



ZILLA SWASTHYA SAMITI
District Programme Management Unit (NHM)
DHH, Sundargarh
NOTICE INVITING PROPOSAL



TENDER CALL NOTICE FOR SUPPLY OF NUTRITIONAL KIT TO THE TB PATIENTS

Adv. No. 4778

Date: 03/12/2025

Sealed tenders are invited for supply of Nutritional Kit for the TB Patients of Sundargarh district under NTEP, ZSS, Sundargarh. Details regarding eligibility criteria, terms & conditions and the formats of submission of tender (Technical & Price bid) are mentioned in the tender document which may be downloaded from the website: <https://sundargarh.odisha.gov.in>. The tenders should reach the office of the undersigned by 19/12/2025 (till 05.00 PM). The Tenders will be opened at 11.00 AM on 20/12/2025

. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

Sd/-

Chief District Medical & Public Health Officer,
Sundargarh

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TENDER FOR SUPPLY OF NUTRITIONAL KIT TO THE TB PATIENTS INSTRUCTION
TO TENDERERS

1. Sealed tenders are invited from interested bidders (Wholesaler / Retailers/Firm/ Companies/Agencies /NGO) for supply of Nutritional Kit for the TB Patients of the Sundargarh district under the CDM&PHO-Cum-District Mission Director, Sundargarh.
2. The interested bidders may download the tender document from the website: <https://sundargarh.odisha.gov.in>. The tender will have to be submitted in two (2) parts i.e. **Technical Bid (Cover-A)** and **Financial Bid (Cover-B)**. The formats & documents to be submitted in technical & financial bid are mentioned in the tender document. The bidders should submit their **technical and financial bid separately in two envelopes** and these two envelopes should be put into **another cover envelop** super scribed as **“Tender for Supply of Nutritional Kit for TB Patients of Sundargarh district in advertisement reference no”. _____ dtd:_____”**. The Technical & Financial Bid envelopes should be clearly marked as **Technical Bid & Financial Bid** on the top of the relevant envelopes. The tenders (Cover & inner envelopes) should be addressed to:
The CDM&PHO-Cum-District Mission Director, NHM
District Headquarter Hospital Campus
Sundargarh-770001
3. The tender should reach the office of the CDM&PHO-Cum DMD NHM, Sundargarh by 19/12/2025 (up to 5.00 P.M) through Speed post, Registered post and courier only. The tenders will be opened at 11.00 A.M on 20/12/2025 in the office chamber of CDM & PHO, Sundargarh.
4. The financial bid of those tenders shall be opened whose technical bid are found to be qualified.

Eligibility Criteria

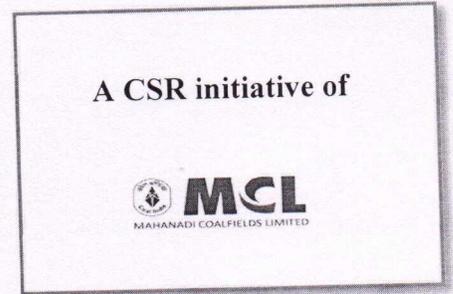
1. The tender must be accompanied by **EMD of Rs. 1,50,000 /-** (Rupees One Lakh Fifty thousand) in **technical bid** in shape of Demand Draft drawn on any Nationalized / Scheduled Bank in favor of, **“ZSS NTEP-CSR Sundargarh”**, Payable at Sundargarh. Tenders not accompanied with earnest money will not be considered as valid bid. EMD of unsuccessful tenders will be returned without interest after finalization of the bid process. EMD of successful tenders will be retained as performance security & will be refunded on successful completion of the job without interest after the terms of the agreement.
2. The firm should submit Tender paper cost of **Rs. 5,000/ -** (Rupees Five Thousand) only in shape of DD in favour **“ZSS NTEP-CSR Sundargarh”** payable at Sundargarh.
3. The firm/ Agencies / Companies /NGO should have a valid **GST Certificate & PAN**.
4. The bidders must submit copy of ITR acknowledgement & financial statement of last three financial year (2022-23, 2023-24, 2024-25), which must be certified by Chartered Accountant with UDIN No.

