

CORRIGENDUM

In continuation of this office SHORT TENDER CALL NOTICE published vide No. 92/ Dt. 16.01.2026 for providing manpower services on a contractual basis i.e. **26 Nos. of Programme Assistants (PA)** to be engaged in 17 Nos. of Block Development Office, 4 Nos of ULB Offices, 3 Nos of Sub-Collector Offices & 01 no at District Head-Quarter of DSSO, Sundargarh District & **1 no of Peon** at District Head-Quarter of DSSO, Sundargarh, the revised Financial Bid format is enclosed at ANNEXURE- I.


District Social Security Officer,
Sundargarh

Form 2: FINANCIAL BID

FOR PROVIDING MANPOWER SERVICES TO THE OFFICE OF THE DISTRICT SOCIAL SECURITY OFFICER, SUNDARGARH

Name of the Manpower Service Provider: _____

1. Rate of remuneration of Programme Assistant per month inclusive of all Statutory Liabilities & Taxes as per Resolution No. 7982 dtd. 07.03.2024 of GA&PG Department & No.6355/SSEPD/ dt.11.06.2025 of SSEPD Department:

	Experience of less than 5years	Experience of 5-10years	Experience of 10-15 years	Experience of 15-20 years	Experience of 20-25 years	Experience of more than 25 years
Basic Wages	15600	16600	17600	18600	19600	20600
Deduction						
EPF(Employee's share 12% of Basic)	1800	1800	1800	1800	1800	1800
ESI(Employee's share 0.75% of Basic)	117	125	132	140	147	155
Total Deduction	1917	1925	1932	1940	1947	1955
Net Salary Payble (Basic Salary- Total Deduction)	13683	14676	15668	16661	17653	18646
*Professional Tax as applicable may be deducted from the net Payable and deposited in proper head of account by the Man Power Service Provider and a copy to be submitted to undersigned.						
EPF Deposit						
Employer's Share @ 13% of the Basic	1950	1950	1950	1950	1950	1950
Total EPF deposit for the month (Employee's share + Employer's Share)	3750	3750	3750	3750	3750	3750
ESI Deposit						
Employer's Share @ 3.25% of the Basic	507	540	572	605	637	670
Total ESI deposit for the month (Employee's share + Employer's Share)	624	664	704	744	784	824
Total amount billed for the employee						
Gross Amount = Basic Salary +Employer EPF Share+ Employer ESI Share	18057	19090	20122	21155	22187	23220

[Handwritten Signature]

To be Filled by the bidder:

Sl No.	Manpower Type	Having Experience	Service fee /charges** (not exceeding Rs.200/-)	Total (Gross+ Service Fee/ charges)	GST (18%)	Total amount to be billed against PA
1			2	3	4	5
01	Programme Assistant	Less than 5years				
02		5-10 years				
03		10-15 years				
04		15-20 years				
05		20-25 years				
06		More than 25 years				

2. Rate of remuneration for 1 no Peon per month inclusive of all Statutory Liabilities & Taxes as per 5225/SSEPD/ dt.14.05.2025

A	Gross Wage earned (in Rs.)	
1	Number of days worked	NA
2	Basic wage per day	NA
B	Basic salary As per GA & PG Resolution no 7982/GAD/ dt.07.03.2024	12600
1	Allowance (specify):	0
2	Over Time	0
3	Any other	0
4	Total Gross	12600
C	Deductions	
1	EPF(Employee's share @ 12% of Basic)	1512
2	ESI (Employee's share @ 0.75% of Basic	95
3	Other (Specify such as Income Tax Professional Tax, etc)	0
4	Total Deductions	1607
D	Net Salary Payble(Gross- Deductions)	10994
E	EPF Deposite	
1	Employee's share @ 13% of the Basic	1638
2	Total EPF deposite for the month (C1 + E1)	3150
F	ESI Deposite	
1	Employee's share @ 3.25% of the Basic	410
2	Total ESI deposite for the month (C2 + F1)	504
G	Total amount billed for the employee	
1	Gross + E1 + F1	14648

R. Patel

To be Filled by the bidder:

Sl No.	Manpower Type	Service fee /charges***	Total (Gross+ Service Fee/ charges)	GST(18%)	Total amount to be billed against Peon
1		2	3	4	5
01	Peon				

Notes:

01. The Service Charge quoted not exceeding Rs. 200/- (Rupees Two Hundred) only under any circumstances.
02. The total rates quoted by the Agency should be inclusive of all Statutory Liabilities & Taxes inforce at the time of submitting the tender & fixed for the period of contract. No alteration shall be allowed under any circumstances unless and until Government notifies the same
03. The payment shall be made on conclusion of the calendar month only on the basis of no. of working days for which duty has been performed by each manpower as per the actual.
04. Bidders have to quote for all the positions under this tender and the bid with lowest evaluated monthly charges for the required manpower will be awarded with the contract.
05. The employee's share of contribution towards EPF & ESI shall be deducted by the service provider from the minimum take home remuneration of the person engaged (subject to the willingness of the employee) and deposit the same with appropriate authority. Proof of deposit of the same with the concerned authority must be furnished.
06. In case of non-compliance of any of the above conditions, the Bid will be summarily rejected.

Signature of Authorized Signatory with Seal

Place:

Full Name:

Date:

Designation:

Address:

Phone/ Mobile No


19/01/2026
District Social Security Officer
Sundargarh