



ଅତିରିକ୍ତ ଜିଲ୍ଲା ସହରାଞ୍ଚଳ ଜନସ୍ୱାସ୍ଥ୍ୟ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ରାଉରକେଲା

OFFICE OF THE ADDITIONAL DISTRICT URBAN PUBLIC HEALTH OFFICER, ROURKELA

ନଗର କାର୍ଯ୍ୟକ୍ରମ ପରିଚାଳନା ଯୁନିଟ୍, ଜାତିୟ ସହରାଞ୍ଚଳ ସ୍ୱାସ୍ଥ୍ୟ ମିଶନ, ରାଉରକେଲା

(Department of Health & Family Welfare, Govt. Of Odisha)



Letter No: 2385 / CPMU-NUHM- RKL/ 2025-26

Date: 16/09/2025

QUOTATION/TENDER CALL NOTICE

Sealed Tender/Quotations/Bid are invited from interested reputed Travel Agency/Tour Operators or Private Individuals who have GSTIN registered for providing vehicles as mentioned below which shall confirm to the terms and conditions (Annexure-I) under CPMU-NUHM Rourkela on monthly hiring basis .

Sl No.	Type of Vehicle	Make & Model	No. of vehicle required	Minimum Average mileage in KMs per litre	Maximum Hiring Charges (excluding GST)	Remarks
1	AC Diesel/petrol driven vehicle having sitting capacity within 07 to 09 persons including driver	Bolero/Sumo Gold/Maruti Suzuki Eartiga (white colour only)	2	10 km/ltr	26,000/-	Branding of the vehicle by the CHS as per prototype of the NHM
2	AC Diesel/petrol driven vehicle	Maruti Suzuki Swift/ Swift desire/ Ciaz/ Brezza (White Color only)	1	17 KM/ltr	24,000/-	

- 1) The Vehicle must be in Road Worthy Conditions, shall not be more than 3 years old from the date of Initial registration/purchase and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, pollution Certificate, Valid Contract Carriage permit, proof of up to date tax payment etc which are mandatory for playing of vehicle. The undersigned reserves the right to give preference to the new vehicle.
- 2) The vehicle shall be required generally for 12 hours in a day.
- 3) The driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
- 4) The Driver should be well behaved, gentle and obedient in nature.
- 5) The driver should not be changed frequently. Any such change should be informed by the agency to the authority well in advance for permission.
- 6) The details of the make and year of manufacture of the Vehicle, registration no, mileage (KMs covered per litre) and name of the driver with driving license No & period of validity should be specifically provided in the general bid information to be furnished with the tenders (Annexure-2)

Address: Office of the ADMO (PH) (CPMU-NUHM), Rourkela Municipal Corporation, Uditnagar, Rourkela-12, Dist-Sundargarh, Pin-769012 📞: +916613510635 E-✉:cpmunhm.rkl5@gmail.com



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OFFICE OF THE ADDITIONAL DISTRICT URBAN PUBLIC HEALTH OFFICER, ROURKELA

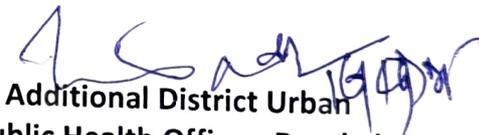
ନଗର କାର୍ଯ୍ୟକ୍ରମ ପରିଚାଳନା ଯୁନିଟ୍, ଜାତିୟ ସହରାଞ୍ଚଳ ସ୍ୱାସ୍ଥ୍ୟ ମିଶନ, ରାଉରକେଲା

(Department of Health & Family Welfare, Govt. Of Odisha)



- 7) Preference will be given to the agency who bid for both the vehicle.
- 8) A sum of **Rs.20,000/- (Rupees: Twenty thousand)** only shall be deposited by the intending bidders in shape of Demand draft drawn in Favour of **"NON NRHM CHS Rourkela"** payable at Rourkela and submitting along with the tender as Security Deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
- 9) The Bidders have to download the Tender Documents directly from the Website available at www.sundargarh.odisha.gov.in. The bidders shall submit non-refundable Tender Paper cost fee of **Rs.2,000/-** by way of separate Bank Draft drawn in favor of **"NON NRHM CHS Rourkela"** payable at Rourkela.
- 10) The tenders completed in all respect should reach the undersigned on or before dt. 03/10/2025 at 5 PM to the office of the **ADUPHO, Rourkela, CPMU, UCHC Panposh, Rourkela-769004, Sundargarh through registered/ speed post/ courier services only. The same will be opened on Dtd. 04/10/2025 at 11.30 AM** at office of the Municipal Commissioner, Rourkela Municipal Commissioner in the presence of the bidders or their authorized representatives. The tender papers must be super scribed as **"Proposal for hiring of Vehicle for City Programme Management Unit, NUHM, Rourkela."**
- 11) The application form of tender containing General Bid information and Terms & Conditions for hiring of vehicles etc will be available with the district website i.e. www.sundargarh.odisha.gov.in, the authority reserves the right to reject any or all tenders without assigning any reason whatsoever.

Memo No : 2386


 Additional District Urban
 Public Health Officer, Rourkela
 Date 16/09/2025

Copy forwarded to the Notice Board, Rourkela Municipal Corporation, Rourkela/ ADM, Rourkela/ Sub-Collector, Rourkela for information and wide circulation of the same.

Memo No : 2387


 Additional District Urban
 Public Health Officer, Rourkela
 Date 16/09/2025

Copy submitted to the CDM&PHO cum District Mission Director, NHM, Sundargarh for favour of information.

Memo No. 2388


 Additional District Urban
 Public Health Officer, Rourkela
 Date: 16/09/2025

Copy submitted to the Mission Director, NHM, Odisha for favor of information.


