



CHIEF DISTRICT VETERINARY OFFICER, SUNDARGARH
FISHERIES & ANIMAL RESOURCES DEVELOPMENT, GOVERNMENT OF ODISHA

Bid Reference No: 1860

Date: 10/06/2026

Tender Call Notice for

"Milk Testing Equipment (MTE) & Stationery Kit".

Name and Address of the Tender Inviting Authority:

CHIEF DISTRICT VETERINARY OFFICER, SUNDARGARH

E-mail-odisun-nadrs@nic.in

Contact person:

Chief District Veterinary Officer, Sundargarh
District Fishery Officer, Sundargarh

SECTION I

IMPORTANT DATES OF THE TENDER

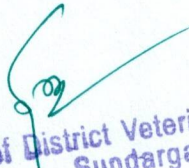
Date of publication of Bid Document in Website	:	10.06.2026
Last Date & Time of Receipt of Bid Document	:	23.06.2026
Date & Time of Opening of Tender Technical BID (Cover-A)	:	24.06.2026
Date & Time of Opening of Price Bid (Cover-B)	:	24.06.2026

Place for Opening of Documents:

DTC O/o CDVO Sundargarh

**Pre-Bid Conference And Address or Communication
for Receipt of Bid Document :**

**Office of the
Chief District Veterinary Officer,
Sundargarh**


**Chief District Veterinary Officer,
Sundargarh**

SECTION: 1
LETTER OF INVITATION

SHORT TENDER CALL NOTICE No:

Dated:

Name of the Assignment: Procurement Of Milk Testing Equipment (MTE) & Stationery Kit for MPCs of Sundargarh District.

1. Chief District Veterinary officer, Sundargarh Government of Odisha (The Authority) invites sealed Bid from eligible authorities for "Selection of **Milk Testing Equipment (MTE) & Stationery Kit for MPCs of Sundargarh District.** More details on the proposed assignment are provided.
2. The Bid complete in all respect as specified in the TENDER CALL NOTICE document must be accompanied with **non-refundable amount Rs1000.00 (Rupees One thousand only)** in shape of demand draft at any Nationalised bank in favour of "Chief District Veterinary Officer, Sundargarh" towards cost of a tender processing fee and a **refundable amount of Rs. 10,000/- (Rupees ten thousand only)** towards EMD in form of Demand Draft / Banker's Cheque in favour of "CDVO Sundargarh" drawn in any scheduled commercial bank and payable at Sundargarh, Odisha failing which the bid will be rejected.
3. The Bid must be delivered at the specified address as per the Authority Data Sheet by Speed post / Registered Post / Tender drop box only. The Authority shall not be responsible for postal delay or any consequence. Submission of Bid through any other mode will be rejected.
4. The last date and time for submission of Bid complete in all respects is **Dt. 23.06.2026 (5.00 PM)** and the date of opening of the technical & financial bid is **Dt. 24.06.2026 (11.00 AM)** in the presence of the authorized representative.


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SECTION II
GENERAL DEFINITION AND SCOPE OF CONTRACT

1. General Definitions

- **Department** means Fisheries and Animal Resources Development Department, Govt. of Odisha.
- **Government** means Government of Odisha.
- **Bid/Tender Inviting Authority** is the CDVO Sundargarh who on behalf the Government or the funding agencies calls and finalize bids and ensure supply and procurement under this bid document.
- **Tender Evaluation Committee and Technical Committee** is Committees so constituted by the CEO DMF Sundargarh to decide on the purchase of goods.
- **Blacklisting/debarring** – the event occurring by the operation of the conditions under which the bidders will be prevented for a period of 3 years from participating in the future bids of Tender Inviting Authority/User Institution, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority/User Institution on account of such violations.

2. Scope:

- The bids are invited for procurement of **Milk Testing Equipment (MTE) & Stationery Kit** for functioning of MPCS in Sundargarh District.
- The bidders cannot withdraw their bids after opening of technical bid within the minimum bid validity period and also after accepting the Letter of Award.
- Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking penal provisions and may also lead to black listing.


