

GOVERNMENT OF ODISHA



H & UD DEPARTMENT SUNDARGARH MUNICIPALITY SUNDARGARH

RENT COLLECTION (U/S 290) FROM STREET VENDOR WITHIN SUNDARGARH MUNICIPALITY AREAS, SUNDARGARH

PERIOD OF SALE OF BID DOCUMENTS :- From dt. 27/02/26 to dt. 13/03/26

LAST DATE OF RECEIVED BID DOCUMENTS:- Dt. 13/03/26 upto 1.30 PM

DATE & TIME OF OPENING THE BID DOCUMENTS :- Dt. 15/03/26, 4.30 PM

COST OF TENDER PAPER :- 2,000/-

COST OF EMD :- 30,000/-

Name of the Bidder

MR No

/Dt


EXECUTIVE OFFICER
SUNDARGARH MUNICIPALITY
SUNDARGARH, ODISHA.

OFFICE OF THE SUNDARGARH MUNICIPALITY, SUNDARGARH

EXPRESSION OF INTEREST (EoI)

Notice No. 096 Dt

- 1 Executive Officer, Sundargarh Municipality Sundargarh invites "**offline bid**" sealed Expression of Interest (EoI) from interested/ intending eligible contractors / firms / NGO / MSG / Person for Collection of rent from daily market within Sundargarh Municipality areas, Sundargarh location indicated below.

SI No	Name of Location/ Areas	Qty	TP Cost	EMD Cost	Off set Price	Annexure
1	2	3	4	5	6	7
1	COLLECTION OF RENT (U/S 290) FROM STREET VENDORS WITH IN SUNDARGARH MUNICIPALITY AREA	12 Month	₹ 2,000.00	₹ 30,000.00	₹ 10,00,000.00	Annexure "A"

- 3 DTCN alongwith detailed specification, terms & conditions can be obtained in the office of the Sundargarh Municipality, Sundargarh during office hour and also available district website www.sundargarh.odisha.gov.in. from dt. **27.02.2026** to dt. **13.03.2026** on payment of paper cost mentioned in column 4 (not refundable)
- 4 The paper cost shall be paid mentioned in column 4 above in the shape of Cash/ DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Sundargarh Municipality payable at Sundargarh.
- 5 In addition bid must be accompanied by EMD amount mentioned in column 5 in shape of Cash/ DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Sundargarh Municipality payable at Sundargarh.
- 6 The completed & sealed quotation/ EoI documents should be sent on or before **dt.13.03.2026 upto 1.30 PM** to the Executive Officer, Sundargarh Municipality through registered/ Speed post or in person only. The envelope containing the quotation documents should be superscripted with "**COLLECTION OF RENT (U/S 290) FROM STREET VENDORS WITH IN SUNDARGARH MUNICIPALITY AREA, SUNDARGARH.**" with quotation/ EoI no _____ & date.
- 7 The EoI/ bid documents will be opened on **dt.15.03.2026 at 4.30 PM** in the Chamber of Executive Officer, Sundargarh Municipality, Sundargarh in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received/ opened in the next working day at the same time & venue.
- 8 EoI without payment of Paper Cost, EMD in original, PAN and Address Proof, ID Proof, Aadhar, Litigation, Debarring Expelling, No Relationship Certificate, No dues Certificate shall not be accepted in any case and will be rejected summarily.
- 9 The authority reserves the right to accept or cancel any or all quotations without assigning any reason thereof.


Executive Officer
Sundargarh Municipality

Memo 1097 Dt 26/02/26 .

Copy to ADM, Sundargarh / SE, R&B, Division, Sundargarh for information and necessary action. They are requested to display the office Notice Board for wide publication.

Copy to Office Notice Board for wide Publication.


Executive Officer
Sundargarh Municipality
02

Memo No. 1098 / Date 26/02/26

Copy to Accountant/ Cashier for information. Cashier is directed to receive the documents cost and issue documents to bidder.


Executive Officer
Sundargarh Municipality
02

Memo No 1099 /dt 26/02/26

Copy to DeGM, Collectorate, Sundargarh with a request to publish the EoI in the district website portal.