5. The bidder must have an average annual turnover of **Rs. 2 Cr** in last three financial year (2022-23,2023-24,2024-25), which must be certified by Chartered Accountant with UDIN No.
6. **The Bidder must submit valid FSSAI License.**
7. The Bidder must have similar type of experience in last three years (at least one year) in supply and distribution of Grocery/Food items to govt./Residential schools, college /Govt. institution.
8. **The bidder must submit satisfactory performance certificate in connection with similar items from Govt. Institutions/ Sate govt. agency/PSU.**
9. The bidder must submit an affidavit (on original stamp paper of Rs.20/-) in the technical bid with the following clauses:-
 - I have not been debarred by any Central/Sate Government organization/Bodies for the last 3 years.
 - I have not committed any offence under the Prevention of Corruption Act 1988 or
 - The Indian Penal code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
 - The CDM & PHO, Sundargarh will have no liability regarding transportation, loading and unloading of material and all the material ordered, shall be delivered at the designated place in good condition. The defective or damaged material if any will be replaced by our organization.
 - Our organization agrees to abide by all terms & conditions of the Tender.
10. The bidder must submit the exact sample of the product offered by them to the authorities before the end date of Bid. The cost towards the testing of samples will be borne by the bidder himself if any.
11. Bidder must have local office either in Sundargarh or Jharsuguda district which should be operational for quick correspondence (Proof must be attached)

TERMS AND CONDITIONS FOR OF NUTRITIONAL KIT TO THE TB PATIENTS

1. The bidder will supply and distribute Nutritional Kit for the TB Patients of the Sundargarh district as per requirement provide by NTEP Department.
2. The bidder shall supply and distribute the Nutritional Kit to the TB Patients of the Sundargarh district to the designated venue i.e. office of the NTEP, ADPHO (TB), Sundargarh and block SDH/ CHC/UPHC/PHC level.
3. The rate to be quoted shall include the cost of grocery items along with cost of carry bags, transportation, branding & service charges inclusive of all applicable taxes.
4. The CDM & PHO, Sundargarh reserves the right to reject/consider any such proposal without assigning any reason thereof.
5. Those Bidders who will qualify in the technical bid, their Financial Bid (Cover -B) shall only be opened.

6. That the organization agrees to abide by all terms & conditions of tender.
7. The Wholesaler / Retailers/firm/ Agencies / Individual/NGO shall send signature sheet and photographs of the patient receiving the food basket at the time of distribution.
8. The food items must be packaged properly in a basket/bag as per the requirement with the Govt. of Odisha, MCL, NHM & NTEP logo as below: -



9. The organization will quote prices inclusive of all taxes, charges and food basket will be delivered at the doorstep of TB patients within a stipulated time frame or any other location as required by the office. The CDM & PHO, Sundargarh will have no liability regarding transportation, loading, unloading of materials and all material ordered shall be delivered at the designated place in good condition and fixing the material at institution level as per order. The defective or damaged materials if any have to be replaced by the supplying agency. The delivery must be actual as per quantity ordered which will be verified after delivery and no process damage will be entertained.
10. All grocery/food items must have a minimum remaining shelf life of six (06) months at the time of delivery, and all products must comply with FSSAI standards.
11. The product must follow FSSAI guidelines in their labelling such as Mfg date, Expire date & license number.
12. The rate approved will be valid initially for one year from the date of finalisation of tender. It may be further extended on satisfactory performance. The successful bidder is required to provide items as per requirements placed by CDM & PHO, Sundargarh during the valid period of tender.
13. The selected Wholesaler / Retailers/firm/ Agencies / Individual/NGO shall distribute the food packet to the sub-centre of each block. A day has been fixed in the first week of each month (preferably the 7th of each month) for distribution of food packets at each Sub-centres in the presence of CHOs, STSs, ASHAs etc.
14. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.
15. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting.
16. The bidder shall submit the original tender document with seal and signature on each page as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected. The agency will be whole some responsible for breakage and leakage of items during the period of transportation.

