

**OFFICE OF THE PRINCIPAL
EKLAHYA MODEL RESIDENTIAL SCHOOL, KUARMUNDA, SUNDARGARH**

Managed by Odisha Model Tribal Education Society (OMTES)
Supported by ST & SC Development Department, Govt of Odisha
AT/PO-KUARMUNDA, Dist-Sundargarh, Pin-770039
Affiliated to CBSE New Delhi, Aff.No. 1520375, School no. 17461
Email- emrskuarmunda2018@gmail.com

Date-24th February 2026

Sub: Tender for engaging Vehicle to School on Contract basis for the period up to 31/03/2027 which may be extended upto 31/03/2029 every year under same conditions -reg.

Terms and Conditions:-

01. Online bid/Tender for engaging vehicle to School is invited by the Undersigned for the period of 01/04/2026 to 31/03/2027. The last date of submission of the Tender is on 18/03/2026.
The hired vehicles, during period of contract, shall have all necessary valid MV documents such as valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. and D.L. of the driver available all the times.
02. The bid/Tender should be submitted in accordance with the terms & conditions as given below. It shall be construed that the terms & conditions stipulated here under have been agreed to.
03. The bid/Tender should not have any corrections in the bid/Tender. If a figure is to be amended, it should be neatly scored-out and then revised figure should be written there upon with signature and date, or else the rate is liable for rejection.
04. The Undersigned does not bind himself to accept the lowest bid/Tender and reserves the right to accept the bid/Tender in whole or in part i.e. with respect to all the vehicles mentioned in the attached statement or in respect of anyone or more than one vehicle specified in the attached statement as he/she may decide.
05. On acceptance of the bid/Tender will become a contract and the contractor shall be bound by the terms & conditions of the tender.
06. If the contractor fails to send the vehicle along with driver within the time stipulated in the letter of acceptance by the Undersigned, the Undersigned shall be at liberty to hire the vehicle from the market to get the rest of the contract completed by any other person or firm and the difference of amount, if any, shall be deducted from the earnest money/security deposit and in case any amount in excess of the security deposit is paid by the Undersigned the contractor shall liable to pay this amount.
07. The rate quoted by the contractor shall hold good up to 31/03/2027. No amount amendment is allowed in the rate during the period of contract.
08. The vehicle shall be hired on 24-hour basis along with driver for a period up to 31/03/2027.
09. The contract will remain valid up to 31/03/2027. It may be extended for 2 year every time upto 31.02.2029 under the same terms and conditions and same rate as quoted if both parties agree for extension.
10. The vehicle to be hired should be in proper efficient running position by the owner. **Year of registration should not be before 2024 in any case.**
11. Vehicle is to be hired along with driver from the owner/company beyond 2200 km/month.
12. EMRS Kuarmunda will bear only the cost of diesel @ ₹ 12/km for the distance actually plied for official use beyond 1200 km/month. Vehicle will be parked in the School premises only. All other liabilities including wages of driver, oil & lubricants, maintenance, repair, replacement of parts and servicing, obligations on

- accounts of Motor Vehicles Act and other related acts like Labour Laws, Road Tax, Insurance Laws (Like Insurance of vehicles in accident, theft, fire etc.) shall be the sole responsibility of the owner.
13. The driver of the vehicle may be provided accommodation in School wherever possible and may be allowed to avail mess facility for food purposes only on payment basis.
 14. Maximum one day per month shall be permitted for maintenance/servicing of the vehicle and shall not be sent for repairs for more than four days at stretch. Alternate vehicle shall be provided by owner in case the non- availability for the period exceeding the specified period mentioned above. Failure to provide alternate vehicle shall lead to recovery of actual hiring charges per day or Rs. 1200/- per day, whichever is higher.
 15. Use of the vehicle will be restricted for School and allied only.
 16. The owner shall be responsible for efficient & diligent services, if the service is not found satisfactory; the Undersigned will be at liberty to cancel the contract any time without prior notice to the same.
 17. The owner shall be responsible for proper conduct of the driver he will have to change the driver in case the liberty to cancel the contract on this ground also i.e. in case the conduct of the driver is found unsatisfactory without any prior notice of the same to the owner, Police verification of the driver is an essential condition.
 18. The sealed tender should invariably contain: -
 - a) Specification and printed catalogue, Registration certificate and other concerned literature of the vehicle are to be submitted on acceptance of tender.
 - b) Signature of the authorized person on all pages with date.
 - c) Terms & Conditions of Tender paper and original money receipt related towards the tender paper must be submitted with the sealed tender duly signed by the proprietor on every page.
 - d) Correct Mileage per Ltr. must be mentioned along with rate otherwise Tender will be immediately rejected. Mileage will be a prime condition of selection and in case information found false at later stage, bid/Tender will be cancelled.
 19. The guidelines issued by NESTS, New Delhi/OMTES regarding any modification in terms and conditions time to time shall be followed accordingly.

TENDER FOR ENGAGING VEHICLE ON CONTRACT BASIS

Name of the Bidder: _____

Address : _____

Mobile No. : _____

Sl.No.	Name of the Vehicle with Model	Year of Registration	Mileage per Ltr.	Rate per Month (With Driver)	Remarks
1.	Bolero				
2.	Scorpio				
3.	Innova				
4.	Other 9-seater Model Name				

Signature of the Bidder

Name, Address, Mobile No. And other details of the Bidder with Seal.