Executive Officer
Sundargarh Municipality
02

Memo No 1100 /dt 26/02/26

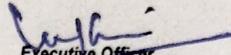
Copy to The Director, I & PR Department, Government of Odisha, Bhubaneswar, with a request to publish the "Expression of Interest" in an Odia daily for one day before dt.27.02.2026 for wide publication.


Executive Officer
Sundargarh Municipality
02

TERMS AND CONDITIONS

- 1 The details of bid documents specification, schedule and set of terms & conditions is available in the Municipality office, Sundargarh in person on payment of **Rupees as per NIT Col. No 4** Only towards cost of Eol documents in shape of Cash/ DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Sundargarh Municipality payable at Sundargarh. The quotation/ Eol will be available in the Sundargarh district portal i.e. sundargarh.odisha.gov.in. Paper cost shall be paid as per the same method noted in DTCN downloaded online. Eol without payment of paper cost shall not be accepted in any case and will be rejected summarily. The cost of quotation/ Eol paper is not refundable.
- 2 The bidder must be accompanied by EMD/ bid security amount of **Rupees as per NIT Col. No 5** Only in shape of Cash/ DD/ Banker cheque drawn on any Nationalized Bank in favour of Executive Officer, Sundargarh Municipality payable at Sundargarh. Quotation/ Eol without EMD shall not be accepted.
- 3 The sale of quotation/ Eol documents start from **dt. 27.02.2026_ to dt.13.03.2026**. Request for quotation/ Eol documents through post will not be entertained.
- 4 The completed & sealed Eol paper documents should be sent on or before **dt.13.03.2026 upto 1.30 PM** to the Executive Officer, Sundargarh Municipality through registered/ Speed post or in person only. The envelope containing the quotation documents should be superscripted with **"Collection of Rent (U/S 290) From Street Vendors with in Sundargarh Municipality Area."** with quotation/ Eol no. _____ & date _____
- 5 The quotation/ Eol/ bid documents will be opened on **dt.15.03.2026 at 4.30 PM** in the chamber of Executive Officer, Sundargarh Municipality, Sundargarh in the presence of the bidders or their authorized representatives who wish to attend. If office happens to be closed for any reason on the date the receiving or opening of the tender as specified the tenders will be received/ opened in the next working day at the same time & venue.
- 6 The Municipality will not be responsible for postal delay.
- 7 Bidder should submit self attested copies of (i) PAN (ii) Address Proof (iii) ID Proof (iv) Aadhar (v) Litigation, Debarring Expelling (vi) No Relationship and (vii) No dues of Sundargarh Municipality certificate alongwith the bid.
- 8 No dues to be pay against Sundargarh Municipality.
- 9 A self declaration certificate against no dues to Sundargarh Municipality will be furnished with tender document .
- 10 The Quotationer should quote single rate for each item according to required specification wherever mentioned. More than one rate for a particular item will be summarily rejected. The schedule appended to the quotation/ Eol call notice should be filled up and signed.
- 11 The bidder shall quote their rate including cost of all Token, Labour, T&P, Stamp papers, Demi papers etc.
- 12 The rate shall be quoted inclusive of all taxes and duties if any.
- 13 All charges like cost of Stamp papers, Demi papers etc. required for agreement are bear by the bidders
- 14 Any correction or overwriting in the offer should be attested by the quotationer.
- 15 The rate should be mentioned in both figures and words.
- 16 **The contract period is 1 (One) calender year from the date of issue work order. It may be extended maximum 3 (Three) year subject to enhance of 10% (Ten percent) of the bid value in every calender year.**
- 17 The quotationer shall submit the quotation/ Eol schedule duly signed by him with seal.
- 18 The rent collection will be inspected by the Executive Officer/ OIC of Sundargarh Municipality/ or any competent authority and found wrong collection, proper action will be taken as deem fit.
- 19 The Quotationer/ Eol shall not sublet, transfer or assign any part of the full work of this award without prior written permission from the Executive Office, Sundargarh Municipality.

