



ଜିଲ୍ଲା ମୁଖ୍ୟ ପ୍ରାଣୀ ଚିକିତ୍ସା ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼
OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, SUNDARGARH
AT/PO- RANGADHIPA, DIST. SUNDARGARH PIN-770002
E-mail id- odisun-nadrs@nic.in

No. 4285 CDVO(S) Dt. 03/10/2025

Expression of Interest (Eoi)

The Animal Helpline programme will be implemented by the District SPCA, Sundargarh in Sundargarh Municipality area to make available emergency service to stray/ injured / distress/ abandoned animals at the spot. For supporting the implementation of Animal Helpline programme, District SPCA is going to engage a Facilitating Non-Government Organization (FNGO) involved in Animal Welfare activities.

In order to support the implementation of the Animal Help Line Programme, a FNGO is to be engaged as per Letter No.14611/Vet Dt..30.08.2025 of Director of A.H. & V.S. Odisha, Cuttack. Accordingly, District Society for the Prevention of Cruelty to Animals (SPCA), Sundargarh invites Expression of Interest (hereinafter called "Eoi") from Non-Government Organisations (NGOs) having prior experience for engagement as Facilitating NGO (FNGO) for supporting the District Society for the Prevention of Cruelty to Animals (SPCA), Sundargarh , in "Setting up of Animal Helpline & Veterinary Ambulance Services" in Sundargarh Municipality area.

The engagement will be valid for a period of one year from the date of signing of MoU between District Society for the Prevention of Cruelty to Animals (SPCA), Sundargarh and selected FNGO, subject to satisfactory performance by the FNGO.

Interested FNGO can access and download the Eoi documents for engagement of FNGO and all relevant information available in the district website i.e. <https://sundargarh.odisha.gov.in> The schedule for submission of Eoi is as follows:

Availability of details about Eoi	From the website www.sundargarh.odisha.gov.in
Date of publication of EOI document in website	04.10.2025
Last date & time of receipt of EOI/documents	20.10.2025 at 5.00 PM
Date & time of opening of EOI documents	22.10.2025 at 11.00 AM
Mode of Submission of Eoi	To be submitted by Speed Post/ Registered Post or Drop box placed at o/o- CDVO, Sundargarh
Address for Submission of Eoi & Place of opening of Eoi documents	Chief District Veterinary Officer-cum- Member Secretary District SPCA, Sundargarh At-/Po- Rangadhupa Dist-Sundargarh , Odisha, Pin- 770002
Short listing of FNGOs	To be taken up by a committee as per the guidelines
Power Point Presentation by Short listed FNGOs (15 minutes for each Short listed FNGO)	Intimation after date is fixed.

Sealed envelope marked to the above captioned address, containing Eoi and non-refundable processing fee of Rs. 1000/- (rupees one thousand only) by way of Demand Draft in favour of "CDVO Sundargarh " payable at Sundargarh to be submitted Clearly Super scribing **Expression of Interest (Eoi): "Setting up of Animal Helpline facility with Veterinary Ambulance Service in Sundargarh Municipality areas"**.

The said Eoi documents in sealed envelope may be dropped in the drop box placed at o/o-CDVO, Sundargarh or may be sent through Registered Post/Speed post in the above address so as to reach before due date and time. Eois received after the scheduled date and time will not be entertained. The authority will not be held responsible for any delay in despatch.

The authority reserves the right to cancel the selection process at any time without assigning reasons thereof and canvassing in any form will lead to rejection of Eoi.

Please quote Eoi reference no./Eoi No. & date in all correspondences.

While submitting the Eoi documents, it is to be ensured that filled in application completed in all aspects as per the prescribed format (Ref: Appendix-A) is to be submitted along with all the self-attested copies as per the requirement (Check list given at Appendix-C). Each page of Eoi should be numbered and will be signed by the authorised person of the FNGO and the page numbers are to be mentioned against corresponding items as per sl.no. given in Appendix-C). All entries along with the pages in the Eoi should be filled in clearly and legible.


CDVO-cum- Secretary SPCA,
Sundargarh