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SECTION III GENERAL INSTRUCTION TO BIDDERS

- Sealed tenders are invited in two bid system from reputed firms having valid GST Registration for **“SUPPLY OF Milk Testing Equipment (MTE) & Stationery Kit”** for functioning of MPCs in Sundargarh District
 - The bidder has to submit sample of the bag for evaluation by the Tender Evaluation Committee.
 - The bids complete in every respect should reach the O/o the Tender Inviting Authority latest by **23.06.2026, 5 PM** Speed Post /Regd. Post/ directly put in to drop box.
 - Any tender received after the due date & time will be rejected and this Office shall not be responsible for any postal delay.
 - The bidder(s) shall have to submit their tender in two separate sealed envelopes, that is one for technical bid by superscribing “Cover A (Technical Bid)” & second for “Cover B (Price Bids).” The technical Bid and price Bid (or Financial Bid) should be put into a third Cover, which should be superscribed as **“BID FOR MILK TESTING EQUIPMENT (MTE) & STATIONERY KIT”** and should be addressed to:

Chief District Veterinary Officer,
At/Po/ Dist- Sundargarh
Pin- 770002

- The Sealed tenders “Cover A” (Technical Bid) submitted by the bidders will be opened at DTC, in the Office of the CDVO, Sundargarh on **24.06.2026, 11 AM**.
- **The bidder or their duly authorized representatives** may remain present during the opening of tender. However, their absence will not debar them from participating in the bidding process.
- The interested bidders can download the entire Tender Document from the website <https://sundargarh.nic.in> and submit the tender paper along with required documents and all the requested fees.
- The bidders can deposit Rs1000.00 (Rupees One thousand only) in shape of demand draft at any Nationalised bank in favour of “Chief District Veterinary Officer, Sundargarh” towards cost of a tender processing fee.


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SECTION IV
GENERAL TERMS AND CONDITIONS

- The Tender Inviting Authority working in the F&ARD Department, Govt. of Odisha requires supply of **Milk Testing Equipment (MTE) & Stationery Kit for functioning of MPCS in Sundargarh District**
 1. Rate should be quoted in Indian Currency with paisa in two decimals only against each item as the payments will be made in Indian currencies only.
 2. The bidder shall not quote the rate for any item other than the item specified in the list.
 3. The GST shall be charged as per the guidelines given by the Finance Dept., Govt. of Odisha/ India from time to time.
 4. The bidder should have valid PAN & GST registration.
 5. The bidder should have valid up-to-date TAX (Income Tax & GST) return certificate.
 6. The bid shall have a validity period of 180 days from the date of opening of the technical bid. The bidders can't withdraw their bid after opening of technical bid or after accepting the Letter of Award.
 7. The tender documents should be clearly written /typed without any correction, interpolations, and overwriting. Each page of the tender document should bear the dated signature of the bidder and should be clearly numbered.
 8. If any information or document furnished by the bidder is found not be misleading / incorrect at any stage, the bid will be rejected.
 9. If any information or documents furnished by the bidder found to be misleading/incorrect at any stage, their tender will be rejected.
 10. In the event of the last date of submission of bid being declared as a holiday for the purchaser's office, the due date of submission of bids and opening of bids will be the following next working date & same time.
 11. The quoted rates should be final and shall not be subject to any escalation during the validity of the bid.
 12. The bidder should submit/furnish a certificate to the effect that the price quoted by them is not more than the open market price.
 13. All legal disputes, if any relating to purchase etc. are subject jurisdiction in the courts of law situated at Sundargarh.
 14. If the approved lowest eligible supplier fails to supply items within the stipulated period the Tender Inviting authority reserves the right to procure the same from the L2/L3 supplies at L1 rate, if they agree to supply at L1 approved rate or negotiated rate and claim the performance security amount by invoking the rights conferred in Banker's Guarantee form.
 15. *The authority reserves the right to accept /reject all the bids or any part of it without assigning any reason thereof.*
 16. **Tender processing Fee and EMD:**
 - a) The bidder shall deposit an amount of **Rs. 1000/- (Rupees One Thousand only) toward cost of tender paper and BID processing fee** (non-refundable) in shape of Account payee demand draft at any Nationalised bank in favour of "Chief District Veterinary Officer, Sundargarh" towards cost of a tender processing fee. The demand draft is to be attached with the technical bid documents.
 - b) **An amount of Rs.10,000/- (Rupees Ten thousand) towards BID security** through Account payee demand draft/ fixed deposit pledged to "Chief District Veterinary Officer, Sundargarh" /bank