- 20 The EMD shall be forfeited on the following grounds :
- i If the successful bidder fails to deposit the bid amount in time i.e within the period mentioned in DTCN/ work order.
 - ii On refusal to enter in to a contract after the contract is awarded to bidder.
- 21 **The first higher bidder shall be deposited 50% of the bid amount within 7 days from the receipt of the order and rest 50% of the bid amount shall be deposited after one month from the receipt of the order. The EMD amount will be adjusted during deposite time of second installment or will be relised after deposit second installment.**
- 22 Quotation/ Eol shall not be considered through Power of Attorney
- 23 Any dispute arises between bidders & office, the decision of the Council will be final and Binding to both parties.
- 24 The authority reserves the right to reject any or all the tenders without assigning any reason thereof.


Executive Officer
Sundargarh Municipality

ADDITIONAL TERMS AND CONDITIONS

- 1 Rupees Rs.10/- Per day collected from each Street Vendors with proper MR stamped and issued by Sundargarh Municipality.
- 2 Avoid single use plastic.
- 3 The waste from shop are thrown by vendor himself.
- 4 The Vendor should Display his/her Vendor Registration in side the Shop With Proper Visible Way
- 5 Any Vendor have not posses the Vendor Registration He/ She Should be advised to registered in Sundargarh Municipality.


Executive Officer
Sundargarh Municipality

APPENDIX – A

INFORMATION REGARDING CURRENT LITIGATION, DEBARRING EXPELLING OF TENDERED OR ABANDONMENT OF

- | | | |
|---|---|----------|
| 1 | Is the tenderer currently involving in any litigation relating to the works. If yes, give details: | Yes / No |
| 2 | Has the tenderer or any of its constituent partners been debarred/ expelled by any agency in India | Yes / No |
| 3 | Has the tenderer or any of its constituent partner's failed to perform on any contract work in Sundargarh | Yes / No |
- Note: If any information in this Appendix is found to be incorrect or concealed, qualification application

Signature of the Bidder

APPENDIX- B

NO RELATIONSHIP CERTIFICATE

I/ We hereby certify that I/ we am/are related/ not related to any officer of the Sundargarh Municipality in the rank of Asst.

Full Name of the Tenderer

1. Address for correspondence-
2. Permanent Native address-

Signature of Bidder

Bill of quantities:- COLLECTION OF RENT (U/S 290) FROM STREET VENDORS WITH IN SUNDARGARH MUNICIPALITY AREA

Location :- Sundargarh Municipality Area

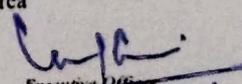
1	Name of the bidders	:			
2	Mobile No	:			
3	Permanent Address	:			
4	Present Address	:			
5	Address Proof	:			
6	ID Proof	:			
7	Cost of TP. MR/DD No. & Date	:			
8	EMD Cost, Bank draft No. & Date	:			
9	PAN	:			
10	Aadhar card	:			
11	Litigation, Debarring Expelling	:			
12	No Relationship Certificate	:			
13	No dues Certificate	:			
14		:			
Sl No	Description	Qty.	Unit	Offset Price	Offer Price
1	2	3	4	5	6
1	Collection of Rent (U/S 290) From Street Vendors with in Sundargarh Municipality Area.	12 Months	Yearly	₹ 10,00,000.00	
Total					

1 I/ We have gone through the tender document, Terms And Conditions/ bills of quantities, areas visit

3 My/ Our quoted amount is% (..... percent) Excess over the Offset price.

2 I/ We hereby quote an amount ₹..... (Rupees.....) only for Collection of Rent (U/S 290) From Street Vendors with in Sundargarh Municipality Area

Signature of bidder with seal


Executive Officer
Sundargarh Municipality

I Sri of ward no. Certify that, I will abide by the rule and regulation for Collection of Rent (U/S 290) From Street Vendors with in Sundargarh Municipality Area as per the terms & conditions laid down in the bid. I will manage and maintenance of market area smoothly.

Signature of the Bidder

Date:

Place: