



ଶିଶୁ ବିକାଶ ପ୍ରକଳ୍ପ ଅଧିକାରୀଙ୍କ କାର୍ଯ୍ୟାଳୟ, ବଣାଇଗଡ଼
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER,
BONAIGARH, PIN:-770038
E-mail:cdpobonai.or@nic.in



QUOTATION/TENDER CALL NOTICE

No. 691 /Date: 15.11.2025

Sealed tenders are invited from interested reputed Travel Agencies / Tour Operators or Private individuals for providing 01 (One) no vehicles having sitting capacity not more than ten including driver, which shall confirm to the Terms and conditions (Annexure-I) for official use in Office of the Child Development Project Officer, Bonaigarh (ICDS Project, Bonaigarh) on monthly rent basis.

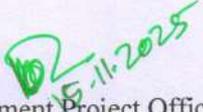
1. The Service provider shall have a valid GST registration to participate in the tendering.
2. The vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance certificate, Fitness Certificate, Pollution certificate, Valid Contract Carriage Permit, Proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
3. The driver of the vehicle must have a valid Driving License for driving Light Transport Passenger vehicle and should be sufficiently experienced in driving transport/passenger vehicle.
4. The driver should be well behaved, gentle and obedient in nature.
5. A sum of Rs. 5,000/- shall be deposited by the intending bidders in shape of Account payee Bank draft drawn in favour of the CDPO, Bonaigarh payable at Bonaigarh and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
6. The monthly rate of hire charge be quoted separately in the general bid information excluding fuel
7. The vehicle must achieve a fuel efficiency of 10 kms per liter.
8. The details of the make and year of manufacture of the vehicle, registration no, mileage (Kms covered per liter) and Name of the Driver with Driving License No and period of Validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure-II). Along with the format for quotation provided herewith.
9. The Quotation completed in all respect should reach the undersigned on or before 01.12.2025 .by 05.00 PM and shall be opened on 02.12.2025. at 4.00 PM in presence of the bidders or their authorized representatives in the Office Chamber of the Sub-Collector, Bonai.
10. The application form of quotation/ tender containing general Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available with Office of the Child Development Project Officer, Bonaigarh (ICDS Project, Bonaigarh) from 17.11.2025 to 01.12.2025 5.00 PM or can be downloaded from District Website <https://sundargarh.odisha.gov.in> from 17.11.2025 to 01.12.2025, 5.00 PM.

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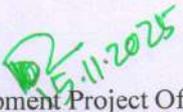
11. The undersigned reserves the right to cancel this tender call notice at any time, without assigning any reason thereof.


Child Development Project Officer,
I C D S Project, Bonaigarh.
Child Development Project Officer
ICDS Bonai

Memo No. 692 /

Date 15.11.2025

Copy to the D I O, NIC, Sundargarh for displaying the same in the District website immediately.

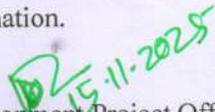

Child Development Project Officer,
I C D S Project, Bonaigarh.
Child Development Project Officer
ICDS Bonai

Memo. 693 /

Date 15.11.2025

Copy submitted to the Sub-Collector, Bonai/District Social Welfare Officer, Sundargarh/Block Development Officer, Bonaigarh/Tehsildar, Bonai/Supdt., CHC, S. Bolang for kind information and publication of the NOTICE on the office NOTICE BOARD for wide publicity.

Copy to the NOTICE BOARD of this project for general information.


Child Development Project Officer,
I C D S Project, Bonaigarh.
Child Development Project Officer
ICDS Bonai

Annexure-I

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Pollution certificate, Fitness Certificate, valid Contract Carriage Permit, Proof of up to date tax payment etc. and D.L. of the driver available all the times.
2. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The bidder shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating Oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be responsibility of the bidder to provide a good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provide by the owner of the vehicle/ bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges and reimbursements towards cost of fuel (as per actual) and lubricants (as per govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within 15 days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicles shall not be more than 3 yrs old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violets any of the terms of contract, Government shall forfeit the entire amount of security deposit.
14. The monthly hire charge should not exceed Rs.21000.00 excluding GST and other charges.

15/11/2025
Child Development Project Officer,
I C D S Project, Bonai
ICDS Bonai

Annexure- II

General Information

SL No	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	GST Number	
4	Bank Account No. and IFSC Code	
5	Registration No. of Vehicle	
6	Year of Manufacture	
7	Make & Model	
8	Date of Registration	
9	Name & Complete address of the owner of Vehicle	
10	Fitness certificate validity	
11	Pollution Certificate validity	
12	Permit validity	
13	Insurance validity	
14	Name / Address of the Driver	
15	D.L. No. & validity of the D.L. of the Driver	
16	Contact number of the service provider	
17	Contact number of Driver	
18	Proposed hire charges of the vehicle per month excluding fuel cost	
19	Rate of fuel consumption / Mileage as per litre	
20	Details of EMD Deposited	

"Certified that the information submitted above is true to the best of my knowledge and belief"

Seal & Signature of the
Tenderer

Format for Quotation

To

The Child Development Project Officer,
ICDS Project, Bonaigarh.

Sub: Submission of Tender/Quotation for engagement of Private Vehicle in ICDS Project,
Bonaigarh.

Ref: Quotation Call Notice No. _____/Date _____

Madam,

I, Shri/Smt./Miss _____, the owner of the Vehicle No. _____ submit my Quotation/Tender for engagement of vehicle on hiring basis as per your advertisement. The details of documents are enclosed herewith for necessary action.

Document attached:

Sl. No.	Particulars of document	Write clearly "Yes" if submitted and "No" if not submitted under here
01	Xerox Copy of Vehicle Registration Certificate	
02	Xerox copy of the Insurance Certificate	
03	Up to date Tax payment Certificate/Receipt	
04	ID proof of the owner	
05	Valid Driving License of the Driver	
06	Valid Taxi Permit	
07	GST Registration Certificate	

Signature of the vehicle owner

Place:

Date:

FORMAT SHOWING THE PARTICULARS OF THE VEHICLE FOR HIRING

Full name & address of the vehicle owner with contact Mobile No.	Vehicle Regd. No.	Type of vehicle	Date of purchase	Tax paid upto which date	Insurance valid upto which date	Whether AC available or not

Signature of the vehicle owner
Mobile No.

N.B.: Self attested Xerox copy of the vehicle documents should be attached with the Tender Paper.