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- guarantee from any commercial bank need to be submitted along with the bid documents. The bank guarantee form should have validity of at least 45 days beyond the BID Validity period.
- c) The bid security will be returned to unsuccessful bidders without interest. The BID security of successful bidders will be adjusted during the collection of performance security.
 - d) Local MSEs only registered in Odisha with the respective DICs, Khadi, Village, Cottage & Handicraft Industries, OSIC, NSIC shall be exempted from submission of EMD, subject to submission of the valid registration certificate from the concerned authority. None of the bidders other than those specified above are exempted from submission of EMD.
 - e) The online transfer of money made and A/C payee demand draft can be made in favour of the following bank particulars of Tender Inviting Authority. For online transfers the transaction slip should be attached with the BID documents.

Chief District Veterinary Officer, Sundargarh

Account No: 10969167920

IFSC: SBIN0000189

SBI Main Branch Sundargarh

17. Documents to be submitted with the Technical Bid(with Annexure-I in COVER-A):-

SI No	Document type (To be self-attested and numbered)
1	Forwarding letter in the pad of the firm with check list of following Documents
2	Tender processing fee as mentioned above
3	Earnest Money Deposit (EMD or BID security fee) as mentioned above.
4	Details name, address, telephone, no Fax, e-mail of the firm in the format Annexure-I
5	Copy of PAN CARD & GST registration certificate.
6	Copy of latest GST return filed
7	Copy of latest IT return
8	Proof of registered Office/ outlets in Odisha
9	Declaration for not being backlisted by any Govt. institution in Annexure-III .
10	Declaration that price quoted by them is not more than the open market price in Annexure-IV .
11	Copy of 1 st page of bank pass book or a cancelled cheque as proof of Bank account details.

18. COVER-B (PRICE BID)

- a. The tender format giving the quoted rate for the items required should be sent in a separate sealed cover hereinafter called Cover "B" (price Bids) format at Annexure-IV.
- b. Cover -B (Price Bid) will be opened only of the bidders who qualify in evaluation of Technical Bid (Cover-A) by the Tender Evaluation Committee.
- c. The Price Bid should be quoted for **Milk Testing Equipment (MTE) & Stationery Kit & transportation** to the office of CDVO Sundargarh inclusive of GST (mentioned separately) if any.
- d. The bid shall be valid for a period of 180 days from the date of opening of the bid.
- e. The quoted rates shall be final and shall not be subject to any escalation during the bid validity period.


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19. Evaluation:

The technical bids will be opened and evaluated by the Tender Evaluation Committee at the prescheduled date and time mentioned in the Tender document and will be evaluated by the technical parameters set out at Section V.

- a. If the approved lowest eligible supplier fails to supply items within the stipulated period, to meet the need, the tender inviting authority reserves right to procure the same from the L2/L3 supplier at L1 rate, if they agree to supply at L1 approved rate or negotiated rate and claim the performance security amount by invoking the rights conferred in Bankers Guarantee form.

32. Delivery

- a. The approved firm has to deliver the product to the O/o CDVO Sundargarh the Tender Inviting Authority within **10 days of receipt of letter of Award positively** and executing agreement with the Tender Inviting Authority.

33. Payment:

After completion of delivery and all formalities mentioned above, 100% payment shall be made by the CDVO Sundargarh through electronic transfer.

34. Penalties: Violation of any term and condition laid down as above shall make liable the bidder to have the forfeiture of performance security and to be blacklisted.

35. All legal disputes, if any relating to purchase etc., are subject to jurisdiction in the courts of law situated at Sundargarh.


