



ଜିଲ୍ଲା ମୁଖ୍ୟକୃଷି ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ : ସୁନ୍ଦରଗଡ଼  
OFFICE OF THE CHIEF DISTRICT AGRICULTURE OFFICER: SUNDARGARH  
କୃଷି ଓ କୃଷକ ସଶକ୍ତିକରଣ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର

At/P.O- Maheshdih, P.S- Town P.S Sundargarh, Dist.- Sundargarh, PIN- 770001 (ODISHA)  
Tel. No. 06622-273861, e-mail ID- ddasng.dag@nic.in

Letter No. 6833 /Agril. dt. 27.11.25

To,

The DeGM Collectorate Sundargarh.

Sub:- Request for Publication of Proposal under CRFM-2025-26

Sir,

With reference to the above cited subject, I am to inform you that, there is a Request for Proposal from different organization for engagement of one Professional Agency (PA), for implementation of Comprehensive Rice Fallow Management for the year Rabi 2025-26 under State Plan.

Hence, the details contents may kindly be uploaded in the district NIC website so that the bidders can easily access and apply accordingly. This advertisement will start from 28.11.2025 and continued up to 03.12.2025, 5.30 PM. So, the 4th December 2025 may be treated as the cutoff date of advertisement in the [sundargarh.odisha.gov.in](http://sundargarh.odisha.gov.in)

This is for your information and necessary action.

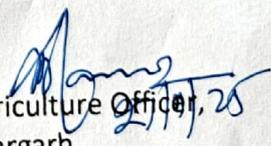
Encl:-Request for Proposal (RFP)

Yours faithfully,

  
Chief District Agriculture Officer,  
Sundargarh.

Memo no. 6834 Date 27.11.25

Copy submitted to the Collector & District Magistrate, Sundargarh for favour of kind information.

  
Chief District Agriculture Officer,  
Sundargarh.

Memo no. 6835 Date: 27.11.25

Copy submitted to the Director of Agriculture & Food Production, Odisha, Bhubaneswar for favour of kind information.

  
Chief District Agriculture Officer,  
Sundargarh.



**ଜିଲ୍ଲା ମୁଖ୍ୟକୃଷି ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ : ସୁନ୍ଦରଗଡ଼**  
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Tel. No. 06622-273861, e-mail ID- ddasng.dag@nic.in

RFP No. 6849

Dated. 27.11.2025

**Name of the Assignment:** Engagement of Professional Agency for Comprehensive Project on Rice Fallow Management, Rabi 2025-2026.

The Chief District Agriculture Officer, Sundargarh Government of Odisha(The Client) invites sealed proposal from eligible bidders (Agencies/organizations) for Engagement of Professional Agency for Comprehensive Project on Rice Fallow Management, Rabi2025-2026 inthe district of Sundargarh .More details on the proposed environment are provided in **Section - 3: Terms of Reference** of this RFP Document.

(i) The Agency/ Organization having a headquarters or regional office in Odisha will be selected under Quality and Cost Based Selection (QCBS) procedure as prescribed in the RFP Document in accordance with the policies and procedures accompanying the Guideline of Finance Department, Government of Odisha circulated vide Office **Memorandum No. 37323/F, Dated: 30.11.2018 of Finance Department,** Government of Odisha for project formulation, preparation of comprehensive action plan from production to marketing of non-paddy crops and its execution, monitoring and coordinating with all allied departments for smooth implementation of the programme under "Comprehensive Project on Rice Fallow Management, Rabi 2023-2024".

(ii) The proposal completes in all respects as specified in the RFP Document must be accompanied with a non-refundable amount of **Rs.5000 /-(Rupees Five Thousand Only)** towards Bid Processing Fee and a refundable amount of **Rs/-1,76,500/- (Rupees One Lakh Seventy Six Thousand Five Hundred )Only** towards EMD inform of Demand Draft/Banker'sCheque in favor of Chief District Agriculture Officer, Sundargarh "" **O/o the Chief District Agriculture Officer, Sundargarh**"drawn in any Scheduled Commercial Bank and payable at State Bank of India ( SBI) , Odisha failing which the bid will be rejected.

(iii) The proposal must be delivered at the specified address as per the Bidder Data Sheet by **Speed post / Registered Post** only. The Chief District Agriculture Officer shall not be responsible for postal delay or any consequence. Submission of proposal through any other mode will be rejected.

(iv) The last date and time for submission of proposal complete in all respects is **04/12/ 2025 up to5.30 PM** and the date of opening of the bid is **05/ 12/ 2025 at 11.00 AM** in the presence of the bidder's representative at the specified address as mentioned in the Bidder Data Sheet (Sl. no.18). Representatives of the bidders may attend the meeting with a due authorization letter on behalf of the bidder.

(v) This RFP includes following sections:

- a. Letter of Invitation[Section-1]
- b. Information to the Bidder[Section-2]
- c. Terms of Reference [Section-3]
- d. Technical Proposal Submission Forms[Section-4]
- e. Financial Proposal Submission Forms[Section-5]
- f. Annexure[Section-6]

(vi) While all information/ data given in the RFP are accurate within the consideration of scope of the proposed assignment to the best of the Client's knowledge, the Client holds no responsibility for accuracy of information and it is the responsibility of the bidder to check the validity of information/ data included in this document. The Client reserves the right to accept / reject any/ all proposals / terminate the entire selection process at any stage without assigning any reason thereof.

  
Chief District Agriculture Officer,  
Sundargarh