



ଜିଲ୍ଲା ମୁଖ୍ୟ ପ୍ରାଣୀ ଚିକିତ୍ସା ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ସୁନ୍ଦରଗଡ଼
OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, SUNDARGARH
AT/PO- RANGADHIPA, DIST. SUNDARGARH PIN-770002
E-mail id- odisun-nadrs@nic.in

No. 4981 CDVO(S) Dt. 18.11.2025

To

The District E-Governance Manager (DEGM)
Collectorate, Sundargarh.

Sub: Request for uploading of Advertisement on engagement of "Animal Helpline (AHL) Doctors, Assistants, Attendants and Drivers" to run the Animal Helpline with Ambulance Service in Sundargarh Municipality under District SPCA, Sundargarh as per the Letter No. Y25/CAST/518 dt. 18.11.2025.

Sir,

Inviting kind reference to the subject cited above I am to request you that as per the Advertisement Letter No. Y25/CAST/518 dt. 18.11.2025 by Centre for Assistance and Social Transformation, Cuttack who has been selected as FNGO for providing man power component for AHL, Sundargarh Municipality. Thus the advertisement may kindly be floated in the District E-Governance of NIC, Collectorate, Sundargarh for wide publicity of the same.

The advertisement is to be uploaded in the Sundargarh District official website from 19.11.2025 to 27.11.2025.

This is for your kind information and necessary action.

Encl: As above.

Yours faithfully,


Chief District Veterinary Officer
Sundargarh

Letter No-Y25/CAST/ 518

Date: 18/11/25

TO
THE DISTRICT e-GOVERNANCE MANAGER (DeGM)
COLLECTORATE, SUNDARGARH
(Through the CDVO, Sundargarh)



SUB: Request for uploading of advertisement on engagement of **“Animal Helpline (AHL) Doctors, Assistants, Attendants and Drivers”** to run the **Animal Helpline with Ambulance Service** in Sundargarh Municipality Area under District SPCA, Sundargarh in the district website.

Respected Sir,

In inviting a reference to the subject cited above, I am to send herewith a “Draft Advertisement” regarding the invitation of application from the eligible candidates for the engagement of the above mentioned posts through outsourcing in Sundargarh district vide EOI reference no **4525/CDVO Sundargarh/21.10.2025**. and MoU reference letter no 4966 dated on 17.11.25.

You are therefore, requested to kindly upload it in the Sundargarh District Official Website form **19.11.2025 to 27.11.2025** for wide publicity.

ADVERTISEMENT

Applications are invited from the eligible candidates (skilled manpower) for the following posts mentioned below, for temporary and contractual engagement through the FNGO “CAST”, Cuttack under the guidelines of District SPCA, Sundargarh through the Directorate of Animal Husbandry and Veterinary Services (AH & VS), Odisha, Cuttack.

Name of the Post	No. of Post	Qualification(s) & Experience	Remuneration (In Rs.)
Veterinary Doctors	2	(a) Graduate in Veterinary Science & Animal Husbandry from a recognized College/University. (b) Registered and valid practioner with Odisha Veterinary Council (c) Age not above 65 years (d) ME Standard Certificate with Odia language (e) Work Experience in Animal Welfare Service. N:B Preference will be given to the Retired Veterinary Doctors or experienced doctors	₹61,272/- (Including All Statutory Charges like GST, Service Provider Charges, Administration, EPF, ESI, TDS etc.)
AHL Assistants	2	(a) +2 Science or 2-year Diploma in Animal Sciences or 2 years vocational course in Animal Husbandry/Diary/Poultry/Animal Production from a recognized educational institution. (b) Age not above 55 years. (c) ME Standard	₹26,959/- (Including All Statutory Charges like GST, Service Provider Charges, Administration, EPF, ESI, TDS etc.)

		Certificate with Odia language. (d) Work Experience in Animal Welfare Service. N:B Preference will be given to the candidates having +2 Science with Vocational Course in Animal Husbandry/Animal Science etc.	
AHL Attendants	2	(a) 10th Pass/HSC Pass from the BSE/CBSE/ICSE Board. (b) Age not above 55 years. (c) Physically fit. (d) ME Standard Certificate with Odia language. (d) Work Experience in Animal Welfare Service. N:B Preference will be given to the candidates having more experience in Animal Husbandry/Animal Science etc.	₹17,872/- (Including All Statutory Charges like GST, Service Provider Charges, Administration, EPF, ESI, TDS etc.)
AHL Drivers	2	(a) 10 th Pass with Must have valid commercial license (b) Age must be between 18 to 55 years. (c) Physically fit. (d) Have not criminal background (e) More than 5 years of experience in driving commercial vehicles. N:B Preference will be given to the candidates having more experience and good moral character. (without any bad habits)	₹22,223/- (Including All Statutory Charges like GST, Service Provider Charges, Administration, EPF, ESI, TDS etc.)

How to Apply:

The candidates have to apply for the above mentioned posts **"To, The Secretary, Centre for Assistance and Social Transformation (CAST), At-Gayatri Palace, Patara Sahi, Po-College Square, Dist-Cuttack, Pin-753003** through **Speed Post/Registered Post/Courier** on or before **27.11.2025 at 5 pm**. Documents through e-mail & Whats App cannot be entertained. Applications after due date and time will not be considered. The office is not responsible for any type of postal delay.

The candidates should submit their application by following the below format duly filled in with **self attested** copies of their Bio-Data along with their educational qualifications, experience certificate, Adhar Card & two passport size photos. Preference will be given to local district i.e Sundargarh, if suitable candidates are not available, then applicants of the other districts will be considered.

After documents verification, we will inform the short listed candidates for interview by phone with time and date. No TA/DA will be provided for original documents verification and interview.

For Information:-

Copy to CDVO, Sundargarh

Copy to Collector, Sundargarh

Copy to Director AH & VS, Odisha, Cuttack

Secretary
Centre For Assistance And
Social Transformation (CAST)

FORMAT

Application for the post of _____

Advertisement No. _____ / Date: _____

Affix recent
Passport
size
photograph

- 1) Name of the Applicant :
(In Block Letters)
- 2) Father's/ Husband's Name :
- 3) Address for communication with :
Mobile No. & E-mail ID
- 4) Date of Birth (Certificate in support
of date of birth be closed) :
- 5) Age as on:- (01.07.2025) : Years _____ Months _____ Days _____
- 6) Date of Superannuation/
Voluntary Retirement :
(Enclose the copy of PPO)
- 7) List of documents attached : 1)
2)
3)
4)

DECLARATION

I do hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief.

Place:

Date:

Full Signature of the Applicant