

By e mail.

OFFICE OF THE DIVISIONAL FOREST OFFICER: ROURKELA KENDU LEAVES DIVISION.
(Phone No. 0661-2664673//fax No. 0661-2664573 // e-mail- dfokl1973@gmail.com)

Memo No. 534 Date. 27.02.25

To

The District Information Officer,
NIC, Collectorate, Sundargarh.

Sub- Publication of advertisement for Tender Call Notice for hiring of private vehicles for official use in Rourkela K.L. Division for 2025 KL Crop.

Ref: - Memo no-514 dt-25.02.2025

Sir,

Enclosed, please find herewith a copy of advertisement (both in hard and soft copy) for tender call notice for hiring of private vehicle in Rourkela K.L. Division. Hence, the advertisement for tender call notice for hiring of private vehicles of Rourkela K.L. Division may be published in the website sundargarh.odisha.gov.in for wide publicity.

Yours faithfully,

Memo No. 535 (12) Date. 27.02.25
for

Divisional Forest Officer,
Rourkela K.L. Division.

Copy submitted to the Principal Chief Conservator of Forests & HoFF, Odisha Bhubaneswar/ Principal Chief Conservator of Forests, K.L. Odisha, Bhubaneswar for favour of kind information and necessary action. He is requested to kindly publish the above advertisement in the website www.odisahforest.in

Memo No. 536 Date. 27.02.25
for

Divisional Forest Officer,
Rourkela K.L. Division.

Copy submitted to the Chief Conservator of Forests, Sambalpur K.L. Circle for favour of kind information and necessary action.

Memo No. 537 Date. 27.02.25
for

Divisional Forest Officer,
Rourkela K.L. Division.

Copy forwarded to all Divisional Forest Officer (T & NT) Division, Odisha for information and necessary action.

Memo No. 538 Date. 27.02.25
for

Divisional Forest Officer,
Rourkela K.L. Division.

Copy forwarded to all Range Officers of Rourkela K.L. Division for information and necessary action. They are directed to display the tender call notice in the notice board of their office for wide publicity.

Divisional Forest Officer,
Rourkela K.L. Division.

Standard Binding document
Government of Odisha
Forest, Environment & Climate Change Department,
Divisional Forest Officer, Rourkela K.L. Division.

No.

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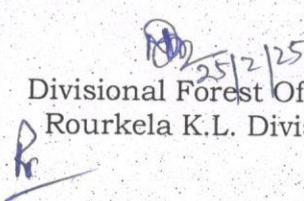
Dated.

25.12.25

SHORT TENDER NOTICE FOR HIRING OF PRIVATE VEHICLES

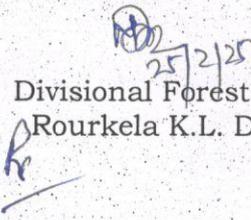
In continuation of short tender notice no.12 dtd-03.02.2025, sealed tenders are invited from interested Service Providers/Travel Agencies (Registered) for providing 03 (Three) nos. of AC Diesel driven Bolero/ Mahindra Max Models of Vehicles, which shall confirm to the term and conditions (Annexure-II) for official use under Rajgangpur (KL) Range , Balisankara (KL) Range and Rajamunda (KL) Range for a period of maximum 8 (Eight) months or till completion of binding whichever is earlier on the monthly rented basis. The last date of submission of tender is on Dt. 03.03.2025 up to 3.30 P.M. The tenders to be opened on the same day at 4.00 P.M. The Term and Conditions mentioned in this standard bidding document.

The application form of tender containing general bid information and terms and condition for hiring of vehicles etc. will also be available in the office of the undersigned and can be downloaded from the website www.sundargargh.odisha.gov.in and www.odishaforest.in


Divisional Forest Officer,
Rourkela K.L. Division.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid registration certificate, Insurance certificate, Fitness certificate, Valid contract carriage permit, Proof up-to-date tax payment, Pollution certificate which are mandatory for plying of vehicle.
3. The Driver of the vehicle must have valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The Driver should be well behaved, gentle and obedient in nature.
5. **A sum of Rs. 5,000/- (Rupees Five Thousand) only for each vehicle** shall be deposited by the intending bidders towards tender security in shape of Account Payee Bank Draft in favour of the **Divisional Forest Officer, Rourkela (Kendu Leaf) Division, Rourkela** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to successful bidders. In case of successful tenderers, the tender security will be converted into performance security. The performance security deposit is subject to forfeiture, in whole or in part, upon violation of the terms and conditions or failure to provide vehicles as specified by the successful bidder/tenderer.
6. The monthly rate of hire charge be quoted separately in the general bid information **(excluding fuel and lubricants)**.
7. The vehicle must achieve a fuel efficiency of minimum 10 (Ten) Km per litre.
8. The details of the make and year of manufacture of the vehicle, Registration NO. mileage (kms covered per litre) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender **(Annexure-III)**. The general information for hiring of vehicles along with Account Payee Bank Draft of Rs. 5,000/- as stated in Clause-7 above must be submitted separately for each vehicle for which rate is quoted.

9. The tender completed in all respect should reach the office of the undersigned by post or can drop in the tender box kept in the O/o the DFO Rourkela KL Division on or before 03.03.2025 by 3.30 P.M. and shall be opened on the same day at 4.00 P.M. in presence of the bidders or their authorized representatives.
10. The application form of tender containing general bid information and terms and condition for hiring of vehicles etc. will be available in the office of the undersigned and can be downloaded from the website www.sundargargh.odisha.gov.in and www.odishaforest.in


25/2/25
Divisional Forest Officer,
Rourkela K.L. Division.

ANNEXURE-II

APPLICATION FORM FOR HIRING OF VEHICLES.

(To be filled and signed by the Quotationer / Tenderer)

1	Registration No. of Vehicle	
2	Year of Manufacture	
3	Type of Vehicle (AC diesel driven)	
4	Model	
5	Date of Registration	
6	Name & complete Address of the Owner of vehicle.	
7	Fitness Certificate validity	
8	Permit validity	
9	Insurance validity	
10	Name & address of the Driver	
11	D.L No. & Validity of D.L of the Driver	
12	Proposed hire charge of the vehicle per month excluding fuel cost (both in figure & words)	
13	Night halt charges outside Headquarters	
14	Rate of fuel consumption/ Mileage per Litre (in Kms per litre)	
15	Contact Number of the Service Provider (Tenderer / Quotationer)	Mobile No. Telephone No.
16	Bank Draft particulars	
	(i) Bank Draft No.	
	(ii) Date.	
	(iii) Amount	
	(iv) Drawn in favour of	

“ Certified that the information submitted above is true to the best of my knowledge and belief”.

Seal & Signature of the
Quotationer / Tenderer.