 Additional District Urban
 Public health Officer, Rourkela



Annexure-I

Terms & Conditions for hiring of Vehicle

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on monthly hired basis.

- The hired vehicles during period of contract, shall have all necessary valid MV documents such as, valid registration certificate, insurance certificate, Pollution Certificate, fitness certificate, valid contract carriage permit, proof up to date tax payment etc and D.L. of the driver available all the times.
- The authority shall not be responsible for any damage/loss caused to hired vehicles or loss of life/Injury made to any person or damages to any property on account to use of hired vehicle any manner whatsoever. The hirer shall not be responsible for all such litigation.
- The per month hire charges (including hire charges and actual consumption of fuel) to be on monthly basis in the mode of e-transfer/PFMS. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, tyres, tubes, battery etc will be borne by the bidder.
- It shall be the responsibility of the bidder to provide a good, well behaved driver and the salary of the driver shall be borne by the service provider.
- In case of breakdown for reasons whatsoever the replacement of a vehicle or the same or better model shall be provided by the owner of the vehicle/bidder.
- In case of the vehicle do not report timely, the authority will be at liberty to reject the agreement and may disengage the vehicle.
- The vehicle shall report for duty with timeliness and need of the hour of the touring person for official purpose.
- The Vehicles shall report for duty for minimum of 25 days in a month.
- In case emergency, the driver will have to report for duty as per the requirement of hirer. No extra payments shall be demanded.
- Monthly hire charges and reimbursements towards cost of diesel/Petrol (as per actual) of selected bidder will be paid in every succeeding month, as soon as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

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OFFICE OF THE ADDITIONAL DISTRICT URBAN PUBLIC HEALTH OFFICER, ROURKELA

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(Department of Health & Family Welfare, Govt. Of Odisha)



- The vehicle shall not be more than 03 years old from the initial registration/purchase and also in good running condition during the period of contract.
- If the services are found to be unsatisfactory ,the authority shall give one month notice and terminate the agreement .The contract will also be terminated in case of following reasons:
 - a) If the behaviour of the driver is not proper,
 - b) If the driver reports in an inebriated state or consume alcohol while on duty,
 - c) Any attempt to tamper the vehicle log book;
 - d) In case of the vehicle does not report timely and regularly:
 - e) In case the driver of the vehicle is found to be involved in any criminal matter.
- In case the services provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be made mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
- The contract period of the agreement will be of 12 months during initial period which may be extended further subject to satisfactory performance.
- Rates quoted against this tender enquiry shall remain valid up to 12 months after publication of approved rate. No request for increase in rates, if any, will be allowed or entertained during this period.


Additional District Urban
Public Health Officer, Rourkela



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Annexure: II

General Bid Information for Hiring of Vehicle for CPMU, NUHM, Rourkela

1. Name & Complete address of the Owner/ Agency /Firm of the vehicle:

.....
.....
.....

2. Contact Details of the Bidder : Mobile No. :.....

Phone No.

Email ID :

3. GST No. of the Owner/ Agency /Firm -:

4. PAN No. of the Owner/ Agency /Firm- :

(Self-attested Photocopies of the above documents need to be attached)

6. Demand Draft No. Tender Cost: Amount. Rs.....

EMD :Amount. Rs.....



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6) Details of vehicle/Driver :

Sl No.	Particulars	Vehicle in Sl.1 (vehicle no.-1)	Vehicle in Sl.1 (Vehicle no-2)	Vehicle in Sl.2 (Vehicle no.-3)
1	Type of Vehicle			
2	Make & Model			
3	Registration No. of Vehicle			
4	Type of Vehicle (AC/Non-AC)			
5	Year of Manufacture			
6	Date of purchase			
7	Date of Registration			
8	Fitness Certificate Validity			
9	Permit Validity -			
10	Insurance Validity			
11	Pollution Certificate Validity			
12	Name /Address of the Driver			
13	DL.NO.& Validity of the D.L of the Driver			
14	Contact No. of Driver			

(Self-attested Photocopies of the above documents need to be attached)



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(Department of Health & Family Welfare, Govt. Of Odisha)



7) Financial details

Vehicle no..	Type of Vehicle	Make & Model	Average mileage in Kms per litre (Minimum as per tender)	Hiring Charges per month (excluding GST)	Daily Hiring Charges (for on Call basis) excluding GST and DOL/POL
1	AC Diesel/petrol driven vehicle having sitting capacity within 07 to 09 persons including driver				
2					
3	AC Diesel/petrol driven vehicle				

9) Affidavit (Notary/Executive Magistrate) of Non-black listed Firms for execution of Govt. similar works. As per Annexure: III

“Certified that the information submitted above (Photocopies) are true to the best of my Knowledge & belief”.

Seal & Signature of the Bidder



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DECLARATION FORM

ANNEXURE-III

I /Wehaving
My/our.....office
at.....do declare that I / We have
carefully read all the terms & conditions of tender of the _____,
Odisha for providing vehicle on rental to CHS,NUHM Rourkela,sundargarh district. The
approved rate will remain valid for a period of one year from the date of approval. I will abide
with all the terms & conditions set forth in the tender paper Reference no.

**I/We do hereby declare that I/We have not been de-recognized / black listed
by any State Govt. / Union Territory / Govt. of India / Govt. Organization / Govt.
Health Institutions for supply of vehicle on rental basis**

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit
and or Security Deposit and blacklist me/us for a period of 5 years if, any information
furnished by us proved to be false at the time of inspection / verification and not
complying with the Tender terms & conditions.

Signature of the bidder:

Date:

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.

(To be submitted in Stamp Paper)