Chief District Veterinary Officer
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SECTION V
SCHEDULE OF REQUIREMENTS

SI No	Name of Equipment/Accessory	Quantity
1	Milk Collection Tray, 1.2mm SS 304, 440x590x65mm, 4200gm	21
2	Milk Sampler, 1.2mm SS 304, 90gm	21
3	Lactometer Cylinder, SS 304, 1.6mm wall, 270gm	21
4	Funnel with Strainer, SS 304, 1.2mm, 1600gm	21
5	Strainer Sieve for Funnel, SS 304	21
6	Measure 100 ML, SS 304, 1.25mm, 125gm	21
7	Measure 200 ML, SS 304, 1.25mm, 180gm	21
8	Measure 500 ML, SS 304, 1.6mm, 425gm	21
9	Measure 1000 ML, SS 304, 1.6mm, 650gm	21
10	Milk Can Plunger, SS 304, 650gm	21
11	Milk Bucket, SS 200 series, 15L, seamless, bottom ring, 1600gm	21
12	Electric Centrifuge Machine, Gerber, Manual, 24 Tests	21
13	Lock Stoppers, Brass, Dozen	42
14	Lock Stopper Keys, Aluminium	42
15	Lactometer, Zeal Type, 0-40, ½ div, Calibrated 84°F	42
16	Thermometer (Alcohol), 0-100°C, Yellow Back	42
17	Pipette 10.75 ml, ISI mark, Borosil	42
18	Test Tubes, 18x150mm, Borosil	126
19	Butyrometers, ISI Make, Milk 0-10%	630
20	Porcelain Dish, 3 Inch	21
21	Spirit Lamp, SS, 100ml	21
22	Graduated Pipettes, 10 ml, Borosil	42
23	Butyrometers Shaking Stand, 12 Holes, HDPE	42
24	Steel Sample Bottle, 50 ml, With Cap, Food Grade	1260
25	Steel Tray, Holds 24 Sample Bottles, Food Grade	42
26	Tray for Reagents, 16x12 Inches, Food Grade	21
27	Plastic Tilt Measure 1 ml, with Cork & 250ml Bottle	42
28	Plastic Tilt Measure 1 ml, with Cork & 500ml Bottle	42
29	Test Tube Stand, 12 Holes, Aluminium	21
30	Nylon Brush for Butyrometers, Full Bristle	105
31	Nylon Brush for Pipettes, 4" Nylon, 12" Total	105
32	Nylon Brush for 50ml Bottle, 4", Steel Wire	105
33	Plastic Measuring Jug, 1L, Acid Dilution	21
34	Plastic Hammer, Can Opening	21

Tender Inviting Authority

[Handwritten Signature]
10.6.26

COVER-A

Annexure-I
Technical Bid (pl see Section IV-21)
 (To be filled in & returned with all the documents **DULY SELF-ATTESTED**)

SI no	Document type to be submitted	Yes/ No
1.	Forwarding Letter in the pad of the firm with all the relevant documents.	
2.	Details of name of the firm and address (Registered office and Operating Branch) Office: - Residence: - Mobile: - e-Mail I.D.: -	
3.	Details of Tender Processing Fee	
4.	Details of amount of Earnest Money Deposit	
5.	GST Registration (Enclose Photo copy of GST certificate)	
6.	Income Tax (Enclose Photo copy of PAN)	
7.	Copy of Latest GST payment receipt.	
8.	Copy of latest IT returns	
9.	Declaration for not being black listed	
10.	Declaration for price quoted not more than open Market Price	
11.	BANK details: Bank name, Account No. IFSC code (Copy of pass book/ Cancelled Cheque)	

DECLARATION

1. I..... Son/ Daughter/ Wife of Shri..... Proprietor/ Partner/ Director/ authorized signatory of the agency mentioned above state that I am competent to sign this declaration and execute this tender documents.
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them.
3. The information/ documents furnished along with the above application are true & authentic to the best of my knowledge and belief. I/ We do hereby undertake that furnishing of any false information/ fabricated document would lead to rejection of my tender at any stage besides accruing of liabilities towards prosecution under appropriate law.

4.
Place

Signature of Authorized person

Date

Full Name:

Seal

Annexure-II

DECLARATION for not being black listed

I/ We.....(Name & Designation) having My/ our firm at..... do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Veterinary Officer, Sundargarh, Odisha, for Supply of Veterinary Medicines for use in Veterinary Institutions and MVUs of Sundargarh District. I will abide with all the terms & conditions set for in the tender paper Reference no.....

