

<p>ବାଣିଜ୍ୟକର ଏବଂ ଦ୍ରବ୍ୟ ଓ ସେବାକର ଆଞ୍ଚଳିକ ଚକଲା, ବାଣିଜ୍ୟକର ଭବନ, ସୁନ୍ଦରଗଡ଼, (ରାଉରକେଲା)- ୭୬୯୦୧୨ (ବାଣିଜ୍ୟକର ଏବଂ ଦ୍ରବ୍ୟ ଓ ସେବାକର ଆଞ୍ଚଳିକ ଅଧିକାରୀ, ଅର୍ଥବିଭାଗ, ଓଡ଼ିଶାସରକାର) ଇ-ମେଲ : jccsundargarh@odishatax.gov.in</p>		<p>COMMERCIAL TAX & GST TERRITORIAL RANGE, BANIJYAKAR BHAWAN, SUNDARGARH (ROURKELA)-769012 (Under Commissionerate of CT & GST, Finance Department, Govt. of Odisha) Email Id: jccsundargarh@odishatax.gov.in</p>
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TENDER CALL NOTICE

Bid Reference No: 1641 /CT&GST Dated: 12-08-2025

Bids in sealed cover are invited under two-bid systems from reputed and experienced Manpower Service Providers to provide services of **07(Seven)** nos. of outsource personnel for engagement as i) **Cleaner-cum Sweeper for Guest House (01 no.)**, ii) **Watchman-cum-Sweeper for Office (01 no.)**, iii) **Office Peons (02 nos.)** and iv) **Housekeeping Personnel (03 nos.)** for a period of 01(one) year from the date of actual engagement in terms of Finance Department Circular No-49134/F dated 29.11.2010, No-28090/F dated 22.09.2017 & No-11835/F dated 31.03.2018 in the o/o the CT & GST Territorial Range Head, Sundargarh (At: Rourkela). The details of the bidding schedule are as follows: -

Sl. No.	Bidding Schedule	Deadline	Scheduled Date
1	Date of Issue	T	12.08.2025
2	Bid Due Date and Time	T + 14	25.08.2025
3	Opening of Technical Bid	T + 15	26.08.2025
4	Opening of Financial Bid	T + 15	26.08.2025
5	Date for commencement of deployment of required manpower		06.09.2025

Bidders are required to submit the Technical and Financial Bids separately. The bids in sealed Cover-I containing "**Technical Bid**" and sealed Cover-II containing "**Financial Bid**" should be placed in a third sealed cover super-scribed "**Bid for Outsource Personnel**" must reach the undersigned on or before **25.08.2025 by 5.30 P.M** by *Speed Post/Registered Post/ Courier* only.

The bid documents containing eligibility criteria, scope of the work, terms and conditions of the tender and draft agreement may be obtained from o/o **The CT & GST Territorial Range Head, Sundargarh (At: Rourkela)** on payment of non- refundable amount of Rs 500/- in form of **Demand Draft** in favour of "**The CT & GST Territorial Range Head, Sundargarh (At: Rourkela)**", drawn in any scheduled commercial bank and payable at **Rourkela** on any working day within **25.08.2025** between 10.00AM to 5.30PM.

The Authority reserves the right to reject any or all bids and terminate the tender process without assigning any reason thereof

Complete address for submission of bid:

The CT & GST Territorial Range, Sundargarh (At: Rourkela), Uditnagar, Infront of Canara Bank, 769012, Rourkela, Sundargarh.

J. Jaiswal
12/08/25

**Joint Commissioner of CT & GST
Territorial Range, Sundargarh (At- Rourkela)**

o/c.

Memo No. 1642⁽⁸⁾/CT & GST

Dated: 12-08-2025/

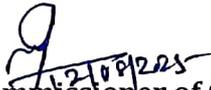
Copy forwarded to the CT & GST Circle Heads- Rourkela I Circle, Uditnagar/ Rourkela-II Circle, Panposh/ Sundargarh Circle, Sundargarh/ **Additional District Magistrate, Rourkela/ Sub-Collector, Rourkela/ Regional Transport Officer, Rourkela/ All BDOs/ Tahasildars of Sundargarh District** for information to all concerned with a request to affix in their office notice boards for wide circulation.


Joint Commissioner of CT & GST,
Territorial Range, Sundargarh (At-Rourkela)
o/l

Memo No. 1643/CT & GST

Dated: 12-08-2025/

Copy forwarded to the District Informatics Officer, National Informatics Centre, Sundargarh with a request to display it in the **official website of Sundargarh District** for wide circulation among the public.


Joint Commissioner of CT & GST,
Territorial Range, Sundargarh (At-Rourkela)
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