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17. **Termination:** CDM & PHO-cum-DMD, NHM Sundargarh shall have the discretion to terminate agreement /work order at any time by giving one-month notice whereupon the agency will immediately cease the provision of the Services and submit a bill for costs incurred to provide the contracted services to the date of termination.
18. **Payment:** The CDM & PHO, Sundargarh will not pay any advance payment to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in this regard on monthly basis. The approved agency shall have to submit the photographs & certificates from the competent authority after completion of works at block level for release of payment on monthly basis.

TENDER FORM

Part -1 (Technical Bid) - Cover A

(The documents has to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Telephone number of authorized signatory Firm	
5	Bank Pass book	(Photo copy to be attached)
6	Organization PAN.	(Photo copy to be attached)
7	GST Certificate	(Photo copy to be attached)
8	EMD Rs.1,50,000/ - (One Lakh Fifty Thousand) Only in shape of DD.	
9	Tender paper fees of Rs.5,000/ - (One Thousand Only in shape of DD.	
10	Whether all documents submitted signed by the authorized signatory of the firm (Yes / No)	
11	At least One Years of experience in all types of Grocery/Food items or similar items. (Attach photo copies of work orders received from any Govt./Residential schools, Colleges/ Govt. institutions/PSU) In last three years.	
12	Performance Certificate (Attach photo copies of certificate received from any Govt./Residential schools, Colleges/ Govt. institutions/PSU).	
13	Copy of ITR acknowledgement & financial statement of last three financial year (2022-23, 2023-24, 2024-25), which must be certified by Chartered Accountant with UDIN No.	

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14	Average annual turnover of Rs. 2 Cr in last three financial year (2022-23,2023-24,2024-25), which must be certified by Chartered Accountant with UDIN No	
15	Valid FSSAI License	
16	Affidavit (on original stamp paper of Rs.20/-) as per clause no-09	
17	Exact sample of the product offered to the authorities before the end date of Bid.	
18	Local office either in Sundargarh or Jharsuguda district (Proof must be attached)	

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TENDER FORM

Part -II (Financial Bid)-Cover B FOR SUPPLY OF NUTRITIONAL KIT TO THE TB PATIENTS

Monthly Food Basket for TB patients						
Sl. No.	Food Group	Details of Packing & sealing	Qty. required for a single TB patient per month	Product Brand Name	Rate quoted for items as per the qty. required per TB Patients (Ref- Col: D)	Total Cost as a whole (Inclusive of taxes & transportation Charges)
A	B	C	D		E	F(Sum Total of E)
1	Pulses (Arhar Dal)	The packing should be done using a good-quality cloth bag, and the bag shall be branded with the MCL and NHM logos, along with the text 'Nutrition Kit for TB Patients, District-Sundargarh	1.5 Kg			
2	Atta (Aashirvaad/Fortune/Pattanjali, etc)		500 gm			
3	Mustard oil (Fortune/Pattanjali, Engine/ etc)		3kg			
4	Milk Powder (Amul)		500ml			
5	Soya Chunks (Fortune/Ruchi/MDH, etc)		500 gm			
7	Bags cost (with Branding)		Per patient			
8	Distribution cost (Packing, storage and distribution) to block level to Sub centre for each block		Per patient			
10	Transportation Charges	Per patient				

NB:- Evaluation will be done on the basis of total cost quoted in(column-F) .

Place :

Date :

Signature of the Bidder with seal

DECLARATION

(Filled by the Bidder)

I/We _____ do hereby declare that I / We have quoted the rates for individual items inclusive of GST and all other charges (if any).

Signature of the Bidder with seal

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DECLARATION

(in affidavit Stamp paper of Rs. 100)

I / we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation / false information in the above statement at any stage, our Firm/Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

Place: -

Date: -

Seal & Signature of authorised Signatory