I/We do hereby declare that, I/We have not been de-recognized/ debarred/ blacklisted by any State Govt./ Union Territory/ Govt. of India/Govt. organization/ Govt. Veterinary institutions for supply on Non-Standard Quality (NSQ) items/ part-supply/non-supply.

That, I am not a defaulter in supply of any items to Chief District Veterinary Officer, Sundargarh, Odisha, or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years. I/We do hereby declare that I/We will supply the approved items as per the terms, conditions & specifications of the tender documents. I/We further declare that my/our performance security deposit will be forfeited if I/we fail to supply any item after getting order from the purchaser. I/we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid documents.

I/We agree that the Tender inviting Authority can debar/ blacklist me/us for period of 3 years. If, any information furnished by us is proved to be false at the time of inspection/ verification and is not complying with the Tender terms & conditions.

Signature of the bidder:

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate/Notary Public:

Annexure-III

DECLARATION FOR NOT MORE THAN MARKET PRICE

We, M/S-----who is a manufacturing unit/ wholesaler/distributor/C & F agent
declare that price quoted by us is not more than the open market price or also under GeM Rate
Contract/CGHS/NPPA or rates fixed by Govt. of India where such rate exists.

Signature of Proprietor/ Authorized person
with seal of

Name of the
Manufacturing Unit/ Wholesaler/
Distributor/ C & Agent

COVER-B

Annexure-IV

Financial Bid

Agency/Firm name-

Address

Sl No	Name of Equipment/Accessory	Rate per Unit	Quantity Required	Price for Required Quantity Including GST
1	Milk Collection Tray, 1.2mm SS 304, 440x590x65mm, 4200gm		21	
2	Milk Sampler, 1.2mm SS 304, 90gm		21	
3	Lactometer Cylinder, SS 304, 1.6mm wall, 270gm		21	
4	Funnel with Strainer, SS 304, 1.2mm, 1600gm		21	
5	Strainer Sieve for Funnel, SS 304		21	
6	Measure 100 ML, SS 304, 1.25mm, 125gm		21	
7	Measure 200 ML, SS 304, 1.25mm, 180gm		21	
8	Measure 500 ML, SS 304, 1.6mm, 425gm		21	
9	Measure 1000 ML, SS 304, 1.6mm, 650gm		21	
10	Milk Can Plunger, SS 304, 650gm		21	
11	Milk Bucket, SS 200 series, 15L, seamless, bottom ring, 1600gm		21	
12	Electric Centrifuge Machine, Gerber, Manual, 24 Tests		21	
13	Lock Stoppers, Brass, Dozen		42	
14	Lock Stopper Keys, Aluminium		42	
15	Lactometer, Zeal Type, 0-40, ½ div, Calibrated 84°F		42	
16	Thermometer (Alcohol), 0-100°C, Yellow Back		42	
17	Pipette 10.75 ml, ISI mark, Borosil		42	
18	Test Tubes, 18x150mm, Borosil		126	
19	Butyrometers, ISI Make, Milk 0-10%		630	
20	Porcelain Dish, 3 Inch		21	
21	Spirit Lamp, SS, 100ml		21	
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24	Steel Sample Bottle, 50 ml, With Cap, Food Grade		1260	
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26	Tray for Reagents, 16x12 Inches, Food Grade		21	
27	Plastic Tilt Measure 1 ml, with Cork & 250ml Bottle		42	
28	Plastic Tilt Measure 1 ml, with Cork & 500ml Bottle		42	
29	Test Tube Stand, 12 Holes, Aluminium		21	
30	Nylon Brush for Butyrometers, Full Bristle		105	
31	Nylon Brush for Pipettes, 4" Nylon, 12" Total		105	
32	Nylon Brush for 50ml Bottle, 4", Steel Wire		105	
33	Plastic Measuring Jug, 1L, Acid Dilution		21	
34	Plastic Hammer, Can Opening		21	
Total Price Quoted				

(Total Rupees

Place, Date

Signature of Authorized person