisha - 769004
email: directorrghrourkela@gmail.com



**TERMS AND CONDITIONS OF TENDER CALL NOTICE FOR REFILLING OF OXYGEN
CYLINDER FOR ROURKELA GOVT. HOSPITAL**

1. Sealed tender are invited from the intending supplying agencies/registered firm for refilling of oxygen cylinder for the year 2025-26.
2. The bidder should have a setup in Sundargarh District. The local bidder will be preferred.
3. The tender paper containing the details terms and conditions, EMD, statutory requirement can be downloaded from the district web site (www.sundergarh.nic.in). The tender cost of Rs. 5,000/- (Rupees Two Thousand Only) & tender processing fee Rs 2000/-(Rupees five hundred only) is non refundable.
4. Tender paper should be completed in all respect along with all required documents should reach in sealed cover to The Director, RGH, Rourkela on or before 27.01.25 upto 5PM by registered/ Speed Post/ Courier Services only.
5. The tender will be open on 28.01.25 at 11:30AM in presence of members of tender committee and tenderers or their authorized representative. The tender received beyond the schedule date and time shall not be taken into consideration.
6. The details terms and conditions associated with the assignment of tender is mentioned at Annexure-A.
7. The tender will be in two parts i.e. technical bid (Part-I) and financial bid (Part-II). The bidders should submit their technical bid and financial bid separately in two envelopes and put into another cover superscripted as tender for refilling of oxygen cylinder.
8. Bidders who qualify technical bid will eligible to participate in financial bid.
9. The lowest bidder in financial bid will be awarded the work order for the different items for the year 2025-26.
10. Conditional tenders are liable to be rejected. The tender, which is not as per our required specifications, will not be considered.
11. Rates quoted against this tender enquiry shall remain valid upto 12 months after publication of approved rate. No request for increase in rates , if any, will be allowed or entertained during this period.



Sl. No.	Terms and Condition	Document to be Submitted
1	The organization should be a valid GSTIN	GST Certificate
2	It should not be a black listed organization by any Govt. organization	Declaration in stamp paper in 20 Rs non judicial paper.
3	The rate should be quoted inclusive of GST Charges, Delivery Charges Etc	Furnished in financial bid (tender Form-2)
4	The RGH administration will have no liability regarding transportation, loading and unloading of materials indent for supply to the designated place in good condition. The defective or damaged materials if any will be replaced by the selected agency.	The bidders should declared in non judicial stamp papers that it abides all the terms and conditions laid down in the terms and condition of the tender
5	The tender must be accompanied by Bank Draft Rs. 7,000/- In favour of Rogi Kalyan Samiti, Rourkela Government Hospital, Rourkela Payable at Rourkela towards cost of tender paper Rs 5000/- & processing fee Rs 2000/-.	Draft to be enclosed
6	The tender must be accompanied which earnest money of Rs. 10,000/- (Rupees Ten Thousand) only in shape of demand draft pledged in favour of Rogi Kalyan Samiti, Rourkela Government Hospital, Rourkela tender without money will be liable for rejection. The EMD of unsuccessful bidders will be returned without interest on finalization of bid. EMD of successful bidder will turn into security deposited and it will return back without interest after completion of tender period.	Draft to be enclosed
7	The administration will not pay advance payment to the organization. The organization will have to carry out the entire job on it is own and the amount will be paid only after satisfactory completion of the job and submission of bill in triplicate.	
8	Under no circumstance shall the successful tendered shall not appoint in sub contractor of sub lease the contract. If it is found that the successful tendered has violated these condition the contract will be terminated forth which without any notice and security deposited by the tendered shall be forfeited	
9	The bidder should produce the production capacity of the firm and annual income and expenditure for last two years in tender paper.	Turn Over from last 1 year should be more than 2 lakh every consecutive financial year
10	The successful Bidders are requires to ensure safe delivery of the items in good condition at RGH, Rourkela	
11	The successful bidders are required to supply the approved quality items only as per specification, failing which the bidder will be black listed and security deposit will be forfeited.	
12	The successful bidder fails to supply within the stipulated period then 2% per day of delay shall be deducted from the final payment	
13	The authority reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision	
14	The bidders shall ensure that each pages of the tender document is to be signed with authorized signatory & company seal.	
15	The quoted price shall remain valid for 1year from the date of approval.	

**Tender Form
Part-I
(Technical Bid)**

1	Name of Supplying Agencies (In capital Letters)	
2	Address of Organization	
3	Name of Authorized Signatory. In Block Letter	
4	PAN submitted or not	
5	Telephone number of authorized signatory/ organization	
6	GST Submitted or not	
7	Bank draft of Rs. 7,000.00/- in favour of Rogi Kalyan Samiti, Rourkela Government Hospital, Rourkela towards cost of tender paper & processing fee submitted or not	
8	Bank draft of Rs. 10,000.00/- pledge in favour of Rogi Kalyan Samiti, Rourkela Government Hospital, Rourkela towards earnest money deposit	
9	P/L statement along with certified copy of balance sheet showing minimum turnover of 2 lakhs of last 1 year. IT return last 1year to be submitted along with the tender bid.	
10	Document of any past experience of supply of materials to the Government organization. (self attested copy to be submitted)	
11	Whether have any legal suit/ criminal case pending against it for violation of PF/ESI/MW act or any other law. (submit the affidavit of declaration for no case pending)	
12	Affidavit of declaration that the tenders agrees to abide by all the terms and condition of tender	
13	Whether all documents submitted signed by authorized signatory of the organization. (Yes or No)	
14	The bidder must furnish upto dated GST clearance certificate.	
15	Registration certificate of the firms.	

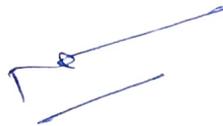
Declaration

I/ we her by certify that the terms and conditions specification etc. Given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above is complete and correct to the best of my / our knowledge, I/ we understand that in case of any deviation in the above statement at any state, the tender shall be black listed and will not have any dealing which in future.

(Signature and Seal of the authorized signatory)

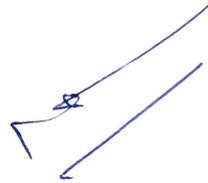
Place:

Date:



Annexure A

Sl. No	Item Description	Unit Price Excluding GST
1	Type A(5ltrs) oxygen cylinder	
2	Type B(10ltrs) oxygen cylinder	
3	Type D(Jumbo cylinder) oxygen cylinder	
4	Nitrous Oxide cylinder(20ltrs)	



Forwarding letter/Self declaration form

(To be submitted on bidder's letter head)

(To be submitted in Technical bid)

To,

**The Director
RGH, Rourkela**

Sub: Submission of tender for refilling of oxygen cylinder.

Ref: Your Tender ref. no. _____, Dated _____

Sir,

With reference to your above mentioned tender for refilling of oxygen cylinder. Having examined the tender document, we hereby submit our proposal along with the necessary documents. I/ we hereby declare that our company is having unblemished past record & was not under a declaration of ineligibility of corrupt & fraudulent practice issued by government of India or any state government/PSU in the country of India. Further, we agree to abide by all the terms & condition as mentioned in the tender document. We have also noted that Superintendent reserves the right to consider/reject any or all bids without assigning any reasons thereof.

Authorized Signatory

Name:

Designation:

Place:

Phone:

